

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

May 13, 2021

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Thursday, May 13, 2021 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho and by Teleconference.

PRESENT: Commissioners Virgil Holsclaw (in office), Fred Sarceda and David Lincoln (by teleconference), Interim Director Casey Percifield (in office), Secretary/Clerk Anita Herman (in office), and Attorney William F. Gigray (by teleconference).

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Virgil Holsclaw.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, May 10, 2021 at 4:45 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner David Lincoln: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

FINANCIAL

REPORT: Secretary/Clerk gave the financial report as follows. The expenses for April 9, 2021 through May 13, 2021 were \$97,262.27, payroll for April 9, 2021 through May 13, 2021 was \$52,762.31 for a total of \$150,024.58. **Motion made by Commissioner Fred Sarceda to Receive and Approve the Treasurer's Report, Seconded by Commissioner David Lincoln.** The vote was unanimous. Motion carried. **Motion: Made by Commissioner Fred Sarceda: To Approve the Financial Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$150,024.58 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner David Lincoln.** The vote was unanimous. Motion carried.

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: REVIEW COVID-19 PROTOCOL

A report was presented by the Highway District Interim Director, Casey Percifield, on the circumstances of the Highway District staff and exposure to Covid-19. He also made a recommendation to the Board on the Covid-19 protocol for the Administrative Offices of the District. The Board members then discussed the matter.

Motion: Made By Commissioner David Lincoln: To Keep the Office Closed To the Public Until May 20th and To Have A Special Teleconference Meeting on May 20th to Reevaluate the Office Being Closed to the Public, Seconded By Commissioner Fred Sarceda. The motion was unanimous. Motion carried.

CONSIDERATION OF APPROVAL OF NOTICE OF DIRECTOR OF HIGHWAYS POSITION OPENING

CONSIDERATION OF APPROVAL OF APPLICATION FOR DIRECTOR OF HIGHWAYS

A report was presented by the Highway District Secretary and Interim Director regarding the proposed Notice for Director of Highways for consideration by the Board for approval of publication. The Board members then discussed the matter.

Motion: Made By Commissioner David Lincoln: To Authorize The Approval of Notice for Director of Highways and Approve the Application For Director of Highways, Seconded By Commissioner Fred Sarceda. The motion was unanimous. Motion carried.

**ADJOURN-
MENT:**

There being no further business to come before the Commissioners, the meeting was adjourned at 12:38 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner David Lincoln.**

Next regular meeting is scheduled for June 10, 2021 at 11:30 a.m.


CHAIRMAN


SECRETARY