

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

June 8, 2022

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, June 8, 2022 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew and Attorney William F. Gigray (via teleconference).

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:03 p.m. by Chairman Fred Sarceda.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, June 6, 2022 at 10:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Andy Bishop: To Approve the Posting of the Agenda, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

VISITORS: Gerri Smith – Resident at 22517 Bauman Road, Wilder, Idaho 83676
Mary Comstock – Resident at 22537 Ryan Drive, Wilder, Idaho 83676
Jenni Jimmerson – Resident at 16325 Charleston Drive, Wilder, Idaho 83676

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner Ed Leavitt: To Accept and Approve The Minutes of Regular Meeting May 11, 2022 and Special Meeting June 2, 2022, Seconded By Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

**SECRETARY'S
RECORD DE-
STRUCTION**

REQUEST: Motion: Made By Commissioner Ed Leavitt: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting May 11, 2022, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk gave the financial report as follows. The expenses for May 12, 2022 through June 8, 2022 were \$87,611.53, payroll for May 12, 2022 through June 8, 2022 was \$ 37,943.53 for a total of \$125,555.06. **Motion made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$125,555.06 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: TRAFFIC CONTROL DEVICE REGULATION ORDER – UPPER PLEASANT RIDGE ROAD

Director Bob Watkins presented the Board with the Traffic Control Device Regulation Order for Upper Pleasant Ridge Road for them to review and approve again with the extra safety information, rumble strips, they asked for at last month's meeting. At this time it's Director Watkin's and Engineer Pettigrew's opinion that the rumble strips are not the best option at this time due to them not being at a stop sign, which could confuse the driver, and the extra noise they cause to nearby residents. There are other available options that have shown to be more effective, like asphalt markings/optical speed bars that create an illusion that going faster than what you actually are and that will slow drivers down. **Motion: Made by Commissioner Andy Bishop: To Approve Upper Pleasant Ridge Road Traffic Control Device Regulation Order, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

NEW

BUSINESS: GERRI SMITH – DISCUSS PROTECTING THE EASEMENT ALONG CHARLESTON ROAD & MARY COMSTOCK – DISCUSS FARM ACCESS OFF CHARLESTON ROAD

Gerri Smith at 22517 Bauman Road, Wilder, Idaho 83676 expressed to the Board her concerns regarding Bella Toscana residents using Charleston Drive to bring in big trucks with "earth movers" to change the slope and grade of their property. Gerri doesn't feel like the approach permit that was gotten from the neighbor was being used properly as a farm access permit. The landowner has removed all natural vegetation and now the slope is wiped clean and he scraped the land inside the easement. She also is not happy with the fourteen potential houses that might be going in the Bella Toscana subdivision in the future. Ms. Smith went on to tell the Board how she feels Hoskins Road is narrow, has no shoulders, and traffic goes too fast and it won't hold up with the traffic from another fourteen homes. She also expressed her concern about the erosion on Charleston Drive before the big rain storms and even though the District brought out dirt and filled in the holes there's now bigger holes after the rain storm. She feels that the inappropriate heavy equipment has damaged or caused damage to Charleston Drive.

Jenni Jimmerson at 16325 Charleston Drive, Wilder, Idaho 83676 asked the Board what the dedicated easement was and Director Bob Watkins let her know that Charleston Drive had a 28' dedicated right-of-way and Bella Toscana gave another 30' dedicated right-of-way to Charleston Drive in their plat. Ms. Jimmerson feels that if Bella Toscana dedicated 30' ROW easement and there is an existing 28' ROW easement then they aren't supposed to touch that land. Director Watkins let her know when Bella Toscana dedicated the 30' ROW to Charleston Drive that was in anticipation of some sort of access to Bella Toscana in the future.

Gerri Smith, 22517 Bauman Road, Wilder, Idaho 83676, wants the Highway District to be very clear that there is no access off of Charleston Drive to Bella Toscana and Commissioner Ed Leavitt explained to her that we don't control that unless an ingress/egress/approach is applied for. Ms. Smith feels that Charleston Drive is being degraded due to Bella Toscana's activities and is evident from the pictures she brought in. Commissioner Leavitt explained to her that Charleston Drive is a public road and the District can't limit the public's right to use that road.

Mary Comstock at 22537 Ryan Drive, Wilder, Idaho 83676 voiced her concerns to the Board regarding the degradation on the road and Casey (Road Foreman) comes out and fixes stuff but there is something terribly wrong with Charleston Drive. Years ago the road got widened and that's when the sides started coming down and it is a narrow road so a limited axel sign was supposed to be put up so no 2 or 3 axel vehicles could go up Charleston but what was put up there was a 1 axel sign so she called the District at that time and said it needed to be taken down because it limited a lot of vehicles like delivery trucks and garbage trucks and then the sign was never put back up and she thinks if the right axel sign was put up, none of that heavy equipment could have gone up Charleston Drive. The degradation is very serious for them and is the heavy equipment causing it? Commissioner Ed Leavitt asked her if it could possibly be from the current weather we were having and Mary said it could be a combination of the two. Charleston Drive is a very narrow road and those big trailers are hitting the edge of the road and pounding on the sides of the road.

