

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

May 11, 2022

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, May 11, 2022 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew and Attorney Jay Kiiha.

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Fred Sarceda.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, May 9, 2022 at 10:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

VISITORS: Greg Obendorf – Obendorf Hop
Brad Watson – Central Cove Hop

PUBLIC

INPUT: Mr. Greg Obendorf asked the Commissioners for their consideration to pave/put oil on Hatch Lane and Howe Road due to it being gravel and the road is extremely rough and dusty and the dust hurts his Hop crops. The Commissioners informed Mr. Obendorf that they would discuss it further and consider getting it added to the maintenance plan depending on if the budget would allow for it.

Mr. Brad Watson brought his concerns regarding some of the gravel roads Central Cove Hop uses during harvest season, mainly Arena Valley Road between Matthews and Dixie and a section of road at the Stateline that he wasn't sure was in our district or not. The Arena Valley Road is his main concern due to safety especially during harvest season. He asked the Board to consider paving that section of the gravel road or possibly doing a seasonal dust control and extra signage because of the increased traffic and the hazardous intersection at Dixie with the sweeping corner. The Commissioners informed Mr. Watson that they would discuss it further and consider getting it added to the maintenance plan depending on if the budget would allow for it.

**MINUTES
READ AND**

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner Andy Bishop: To Accept and Approve The Minutes of Regular Meeting April 13, 2022, Seconded By Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

**SECRETARY'S
RECORD DE-
STRUCTION**

REQUEST: Motion: Made By Commissioner Andy Bishop: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting April 13, 2022, Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk gave the financial report as follows. The expenses for April 14, 2022 through May 11, 2022 were \$102,661.92, payroll for April 14, 2022 through May 11, 2022 was \$ 47,004.04 for a total of \$149,665.96. **Motion made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$149,665.96 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: VAC 2021-02 FINDINGS OF FACT, CONCLUSIONS OF LAW, AND ORDER OF DECISION GRANTING VACATION
Attorney Jay Kiiha presented the Board the FCO's he prepared granting the Middle Road vacation. **Motion: Made by Commissioner Ed Leavitt: To Accept the Findings of Fact, Conclusions of Law, and Order of Decision Granting Vacation For VAC 2021-02 – Middle Road, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

**DISCUSS AND AUTHORIZE DIRECTOR TO UPDATE CURRENT CHIP
SPREADER / PURCHASE FY2023 CHIP SPREADER**

Director Bob Watkins reported to the Board that other options were looked into since the last meeting and he found a used chip spreader but it was unavailable quickly. The other option he found was at Geffs Manufacturing, Inc., down in Pocatello, and they offer rebuilding the computer system and wiring on our current chip spreader that was bought from them previously. The upgrade should give the chip spreader another 10-15 years of life hopefully. The quote received to rebuild the computer system was \$63,809.63, not including freight charges. **Motion: Made by Commissioner Ed Leavitt: To Approve For the Director To Sign the Purchase Of the Rebuild For \$63,809.36 As Per the Breakdown From the Quote Received, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

AMEND FY2023 BUDGET HEARING DATE FROM AUGUST 10, 2022 TO AUGUST 9, 2022 AT 12:30 P.M.

Secretary Anita Herman explained to the Board that the previously set date for the budget hearing of August 10, 2022 would not work due to her being out of the office and the regular meeting already got moved to August 9, 2022. She asked the Board to amend the budget hearing date FY2023 to the regular meeting date of August 9, 2022 at 12:30 p.m.

Motion: Made by Commissioner Ed Leavitt: To Amend FY2023 Budget Hearing Date From August 10, 2022 To August 9, 2022 At 12:30 p.m., Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

NEW

BUSINESS: TRAFFIC CONTROL DEVICE REGULATION ORDER – UPPER PLEASANT RIDGE ROAD

Director Bob Watkins presented the Board with the Traffic Control Device Regulation Order for Upper Pleasant Ridge Road for them to review and approve. Engineer Christopher Pettigrew went on to explain that at the intersection of Travis Road and Upper Pleasant Ridge Road the plan was to put slower speed limits through that area. Commissioners Ed Leavitt and Andy Bishop voiced their concerns that the lower speed limit sign might not be enough for people to follow that alone. They asked for Director Watkins and Engineer Pettigrew to go back and see what it would take to put rumble strips down, flashing warning signs, or a stop sign along with the lower speed limit sign.

Motion: Made by Commissioner Andy Bishop: To Table Upper Pleasant Ridge Road Traffic Control Device Regulation Order To the June 8, 2022 Meeting, Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

TRAFFIC CONTROL DEVICE REGULATION ORDER – USTICK ROAD

Director Bob Watkins presented the Board with the Traffic Control Device Regulation Order for Ustick Road for them to review and approve. Director Watkins and Engineer Pettigrew stated to the Board that this would be to have a slower speed limit going by the Summerwinds Subdivision mainly at the Aura Vista Way intersection. **Motion: Made by Commissioner Ed Leavitt: To Accept JUB's Engineering of Ustick Road Site Distance Evaluation and Have Signage and Shrubbery Taken Care of as Per the Traffic Control Device Regulation Order Presented, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

