

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

June 12, 2024

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, June 12, 2024 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew (via Zoom), and Attorney Jay Kiiha.

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, June 10, 2024 at 9:00 a.m. at the locations listed on the agenda and asked the Board to accept the Amended Agenda due to having incorrect minute dates listed on the original agenda. **Motion: Made by Commissioner Ed Leavitt: To Accept the Amended Agenda and Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Ed Leavitt: To Accept and Approve the Minutes of Regular Meeting May 8, 2024, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting May 8, 2024, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Treasurer Anita Herman gave the financial report as follows. The expenses for May 9, 2024 through June 12, 2024 were \$238,683.70, payroll for May 9, 2024 through June 12, 2024 was \$85,905.66 for a total of \$324,589.36. **Motion Made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$324,589.36 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: FY2025 BUDGET DISCUSSION
No discussion, tabled till next regular meeting. No motion needed.

NEW

BUSINESS: AUTHORIZE CHAIRMAN TO SIGN NEGOTIATION SERVICES AGREEMENT FOR UPPER PLEASANT RIDGE ROAD BRIDGES
Director Bob Watkins reminded the Board that, at the last regular meeting, they approved the ROW purchases for Upper Pleasant Ridge Road bridges and asked them to authorize the Chairman to sign the services agreement with Negotiation Services to complete the ROW purchases. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Chairman to Sign the Negotiation Services Agreement for Upper Pleasant Ridge Road Bridges, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

AUTHORIZE DIRECTOR TO SIGN USTICK ROAD SCOPE OF WORK AGREEMENT WITH ARDURRA

Director Bob Watkins explained to the Board that he chose Ardurra to do the engineering on Ustick Road because they did all the work on Homedale Road and it will be essentially the same design. **Motion: Made by Commissioner Fred Sarceda: To Authorize the Director to Sign Ustick Road Scope of Work Agreement with Ardurra, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

DISCUSS AND APPROVE COSTCO RENEWALS

Secretary Anita Herman asked the Board if they would like to renew the employees Costco memberships as they've done in the past. **Motion: Made by Commissioner Fred Sarceda: To Approve the Costco Renewals, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: Commissioner Ed Leavitt conferred his opinion on the COMPASS meeting regarding the Local Option Registration Fee proposal that the Board and Director attended in May.

Director Bob Watkins reported to the Board that he had to go talk to Knife River regarding their new pit and a site distance problem out on Notus Road and Howe Road.

COMMUN-

ICATIONS: None

ACCHD

REPORT: Next meeting is July 18, 2024 and being hosted by Golden Gate Highway District.

MOJO

REPORT: Director Bob Watkins reported to the Board that MOJO crushing prices would be coming soon and the next meeting is July 18, 2024 and being hosted by Golden Gate Highway District.

IAHD

REPORT: None

EXECUTIVE

SESSION: **Motion: Made by Commissioner Fred Sarceda: To Convene into Executive Session at 1:00 P.M. Under I.C. §74-206 (1) (b) To Consider the Evaluation, Dismissal or Disciplining of, or to Hear Complaints or Charges Brought Against, a Public Officer, Employee, Staff Member or Individual Agent, or Public School Student, Seconded By Commissioner Ed Leavitt.**

A roll call vote was taken by Secretary Anita Herman.

Commissioner – Fred Sarceda – Yes

Commissioner Ed Leavitt – Yes

Commissioner – Andy Bishop – Yes

Also in attendance, as authorized by the Board, was: Attorney Jay Kiiha. Director Bob Watkins and Secretary Anita Herman came in for their annual evaluations separately.

Motion: Made By Commissioner Ed Leavitt: To Come Out of Executive Session at 1:18 P.M., Seconded by Commissioner Fred Sarceda. The motion was unanimous.
Motion carried.

SPECIAL

BUSINESS: None

**ADJOURN-
MENT:**

There being no further business to come before the Commissioners, the meeting was adjourned at 1:19 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Ed Leavitt.**

Next regular meeting is scheduled for July 10, 2024 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

June 12, 2024

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for June 2024

This past month the crew has accomplished:

- Rebuilt and paved a section of Rudd Rd, between Boise River Rd & Bluff
- Grader patched this year's chip seal roads
- Chip sealed roads in Timberstone golf course
- Sweepers have been cleaning chip seal roads
- Fixed wall on Jacks & Hwy 95
- Dura Patching

Next month's projects

- Continue with the dura patcher
- Chip seal and sweep about 27 miles of roadway
- Paint center and fog lines
- Road maintenance



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

June 10, 2024

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Getting numbers from vendors for FY25 budget along with scheduling future projects.
- Batt Corner Rd.- Getting pricing on pipe for irrigation changes, JUB is getting ROW and design put together.
- Upper Pleasant Rd. Bridges- JUB working on permitting and row acquisition.
- Bluff Ln. Bridge- Terracon is going to close the bridge on the 13th for drilling.
- Peckham Rd.Update- IMC is finishing up sidewalk, curb and gutter and valley gutter, they started milling on the 5th of June and are expected to start paving the 13th of June. Pre Pave meeting is set for June 10th at 1:00.

End Report.



J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

June 10, 2024

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Jenkins Administrative Land Division – reviewed new information, re-issued letter to County
- Allendale Rd over Low Line Canal (LILBP) – install handrail then completed
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – 404 permit being reviewed by USACE, SHPO concurrence, BOR permit application submitted 04/26/24, PS&E package ready, working on R/W acquisitions
- Batt Corner Rd Realignment – 30% design being completed
- GIS for Pavement and Sign Management – refining interface and gathering field data

The following are tracking items:

- Upper Pleasant Ridge Rd Intersection Sight Distance Evaluation (Travis Rd) – monitoring speed reduction impacts, possibly add converging chevrons or optical speed bars
- IMC Notus Rd TIS – met with new PM (John Stevenson) from IMC 09/21/23 to discuss next phase of mining, met with ITD at Notus Rd/SH19 intersection 11/27/23

END REPORT