

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

August 12, 2021

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 10:00 A.M. on Thursday, August 12, 2021 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

CALL TO

ORDER: The meeting was called to order at 10:04 a.m. by Chairman Fred Sarceda.

PRESENT: Commissioners Andy Bishop, Fred Sarceda, and Ed Leavitt, Work Director Bob Watkins, Road Foreman Casey Percifield, Secretary/Clerk Anita Herman, Engineer Christopher Pettigrew, and Attorneys William F. Gigray and Jay Kiiha.

ABSENT: None

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting on Tuesday, August 10, 2021 at 9:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made By Commissioner Andy Bishop: To Approve The Minutes of Regular Meeting July 8, 2021 and Special Meeting July 15, 2021 With the Amendment Of the Piggyback Purchase Agreement For the Superior Broom Of \$69,125.00, Seconded By Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: **Motion: Made By Commissioner Andy Bishop: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Special Meeting July 15, 2021, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk gave the financial report as follows. The expenses for July 9, 2021 through August 12, 2021 were \$392,730.33, payroll for July 9, 2021 through August 12, 2021 was \$58,504.83 for a total of \$451,235.16. **Motion made by Commissioner Ed Leavitt to Receive and Approve the Treasurer's Report, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried. **Motion: Made by Commissioner Ed Leavitt: To Approve the Financial Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$451,235.16 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

NEW

BUSINESS: REVIEW TURNAROUND AGREEMENT AND CONSIDER A RESOLUTION TO DECLARE THE INTNET TO ABANDON AND VACATE A PORTION OF MIDDLE ROAD

Director Bob Watkins reported to the Board that Jeff and Amber Dewey and the Golden Gate Highway District #3 have agreed upon terms for the turnaround and now are waiting for the Dewey's to give the Highway District a recorded easement prepared by their land surveyor for the Director and the Engineer to review before proceeding with the Vacation of a portion of Middle Road. Discussion only, no motion needed.

AUTHORIZE CHAIRMAN TO SIGN J-U-B AGREEMENT

Engineer Christopher Pettigrew and Director Bob Watkins explained to the Board that the new agreement between J-U-B Engineers and the Golden Gate Highway District #3 was needed due to the prior agreed price for their services had already been used.

Motion: Made by Commissioner Ed Leavitt: To Authorize the Chairman To Sign the New Agreement With J-U-B Engineers, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

CONSIDER APPROVAL OF RESOLUTION 2021-09 AUTHORIZING THE CHAIRMAN TO SIGN THE ADOPTION OF ADDING JUNETEENTH TO THE LIST OF HOLIDAYS

Motion: Made by Commissioner Ed Leavitt: To Approve Resolution 2021-09 Adopting Juneteenth To the List Of Holidays, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

DISCUSS FY2021 BUDGET AMENDMENT OPTIONS

Secretary Anita Herman and Director Bob Watkins discussed with the Board the changes needed to be made for the FY2021 Budget Amendment before the fiscal year ended.

Motion: Made by Commissioner Ed Leavitt: To Approve the FY2021 Budget Amendment Draft, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

SET PUBLIC HEARING DATE FOR FY2021 BUDGET AMENDMENT

Motion: Made by Commissioner Ed Leavitt: To Set Public Hearing FY2021 Budget Amendment For August 31, 2021 at 12:15 p.m. and Authorize the Secretary to

Publish FY2021 Public Hearing Notice, Seconded by Commissioner Andy Bishop.
The vote was unanimous. Motion carried.

REVIEW GOLDEN GATE HIGHWAY DISTRICT #3 FARM LEASE

Secretary Anita Herman and Director Bob Watkins had the Board review the previous Farm Lease bid notice and agreement and update changes. The Golden Gate Highway District #3 has 17 acres of farm ground that gets leased out for a 3-5 year term that starts January 1, 2022. All sealed bids have to be in to the Secretary of the Highway District by September 8, 2021 at 5:00 p.m. and the bid winner will be announced at 12:00 p.m. at the regular meeting on September 9, 2021. **Motion: Made by Commissioner Andy Bishop: To Authorize the District Secretary To Post the Farm Lease Notice on Monday, August 16, 2021 At Locations Posted On the Agenda and the Local Irrigation Offices and To Post A Sign On Said Property, and Have the Notice Close By September 8, 2021 At 5:00 P.M., Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

EXECUTIVE

SESSION: Motion: Made By Commissioner Ed Leavitt: To Convene Into Executive Session at 10:41 A.M. Under I.C. §74-206 (1) (b) To Consider the Evaluation, Dismissal or Disciplining Of, or To Hear Complaints or Charges Brought Against A Public Officer, Employee, Staff Member, or Individual Agent, Seconded By Commissioner Ed Leavitt.