Jenni Jimmerson, 16325 Charleston Drive, Wilder, Idaho 83676, talked again to the Board about the big trucks going into the ditches on both sides on top of the hill. They're making a big turn where the District gave them access and there is a drain ditch and who is supposed to maintain those when the trucks are running over those drain ditches. Commissioner Leavitt asked the three ladies again what the Highway District can actually do for them because we can't say who can or can't go in there since it's a public road and we can't delegate or enforce the size of vehicles that use the road. Ms. Jimmerson said they were told it was an agricultural driveway and was told grapes were going in there but now it's just grass and they're just watering the grass 24/7.

Mary Comstock, 22537 Ryan Drive, Wilder, Idaho 83676, asked what is the criteria to put a farm access road in and she was told by Golden Gate Highway District previously that it had to be Ag related. She feels that grass and sprinklers are not Ag related and feels like it's a violation of code. By her understanding the permit that was issued was supposed to be farm related access. So did the applicant break a code because it's not

farm related? With the growth that is happening she doesn't want to see everyone getting a farm access approach for anything they want, it needs to be Ag related. Commissioner Leavitt told Mary that there is no house development going on, it's just grass, so nothing wrong has been done at this time. Road Foreman, Casey Percifield, explained the question he asked on this application for a farm access was, are you building anything out there on the property and the applicant said no, he was just working the ground and that qualifies as a farm access. Mary asked how many farm accesses the District was going to allow off Charleston and why can't the Bella Toscana people access their property through the Bella Toscana side. And farm access doesn't really mean Ag? Director Bob Watkins explained to Mary that the three classifications on an application are residential, commercial, and farm/field access. Mary feels the impact of all the traffic on Charleston now is going to get detrimental. The roads are too narrow, vehicles are going too fast, and their little dirt road is falling apart and there should be limited access for large equipment. Commissioner Leavitt made the comment that if her house needed fixed and big equipment needed to go up to her house to fix it that would be no different and Mary agreed that they would, but it should only be for people that live up there. She also thought the farm access would expire after 120 days and Casey explained the permit was approved and finalized and would always be there. Commissioner Leavitt let Mary know that we would take care of the road when needed and that's all we could do since it's a public road and we can't deny public access on a public road.

Jenni Jimmerson, 16325 Charleston Drive, Wilder, Idaho 83676, asked the Board whose responsibility is the drainage at the top of the hill by her house. The road wouldn't have bust out if there was proper drainage. Commissioner Leavitt told her if the drain ditch is getting damaged then that is the Highway District's responsibility. Casey told them the whole subdivision up Charleston has always had drainage issues because there's nowhere for the water to go. And because of all the rain we've gotten lately it's a problem in the whole district. Casey also explained that before we didn't spray the weeds along the road the water didn't flow as it does now since we've sprayed all the weeds out.

Attorney William F. Gigray told the Board to refer to Chapter 7 Title 13 of our policy code book for our drainage regulations. Casey explained a lot of the drainage issue is due to gopher holes up there and there's no control over that. Director Watkins read Chapter 7 Title 13 of the policy code to the Board and the three residents for everyone's information. Discussion only, no motion needed.

AUTHORIZE CHAIRMAN TO SIGN MYLAR FOR THE FINAL PLAT FOR LAKHOTA SUBDIVISION

Engineer Christopher Pettigrew told the Board that he reviewed it and the couple changes that needed made have been done. Director Watkins informed the Board that it is a private subdivision and the District does not maintain the roads in the subdivision that this is a replat that needed signed. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Chairman To Sign the Mylar For the Final Plat For Lakhota Subdivision, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

DECLARATION OF SURPLUS – CONFERENCE ROOM TABLES, CHAIRS, AND MISCELLANEOUS PRINTERS

Secretary Anita Herman reviewed the surplus list with the Board and reported that to the District’s best knowledge that the surplus value would be under \$10,000. **Motion: Made by Commissioner Andy Bishop: To Surplus the Conference Table, the Chairs, and the Three Printers, But Not The Second Table Top, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

DISCUSS 5 YEAR CAPITAL IMPROVEMENT PLAN – REMAINING GRAVEL ROADS IN DISTRICT

Director Watkins reviewed the 5 year capital improvement plan, the cost of rebuilding a road, the cost of chip sealing a road, and the cost of matting a road to give the Board an idea of how many or how far the District could start paving the remaining 21 gravel roads. Director Watkins recommended that the District gets traffic counts on these roads and then use that information along with safety concerns to determine what roads are a higher priority over the others. It was Director Watkins recommendation to budget to start improving some of these gravel roads in FY2023 budget year. Commissioner Leavitt would like Director Watkins to come to the next meeting with dollar amounts to ear mark for certain projects like paving some of the gravel roads, hopefully 2 miles a year, or repairing bridges. Director Watkins let the Commissioners know that 2 miles a year might be out of reach for the District budget but a ½ mile or 1 mile would be more viable. Attorney William F. Gigray reminded the Board that Title 21 in the policy code is the planning and improvement policy to prioritize capital improvement plans. Discussion only, tabled until July 13, 2022 regular meeting.

