

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

April 13, 2022

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, April 13, 2022 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew and Attorney Jay Kiiha.

ABSENT: None

CALL TO ORDER: The meeting was called to order at 12:00 p.m. by Chairman Fred Sarceda.

AGENDA REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, April 11, 2022 at 10:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Andy Bishop: To Approve the Posting of the Agenda, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC INPUT: None

MINUTES READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner Ed Leavitt: To Accept and Approve The Minutes of Special Meeting March 8, 2022, Regular Meeting on March 9, 2022, Special Meeting March 9, 2022, and Special Meeting March 28, 2022, Seconded By Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

SECRETARY'S RECORD DESTRUCTION

REQUEST: **Motion: Made By Commissioner Ed Leavitt: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting March 9, 2022, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk gave the financial report as follows. The expenses for March 10, 2022 through April 13, 2022 were \$82,457.38, payroll for March 10, 2022 through April 13, 2022 was \$47,004.02 for a total of \$129,461.40. **Motion made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report, Seconded by Commissioner Andy Bishop. Motion made by Commissioner Andy Bishop: To Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$129,461.40 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: VAC 2021-02 FINDINGS OF FACT, CONCLUSIONS OF LAW, AND ORDER OF DECISION GRANTING VACATION
FCO's not ready at this time per Attorney Jay Kiiha. The Board tabled this item until the regular meeting in May.

AUTHORIZE CHAIRMAN TO SIGN THE MYLAR FOR THE FINAL RE-PLAT OF SUMMERWIND SUBDIVISION

Director Bob Watkins and Engineer Christopher Pettigrew explained to the Board that the only thing that changed on this re-plat for the Summerwind Subdivision was a plat line.

Motion: Made by Commissioner Ed Leavitt: To Authorize the Chairman to Sign the Mylar For the Final Re-plat of Summerwind Subdivision, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

DISCUSS AND AUTHORIZE DIRECTOR TO PURCHASE FY2023 CHIP SPREADER

Director Bob Watkins presented to the Board a quote from MetroQuip for a new chip spreader. He also presented to them what the financing would be from Mountain West Bank for a 5 year loan and a 7 year loan. MetroQuip will get us two more bids since they are the only company that sells the chip spreader the Highway District is looking for. Director Watkins also explained to the Board that he has looked for used equipment and the option to sell our current chip spreader. The Board asked Director Watkins to keep looking for a used machine, wait for the other two bids coming in, check with all other companies across the United States even though they aren't local, and to possibly check with neighboring districts to see if they would want to do a cost share work agreement going into the future to help cover some of the cost with the new chip spreader. Agenda item will be tabled until next regular meeting in May.

DISCUSS AND AUTHORIZE DIRECTOR TO PURCHASE FY2022 PIGGYBACK TRAFFIC PAINT

Director Bob Watkins presented to the Board a Piggyback agreement from Canyon Highway District for a total cost of \$28,951.00.

Motion: Made by Commissioner Ed Leavitt: To Authorize the Director To Purchase FY2022 Piggyback Traffic Paint As Presented, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

SET FY2023 BUDGET HEARING DATE

Secretary Anita Herman reported to the Board that she needed to get FY2023 Budget Hearing date to Steve Onofrei at Canyon County by the end of April.

Motion: Made by Commissioner Ed Leavitt: To Set FY2023 Budget Hearing Date For August 10, 2022 at 12:30 p.m., Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

DISCUSS COVID-19 PROTOCOL/NOTICE

Director Bob Watkins explained to the Board how the maximum occupancy was figured out per the square footage and fire code. The Board asked Director Watkins to get in touch with the Fire District and have them sign off on our maximum occupancy for future meetings.

Motion: Made by Commissioner Andy Bishop: For Director Bob Watkins To Contact the Fire Marshall To Get Signed Maximum Occupancy Signage Put Up, Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: Attorney Jay Kiiha reported to the Board that he has been working on the Middle Road Vacation and now will be working on the FCO's for that vacation and they will be completed by the May regular meeting.

GENERAL

MATTERS: Commissioner Fred Sarceda stated he had a patron call him regarding the Stop sign at Batt Corner Road and Bella Vista. The patron wanted to know if that Stop sign could get removed due to no one stopping there. Commissioner Sarceda told the patron that this is a law enforcement issue and that the Stop sign needs to stay for safety reasons due to sight distance and to get it removed a speed study would have to be conducted.