A roll call vote was taken by Secretary Anita Herman
Commissioner – Fred Sarceda – Yes
Commissioner – Ed Leavitt – Yes
Commissioner – Andy Bishop – Yes
Also in attendance with the Board’s authorization was Secretary Anita Herman, and Attorneys William F. Gigray and Jay Kiiha.

Motion: Made By Commissioner Andy Bishop: To Come Out of Executive Session at 11:00 A.M., Seconded By Commissioner Ed Leavitt. The motion was unanimous. Motion carried.

Information was received, no action taken.

OLD

BUSINESS: FY2022 BUDGET DISCUSSION

Secretary Anita Herman and Director Bob Watkins reviewed the final draft FY2022 Budget with the Board and answered their questions. **Motion: Made By Commissioner Andy Bishop: To Approve the FY2022 Draft Budget, Seconded By Commissioner Ed Leavitt.** The motion was unanimous. Motion carried.

NEW

BUSINESS

CONT'D: AUTHORIZATION OF FY2022 BUDGET HEARING NOTICE

Motion: Made By Commissioner Andy Bishop: To Authorize the District Secretary To Publish Public Hearing Notice FY2022 Budget, Seconded By Commissioner Ed Leavitt. The motion was unanimous. Motion carried.

SET A CONTINUANCE DATE FOR PUBLIC HEARING – 2ND STREET VACATION SUNNY SLOPE SUBDIVISION

Attorney William F. Gigray reviewed previous discussions from prior meetings to remind the Board what happened already and needed to be done still. Per the Board there will not be a continuance date set until the Applicants go to the Canyon County office and apply for a vacation of plat that Attorney William F. Gigray and previous Director Gordon Bates informed them they had to do. **Motion: Made by Commissioner Andy Bishop: To Table 2nd Street Sunny Slope Subdivision, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

CONSIDER APPROVAL OF RESOLUTION 2021-10 TO AMEND THE POLICY CODE TITLE 10 FOR SENATE BILL 1086 NO BOYCOTT ISRAEL

Attorney William F. Gigray explained to the Board that this is a new State law and the Highways District has to add it to the policy code. **Motion: Made by Commissioner Ed Leavitt: To Approve Resolution 2021-10 To Amend the Policy Code Title 10 For Senate Bill 1086 No Boycott Israel, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

CONSIDER APPROVAL OF RESOLUTION 2021-11 TO AMEND THE POLICY CODE SECTIONS 2 - 10 CHAPTER 5 TITLE 10 FOR SENATE BILL 1042A REQUEST FOR QUALIFICATIONS

Attorney William F. Gigray explained to the Board what Resolution 2021-11 entailed. **Motion: Made by Commissioner Ed Leavitt: To Approve Resolution 2021-11 To Amend the Policy Code Sections 2 – 10 Chapter 5 Title 10 For Senate Bill 1042a Request For Qualifications, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

CONSIDER APPROVAL OF RESOLUTION 2021-12 AUTHORIZING THE ADOPTION OF THE CANYON COUNTY HAZARD MITIGATION PLAN

Attorney William F. Gigray explained to the Board what Resolution 2021-12 entailed. **Motion: Made by Commissioner Ed Leavitt: To Approve Resolution 2021-12 Authorizing the Adoption Of the Canyon County Hazard Mitigation Plan, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew discussed grant options available and the process of applying for those grants.

ATTORNEY’S

REPORT: Attorney William F. Gigray reported to the Board that he worked on a lot of items that were on the agenda, discussed the next steps for the Middle Road vacation, and introduced Attorney Jay Kiiha to the Board due to Attorney Gigray moving to another State.

