

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

May 8, 2024

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, May 8, 2024 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew (via Zoom), and Attorney Jay Kiiha.

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, May 6, 2024 at 9:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Ed Leavitt: To Accept and Approve the Minutes of Regular Meeting April 10, 2024 and Special Meeting April 24, 2024, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting April 10, 2024 and Special Meeting April 24, 2024, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for April 11, 2024 through May 8, 2024 were \$449,663.90, payroll for April 11, 2024 through May 8, 2024 was \$57,970.45 for a total of \$507,634.35. **Motion Made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$507,634.35 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: AUTHORIZE CHAIRMAN TO SIGN ZWYGART JOHN & ASSOCIATES AGREEMENT

Secretary Anita Herman presented the FY2024 Audit Agreement from Zwygart John & Associates to the Board. **Motion: Made by Commissioner Fred Sarceda: To Authorize the Chairman to Sign the Zwygart John & Associates FY2024 Agreement, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

FY2025 BUDGET DISCUSSION

Director Watkins and Secretary Herman brought preliminary numbers, for the FY2025 budget, to the Board to look over and think about. **Discussion Only, Tabled till Next Regular Meeting, No Motion Needed.**

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: None

COMMUN-

ICATIONS: None

ACCHD

REPORT: None

MOJO

REPORT: None

IAHD

REPORT: Regional Meeting is on May20, 2024 at 10:00 a.m. in Nampa, ID.

EXECUTIVE

SESSION: None


SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 1:05 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Ed Leavitt.**

Next regular meeting is scheduled for June 12, 2024 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

May 8, 2024

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for May 2024

This past month the crew has accomplished:

- 30 Ton of MC-500, to make cold mix asphalt, and 10 Ton for Homedale Highway
- Fired up dura patcher, fixing potholes
- Patched culvert crossings with cold mix
- Started rebuilding Rudd Rd

Next month's projects

- Continue with dura patcher
- Start grader patching with cold mix asphalt on this year's chip seal roads
- Finish Rudd Rd, and haul hot mix asphalt to paver
- Start sweeping timberstone golf course so we can chip seal this month
- Sweep all chip seal roads
- Fix wall on Jacks Rd & Highway 95



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

May 6, 2024

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Peckham Rd.- IMC and Central Cove working on seepage beds in Greenleaf and curb and gutter in Wilder, along with shoulder improvements. Weekly construction meetings held at GGHD office.
- Homedale Rd. update. Crew cleaned up and rebuilt damaged portion of the road from Boise Project Irrigation water. We will patch asphalt and submit a bill to Boise Project when complete.
- Upper Pleasant Rd. Bridges- JUB working on permitting and row acquisition.
- Working on getting pricing from our vendors for FY25 budget along with scheduling projects.
- IAHD Reginal meeting May 20th at 10:00 AM
- (LORF) Compass, next Meeting on May 20th 1:00 at CCDS.

End Report.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

May 6, 2024

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- No application reviews last month
- Allendale Rd over Low Line Canal (LILBP) – install handrail then completed
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – 404 permit being reviewed by USACE, SHPO concurrence, BOR permit application submitted 04/26/24, PS&E package ready, working on R/W acquisitions
- Batt Corner Rd Realignment – 30% design being completed
- GIS for Pavement and Sign Management – refining interface and gathering field data

The following are tracking items:

- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluation (Travis Rd) – monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars
- IMC Notus Rd TIS – met with new PM (John Stevenson) from IMC 09/21/23 to discuss next phase of mining, met with ITD at Notus Rd/SH19 intersection 11/27/23

END REPORT