COMMUN-

ICATIONS: None

MOJO

REPORT: Meeting will be held at Notus/Parma on April 21st at 2:00 p.m.

IAHD

REPORT: Secretary Anita Herman reported to the Board that there would be a Regional Meeting at the Caldwell Airport on May 3, 2022 at 11:00 a.m. and she would RSVP for the staff and Commissioners.

ACCHD

REPORT: Meeting will be held at Notus/Parma on April 21st at 1:30 p.m.

COMPASS

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 1:14 p.m. **Motion: Made By Commissioner Andy Bishop: To Adjourn the Meeting, Seconded by Commissioner Ed Leavitt.**

Next regular meeting is scheduled for May 11, 2022 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

April 13, 2022

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for April 2022

This past month the crew has accomplished:

- Patched potholes, Hoskins Rd, Homedale Rd, Ustick Rd, and Boise River Rd
- Installed Eco block wall on Homedale Rd
- Filled low spot with $\frac{3}{4}$ gravel on Middle Rd west of Fish
- Built up the shoulder on True Ln
- Bridge work, filled cracks on abutments, rip rapped along footings on several bridges
- Cleaned out siphon on Travis Rd for crack sealing
- Fixed shoulder and low spot in road on Batt Corner Rd between Bohner Rd and Upper Pleasant along drain Ditch
- Started rebuild on Penny Ln

Next month's projects

- Finish rebuild of Penny Ln
- Pug asphalt
- Dura patch
- Grader Patch
- Grading gravel roads



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

April 11, 2022

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Meet with TO Engineer Pat Colwell and UPRR Engineer John Plebanek to discuss intersections that will be updated during construction.
- Working on the design of Homedale Rd with TO Engineer Laura Bond and Pat Colwell
- The Application period for bridge funding is April 11th – June 8th we are currently assessing all of the districts bridges that are weight rated to determine what bridges will score the highest for application purposes.
- Chris and I will be looking at Ustick rd. sight distance issues where Aura Vista Rd. Meets Ustick rd.
- Corby Garrett—our crews finished up building a wall at the bottom of the hill to prevent further encroachment onto Corby's land. TO surveyed the r-o-w on 4/12/22.
- This month we have has 2 CUP Applications for review.
- Review of Bella Toscana Phase 3
- The crew is currently working on rebuilding Penny Ln between Rodeo Ln and Fargo Rd. We are looking at applying the base coat of oil the first week in May weather depending.
- We will also be making our cold mix asphalt the last week in April.

End Report



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

April 11, 2022

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Troost Comprehensive Plan Map Amendment Application – currently reviewing
- Ustick Rd/Timberstone GC Site Distance Evaluations – site visit with Bob scheduled 04/13/22
- Flaming Acres CUP Application – comments provided to County
- Tucker Rd CUP Application – comments provided to applicant
- FY23 LRHIP Application for Transportation Master Plan Update – above cut line, funded
- Upper Pleasant Rd Intersection Sight Distance Evaluations (Travis Rd & Plum Rd) – performed site visit 03/02/22, draft technical memorandum provided 03/07/22, in process of reviewing possibly adding stop signs to Travis Rd intersection
- Bella Toscana Phase 3 Preliminary Plat – comments to 1st and 2nd submittals provided to County
- Middle Road R/W Vacation – Public Hearing 03/28/22

The following items are carry-over from last update:

- Century Properties Administrative Land Division – comments provided to County
- Amalgamated Sugar Beet Dump Application – applicant acquiring proposals for roadway design
- Riverside Irrigation District Conditional Use Application – comments provided to County
- Triple T Farms Administrative Land Division – comments provided to County
- Van Slyke Ridge Subdivision Resubmittal – waiting on resubmittal
- List Comprehensive Plan Map Amendment – waiting on resubmittal
- Flying Arrow Landing Subdivision Preliminary Plat Application – waiting on resubmittal
- Evergreen Homes Minor Replat – waiting on resubmittal
- Flory Administrative Land Division – waiting on resubmittal
- McHugh Administrative Land Division – waiting on resubmittal
- Van Slyke Administrative Land Division – waiting on resubmittal
- Crockett Administrative Land Division – waiting on resubmittal
- Munn Ranch Subdivision Replat – waiting on resubmittal
- Wilson Administrative Land Division – waiting on resubmittal
- Smith Administrative Land Division – waiting on resubmittal
- River Bend Golf Course Parking – nothing new
- Peckham Road Feedlot TIS – nothing new
- IMC Gravel Pit Access TIS – nothing new