

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

July 10, 2024

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, July 10, 2024 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, and Engineer Christopher Pettigrew.

ABSENT: Attorney Jay Kiiha.

CALL TO ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Tuesday, July 2, 2024 at 4:00 p.m. at the locations listed on the agenda and asked the Board to accept the Amended Agenda due to having incorrect minute dates listed on the original agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC INPUT: None

MINUTES READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting June 12, 2024, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

SECRETARY'S RECORD DESTRUCTION

REQUEST: **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting June 12, 2024, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Treasurer Anita Herman gave the financial report as follows. The expenses for June 13, 2024 through July 10, 2024 were \$503,591.76, payroll for June 13, 2024 through July 10, 2024 was \$57,970.41 for a total of \$561,562.17. **Motion Made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$561,562.17 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: FY2025 BUDGET DISCUSSION
Discussion only and tabled till next regular meeting. No motion needed.

NEW

BUSINESS: RESET NOVEMBER'S REGULAR MEETING DATE
Secretary Anita Herman asked the Board to change the November meeting date from November 13th to November 6th at 12:00 p.m. due to the staff being out of the office that week. **Motion: Made by Commissioner Ed Leavitt: To Change the November Regular Meeting from November 13th to November 6th at 12:00 p.m., Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: Secretary Anita Herman reported to the Board that the PERSI contribution rates had a slight increase change as of July 1, 2024.

COMMUN-

ICATIONS: None

ACCHD

REPORT: Next meeting is July 18, 2024 and being hosted by Golden Gate Highway District.

MOJO

REPORT: Next meeting is July 18, 2024 and being hosted by Golden Gate Highway District.

IAHD

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 12:32 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for August 14, 2024 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

July 10, 2024

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for July 2024

This past month the crew has accomplished:

- Chip sealed 23 miles of roadway
- Helped Notus/Parma chip seal with 2 trucks & roller
- Dura Patched
- Fixed several sinkholes from gophers
- Started hauling chips from Mojo to yard

Next month's projects

- Continue with the dura patcher
- Start Painting center & fog lines
- Continue hauling chips to yard
- Grade gravel roads when possible



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

July 9, 2024

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- Working on FY25 budget along with scheduling upcoming projects.
- Resolving sight distance issue on Notus Rd. Knife River berm.
- Batt Corner Rd. Currently in design.
- Upper Pleasant Rd. Bridges- Signed BOR agreement on 6/27/24 Chris delivered.
- Ustick Rd. Ardurra gathering survey information.
- Bluff Ln. Bridge- LHTAC sent out an email stating that all remaining unfunded bridge applications will be funded for replacement.
- Peckham Rd.Update- IMC to finish paving this week, shoulder work will continue the next couple weeks along with finishing sidewalk and drainage.
- We have reviewed 3 Administrative Land Division Applications, and an application for a Idaho Power Substation Utility Facility. Comments have been sent to Canyon County Development Services.
- ACCHD Meeting July 18th 1:30 at GGHD#3 Office.

End Report.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

July 8, 2024

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Idaho Power Greenleaf Substation Utility Facility Application – sent review letter to County 06/12/24
- Trunnell Administrative Land Division – preparing to send review letter to County
- Gooding Administrative Land Division – sent review letter to County 06/11/24
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – 404 permit issued, signed BOR agreement delivered to BOR 06/27/24, PS&E package ready, working on R/W acquisitions
- Batt Corner Rd Realignment – 30% design being completed, looking at retaining wall alternatives
- GIS for Pavement and Sign Management – refining interface and gathering field data

The following are tracking items:

- IMC Notus Rd TIS – met with new PM (John Stevenson) from IMC 09/21/23 to discuss next phase of mining, met with ITD at Notus Rd/SH19 intersection 11/27/23

END REPORT