

**DISTRICT SECRETARY'S FINAL MINUTES
BOARD OF COMMISSIONERS MEETING**

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

July 13, 2022

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 10:00 A.M. on Wednesday, July 13, 2022 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew and Attorney William F. Gigray (via teleconference).

ABSENT: None

CALL TO ORDER:

The meeting was called to order at 10:02 a.m. by Chairman Fred Sarceda.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Thursday, July 7, 2022 at 10:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: Ron Smith – Stateline Farms Representative
Pedro Navarrete – JR Simplot Representative

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner Ed Leavitt: To Accept and Approve The Minutes of Regular Meeting June 8, 2022, Seconded By Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SECRETARY'S

**RECORD DE-
STRUCTION**

REQUEST: **Motion: Made By Commissioner Ed Leavitt: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting June 8, 2022, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk gave the financial report as follows. The expenses for June 9, 2022 through July 13, 2022 were \$402,927.12, payroll for June 9, 2022 through July 13, 2022 was \$69,456.04 for a total of \$472,383.16. **Motion made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$472,383.16 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: DISCUSS 5 YEAR CAPITAL IMPROVEMENT PLAN – REMAINING GRAVEL ROADS IN DISTRICT

Commissioner Andy Bishop brought up at the last regular meeting that he would like to have a meeting with all the landowners around Arena Valley Road and Dixie Road and see if they would possibly want to cost share some of the cost to pave or oil those roads. Ron Smith (Stateline Farms representative) and Pedro Navarrete (JR Simplot representative) were the only landowners/interested parties that were present at the meeting.

Director Bob Watkins presented the Board and interested parties with an updated cost sheet for paving one mile of Arena Valley Road using asphalt mat instead of BST. Director Watkins voiced his concern about the expense of paving the road and explained to Mr. Smith and Mr. Navarrete that the reason for the meeting was to see if the Highway District would be able to receive some type of financial involvement with costs from the landowners/interested parties using that part of the road. Unfortunately not all of the landowners/interested parties were present at the meeting but Director Watkins stated that there could be another meeting regarding the cost share, if the landowners wanted to, at another time.

Mr. Ron Smith asked Director Watkins if the Hops drivers during harvest time could go around and use another road to come in on but both Director Watkins and Commissioner Ed Leavitt let him know that that way would add too much driving time on those Hops trucks, adding another six miles each way.

Director Bob Watkins let the Board know that he would like to pave a little bit of the remaining gravel roads each year until the 26 miles of gravel roads were all paved. Commissioner Ed Leavitt addressed Mr. Smith and Mr. Navarrete and asked them in their opinions if they would be willing to help financially with paving the section of road that they use or what they thought about the cost share.

Mr. Ron Smith told the Board that he didn't think that his business what even 10% of the use of the road and he has done a lot to help the District with the maintenance of the road for a very long time and he would have to think on what type of cost share he would be willing to do if any.

Director Watkins let the Board know that he would get a hold of the remaining landowners to see if they would be able to make it to another meeting to discuss the topic more and then a special meeting with all the landowners/interested parties would have time to think the possible cost share over and what they think about the project.

Discussion only, no motion was taken.

NEW

BUSINESS: DISCUSS OPTIONS FY2022 BUDGET AMENDMENT & AUTHORIZE DISTRICT SECRETARY TO PUBLISH BUDGET AMENDMENT NOTICE

District Secretary Anita Herman and Director Bob Watkins presented to the Board the original approved budget FY2022 and the amended FY2022 budget and explained the reasoning behind the amendments. After discussion with the Board, the amendment was approved for publication. **Motion: Made by Commissioner Ed Leavitt: To Approve the FY2022 Budget Amendment and To Authorize the District Secretary to Publish FY2022 Budget Amendment Notice, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

DISCUSS OPTIONS FY2023 BUDGET & AUTHORIZE DISTRICT SECRETARY TO PUBLISH BUDGET NOTICE

District Secretary Anita Herman and Director Bob Watkins presented to the Board the draft copy of FY2023 budget and explained their reasoning behind the amounts put into each category. After discussion and changes made by the Board, the FY2023 budget was approved for publication. **Motion: Made by Commissioner Ed Leavitt: To Approve the FY2023 Budget and To Authorize the District Secretary to Publish FY2023 Budget Notice, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew presented his attached report.