DISCUSS AND APPROVE COSTCO RENEWALS

Secretary Anita Herman asked the Board if they wanted to renew the employees Costco memberships. **Motion: Made by Commissioner Ed Leavitt: To Approve the Costco Renewals, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

SET PUBLIC HEARING DATE FY2022 BUDGET AMENDMENT

Motion: Made by Commissioner Andy Bishop: To Set Public Hearing Date FY2022 Budget Amendment For August 9, 2022 At 12:15 P.M., Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR’S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER’S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY’S

REPORT: Attorney William F. Gigray reported to the Board that he has been keeping all the Districts in the loop of what is going on at Canyon County office with the land developments and splits.

GENERAL

MATTERS: Director Watkins asked the Board if they would allow us to switch the holiday date for Juneteenth, June 20th, for a day in August since we are chip sealing that week of June 20th.

Commissioner Andy Bishop brought up that he would like to see what we needed to do or if we wanted to get a meeting with all the landowners around Arena Valley Road and Dixie Road and see if they would possibly want to cost share some of the cost to pave or oil those roads.

**COMMUN-
ICATIONS:** None

MOJO

REPORT: Directors Tim, Lynn, and Bob got together with Interwest to get prices to replace the current pump at MOJO to get a bigger one to handle all the water so we can have access to the gravel at any time and not just when the water isn't there. The price was \$23,000 and it would be split 3 ways but it will be on the agenda at the next ACCHD/MOJO meeting in July.

IAHD

REPORT: None

ACCHD

REPORT: None

COMPASS

REPORT: None

EXECUTIVE

SESSION: None

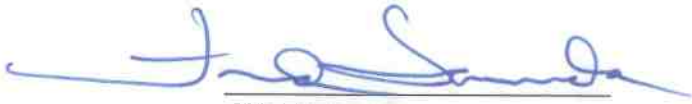
SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 2:15 p.m. **Motion: Made By Commissioner Andy Bishop: To Adjourn the Meeting, Seconded by Commissioner Ed Leavitt.**

Next regular meeting is scheduled for July 13, 2022 at 10:00 a.m.



CHAIRMAN



SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

June 8, 2022

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for June 2022

This past month the crew has accomplished:

- Second shot of oil on Penny Ln
- Finished grading gravel roads
- Grader Patching
- Dura patched
- Timber Lake patched Batt Corner Rd
- Fixed washouts from storms
- Replaced conveyor belts on chipper

Next month's projects

- Dura patching
- Finish grader patching
- Sweeping chip seal roads
- Chip seal starts June 20th, for 5 or 6 days, then help Notus/Parma right after
- Paint striping



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

June 7, 2022

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Finished up LILB Applications- Anita submitted them to LHTAC on 6/2/22
- We had 2 Administrative Land Division—Review JUB supplied comments to CCDS
- IMC Gravel Pit TIS Review
- Been working with Christopher and Tim Richards on an effective solution for Travis Rd. Upper Pleasant Rd intersection.
- Been working on a gravel road improvement plan.
- Had a meeting with Tim Richards and Lynn Troxel to discuss MOJO pump/gravel issues, we are getting a quote on a new higher horse power pump to possibly purchase along with budgeting more money to strip overburden on the next cell at MOJO.
- I received the new Record of Survey for Corby Garrets property waiting on his approval to move forward.
- Canyon County Administrative Lot Split Ordinance
- I send two support letters to LHTAC asking them to carryover funds to FY2023 for Peckham Rd rebuild.
- I have also been getting quotes from our vendors for FY2023 budget
- The Crew has been fixing damage from our recent storms along with getting roads ready to chip seal which will begin June 20th.

End Report



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

June 6, 2022

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Snake River Wine Country Estates Subdivision TIS – **approved** 06/06/22
- Thomas Administrative Land Division – comments provided to County 06/01/22
- LILBP Funding Applications – submitted to LHTAC 06/01/22
- IMC Gravel Pits TIS – comments provided to applicant 05/24/22
- Amalgamated Sugar Beet Dump – US95/Upper Pleasant Ridge Rd TIS approved by ITD
- Paul Administrative Land Division – **comments** provided to County 05/18/22
- Upper Pleasant Rd Intersection Sight Distance Evaluations (Travis Rd) – performed site visit 03/02/22, draft technical memorandum **provided** 03/07/22, in process of reviewing **possibly** adding rumble strips, converging **chevrons**, or optical speed bars

The following items are carry-over from last update:

- Flaming Acres CUP – **revised comments** provided to County 05/09/22
- Ekart Holdings CUP – comments provided to County 05/02/22
- Surmeier Land Division, CUP, and Appeal – comments provided to County 04/27/22
- Lakhota Subdivision Rezone and Short Plat – **comments** provided to County 04/18/22
- Snake River Wine Country Estates Subdivision (Troost) **Comprehensive Plan Map Amendment** – comments provided to County 04/14/22
- Ustick Rd/Timberstone GC Site Distance Evaluations – site visit with Bob 04/13/22, recommendation memorandum provided 04/14/22
- FY23 LRHIP Application for **Transportation** Master Plan Update – above cut line, funded