CONSIDER APPROVAL OF RESOLUTION 2022-04 – POLICY CODE AMENDMENT RESOLUTION H.B. 682 SUBDISTRICT BOUNDARIES

District Secretary read the email from Attorney William F. Gigray explaining this resolution to the Board. Attorney Jay Kiiha then went on to explain to the Board that the resolution just amends our policy to make it where if we needed to change the boundary lines on the subdistricts, due to the district growing, we as a district can do that and attach a map and send it to the County Clerk. **Motion: Made by Commissioner Andy Bishop: To Approve Resolution 2022-04 – Policy Code Amendment Resolution H.B. 682 Subdistrict Boundaries, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

DISCUSS FY2023 COMPASS DUES

District Secretary Anita Herman reported to the Board that the dues for COMPASS for FY2023 were going to be \$5,555.00. After the Board discussed the benefits of being a member with the staff they came to the conclusion that they did not want to renew our COMPASS membership FY2023. **Motion: Made by Commissioner Ed Leavitt: To Not Continue Our COMPASS Membership FY2023, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

DISCUSS AND AUTHORIZE SECRETARY TO PURCHASE CONFERENCE ROOM TABLE

Secretary Anita Herman presented the Board with multiple options for a larger conference room table. After discussion, the Board asked the Secretary to look into used tables and chairs from Active Office Furniture as another option. They also want to surplus our current conference room table and chairs. **Motion: Made by Commissioner Andy Bishop: To Authorize the District Secretary To Purchase A Conference Room Table and Chairs With A Budget Of \$4000.00, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: Attorney Jay Kiiha reported to the Board that he has been working the FCO's for the Middle Road vacation.

GENERAL

MATTERS: The Commissioners revisited the discussion regarding the remaining gravel roads in the district and where we were with the 5 year capital improvement plan. Road Foreman Casey Percifield discussed with the Board that the pump at the MOJO pit needed to be upgraded to a bigger pump since it wasn't keeping up with all the water. Discussion only, no action was taken.

COMMUN-

ICATIONS: None

MOJO

REPORT: None

IAHD

REPORT: Commissioners Ed Leavitt and Fred Sarceda and Director Bob Watkins stated they went to the Regional Meeting in Caldwell, Idaho on May 3, 2022.

**ACCHD
REPORT:** None

**COMPASS
REPORT:** None

**EXECUTIVE
SESSION:** None

**SPECIAL
BUSINESS:** None

**ADJOURN-
MENT:** There being no further business to come before the Commissioners, the meeting was adjourned at 1:50 p.m. **Motion: Made By Commissioner Andy Bishop: To Adjourn the Meeting, Seconded by Commissioner Ed Leavitt.**

Next regular meeting is scheduled for June 8, 2022 at 12:00 p.m.



CHAIRMAN



SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

May 11, 2022

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for May 2022

This past month the crew has accomplished:

- Rebuild, Penny Ln
- Pugged Asphalt
- Graded roads, Quartz, Apricot, and Fish
- Dura Patched

Next month's projects

- Second shot of oil on Penny Ln
- Grader patch
- Dura patch
- Haul gravel to yard
- Finish grading gravel roads



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

May 10, 2022

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Bridge Funding Applications- Working with Chris to figure out what bridges are **priority**.
- We have had 3 Conditional Land Use Permit Applications.
- Snake River Wine Country Estates Subdivision TIS review.
- Snake River Wine Country Estates Subdivision comprehensive plan map review
- Chris and I visited the sight of Ustick Rd. and Timberstone Golf Course to **evaluate** sight distance deficiencies.
- Working on getting finished up with TO survey for Corby Garrett. ✓
- IAHD Regional meeting on May 3rd.
- We shot the first layer of oil on Penny Ln. on May 4th.
- Crew pugged asphalt for patching on May 5th

End Report



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

May 9, 2022

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past **month**:

- Snake River Wine Country Estates Subdivision TIS – currently reviewing
- LILBP Funding Applications – identifying **bridges w/Bob**, attending LHTAC webinar **05/12/22**
- Flaming Acres CUP – **revised comments provided** to County **05/09/22**
- Ekart Holdings CUP – **comments provided** to County **05/02/22**
- Surmeier Land Division, CUP, and Appeal – **comments provided** to County **04/27/22**
- Lakhota Subdivision Rezone and Short Plat – comments provided to County **04/18/22**
- Snake River Wine Country Estates Subdivision (Troost) Comprehensive Plan Map Amendment – comments **provided** to County **04/14/22**
- Ustick Rd/Timberstone GC Site Distance Evaluations – site visit with Bob **04/13/22**, recommendation memorandum **provided** **04/14/22**

The following items are carry-over from last update:

- Flaming Acres CUP Application – comments provided to County **04/05/22**
- Tucker Rd CUP Application – comments **provided** to applicant **03/14/22**
- FY23 LRHIP Application for Transportation Master Plan Update – above cut line, funded
- Upper Pleasant Rd Intersection Sight Distance Evaluations (Travis Rd & Plum Rd) – **performed** site visit **03/02/22**, draft technical memorandum **provided** **03/07/22**, in process of **reviewing** possibly adding stop signs to Travis Rd intersection
- Bella Toscana Phase 3 Preliminary Plat – comments to 1st and 2nd submittals **provided** to County **03/21/22** & **03/29/22**
- Middle Road R/W Vacation – Public Hearing **03/28/22**