ATTORNEY'S

REPORT: Attorney William F. Gigray reported to the Board that he has been following Chris Hopper, from Canyon Highway District #4, and the land division process/applications amendments with Canyon County and he let the Board know that it hasn't been rescheduled yet. He suggested to the Board that everyone should be a part of this process since it's very important to the District. The other item he discussed with the Board is that other Districts have been having problems with theft from the public so he was advising everyone to be on the lookout.

GENERAL

MATTERS: Road Foreman, Casey Percifield, asked the Board what they wanted done when farmers had water on the roadways and they won't answer or return the foreman's phone calls to get it removed. Per the District Attorney, water on the roadway is an infraction and the sheriff can be called. The Board told Road Foreman Percifield to call the farmer first,

then have a certified letter sent and then if that doesn't take care of the problem the sheriff will have to be called. Discussion only, no motion needed.

Commissioner Andy Bishop reported to the rest of the Board that he attended a community meeting down on State Line Road and it's coming up that there is going to be a 6,000 head feedlot going in on the Idaho side and directed Director Watkins to be watching for it coming through.

**COMMUN-
ICATIONS:** None

**MOJO
REPORT:** Next meeting will be at Golden Gate Highway District #3 on July 21, 2022 at 2:00 p.m.

**IAHD
REPORT:** None

**ACCHD
REPORT:** Next meeting will be at Golden Gate Highway District #3 on July 21, 2022 at 1:30 p.m.

**COMPASS
REPORT:** None

**EXECUTIVE
SESSION:** None

**SPECIAL
BUSINESS:** None

**ADJOURN-
MENT:** There being no further business to come before the Commissioners, the meeting was adjourned at 12:48 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Andy Bishop.**

Next regular meeting is scheduled for August 9, 2022 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

July 13, 2022

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for July 2022

This past month the crew has accomplished:

- Fixed washouts from rain
- Dura Patched
- Chip sealed 21.8 miles
- Sent 2 trucks and roller to **Notus/Parma** for chip seal
- **Broom** off chip seal roads

Next month's projects

- Dura patching
- Fix head wall on drain, Fargo Rd
- Paint road markings
- Send chip box to get new computer
- Haul ¼ and chips to yard
- Finish grader patching



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

July 11, 2022

To: **GGHD Commissioners**

From: **Bob Watkins Director of Highways**

Subject: **Directors Report**

- **Working on FY2023 Budget along with FY2022 Budget Amendment**
- **Getting prices from all our vendors**
- **Reviewed IMC TIS- Notus Road and Howe Road**
- **Reviewed Troost Administrative Land Division Application**
- **Reviewing Sunny Slope RV TIS**
- **Finished up chip sealing on 7/7/22**
- **Crew has been sweeping chip seal roads and getting ready for painting**
- **Attended Directors meeting to discuss upcoming ACCHD meeting**
- **Peckham Rd. update-** The project has been **approved** and has **progressed** it is **currently** with UPRR Real **Estate** for **agreement preparations**. Still no timeframe.

End Report



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANDON
GROUP



GATEWAY
MAPPING
INC.

July 11, 2022

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Sunny Slope RV Resort TIS – **currently reviewing**
- Olsen Temporary Use Permit – **comments provided** to County **07/07/22**
- Troost Administrative Land Division – **comments provided** to County **07/07/22**
- Lanum Conditional Use Permit – **comments provided** to County **06/15/22**
- IMC Gravel Pit TIS – **second review** complete, **additional comments provided** **06/13/22**

The following items are **carry-over** from last update:

- LILBP Funding Applications – submitted to LHTAC **06/01/22**, results pending
- FY23 LRHIP Application for **Transportation** Master Plan Update – funded, will receive **more** information from LHTAC in **October/November**
- Upper Pleasant Rd Intersection Sight Distance Evaluations (Travis Rd) – **performed site visit** **03/02/22**, draft technical memorandum **provided** **03/07/22**, in process of **reviewing possibly** adding **converging** chevrons or optical speed bars