PUBLIC

HEARING: PUBLIC NOTICE OF WRITTEN AGREEMENT – GOLDEN GATE HIGHWAY DISTRICT #3 AND NAMPA HIGHWAY DISTRICT #1

APPROVE RESOLUTION 2021-08 AUTHORIZING THE CHAIRMAN TO SIGN THE HIGHWAY DISTRICT’S AGREEMENT FOR SALE AND TRANSFER OF PROPERTY

Motion: Made by Commissioner Ed Leavitt: To Open the Public Hearing For Public Notice of Written Agreement Between Golden Gate Highway District #3 and Nampa Highway District #1, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

The public hearing was opened by Chairman Fred Sarceda at 12:02 p.m. Present at the hearing were: Commissioners Fred Sarceda, Andy Bishop, and Ed Leavitt, Director Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew, and Attorneys William F. Gigray and Jay Kiiha. No one from the public was present for the public hearing.

The two parties agreed upon the agreement for sale and transfer of property that was written up by Attorney William F. Gigray between Nampa Highway District #1 and Golden Gate Highway District #3. **Motion: Made by Commissioner Ed Leavitt: To Accept the Written Agreement with Nampa Highway District #1 and Golden Gate Highway District #3 and Approve Resolution 2021-08 Authorizing the Chairman To Sign the Highway District’s Agreement For the Purchase Of the \$30,000 Excavator, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

Motion: Made by Commissioner Ed Leavitt: To Close the Public Hearing For Public Notice of Written Agreement Between Golden Gate Highway District #3 and Nampa Highway District #1, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

The public hearing was closed at 12:04 p.m.

GENERAL

MATTERS: Secretary Anita Herman discussed with the Board what she learned about the 3rd party insurance buy-down and options the District had moving forward. Director Bob Watkins discussed road problems on Homedale Road and Allendale Road that he would like to fix in the future.

**COMMUN-
ICATIONS:** None

**MOJO
REPORT:** None

**IAHD
REPORT:** None

**ACCHD
REPORT:** None

**COMPASS
REPORT:** Commissioner Andy Bishop and Director Bob Watkins reported to the rest of the Board that they have attended a few of the Zoom and local meetings.

**SPECIAL
BUSINESS:** None

**ADJOURN-
MENT:** There being no further business to come before the Commissioners, the meeting was adjourned at 12:31 p.m. **Motion: Made By Commissioner Andy Bishop: To Adjourn the Meeting, Seconded by Commissioner Ed Leavitt.**

Next special meeting is scheduled for August 31, 2021 at 12:00 p.m.
Next regular meeting is scheduled for September 9, 2021 at 12:00 p.m.



CHAIRMAN



SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

August 12, 2021

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for August 2021

This past month the crew has accomplished:

- Fog sealed 4 subdivisions, Bella Toscana, everrose, covey ridge, and munn ranch
- Finished sweeping off chips
- Painted center and fog lines, approximately 50 miles
- Hauled reject sand to yard
- Dura Patched
- Dug out soft spot on Quartz

Next month's projects

- Haul pit run to yard for new lot
- Build a turn around on middle Rd
- Dura Patch
- Start grading gravel roads
- Haul chips to yard from Mojo



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

August 11th, 2021

To: GGHD Commissioners
From: Bob Watkins
Director of **Highways**
Subject: **Directors Report**

- ✓ • TO Engineers Working on **projected** cost for **Homedale Rd. Phase 2**
- ✓ • We have come to an agreement with the Dewey's on a turnaround. Just waiting **on** legal description and draft easement to **review**. We are looking **at building** the turnaround **near** the end of August.
- ✓ • Peckham Rd. Project has **temporarily** lost funding for the Freight portion of the grant. I **talked** to the Head of ITD and funding **should** be available before we bid the job.
- ✓ • Our crew has started hauling **crushed** material out of MOJO to the yard. All piles **have** been **measured** and final crushing **payment** sent.
- ✓ • We have finished our striping, we had extra paint so we painted for NPHD and the City of Greenleaf for cost of materials.
- ✓ • I **have** been **working** on getting some grader operator training classes put together
- ✓ • We filled our job opening our new employee is Adam Bahem.
- ✓ • CSC is looking to tentatively grind Homedale **Rd.** in the next week
- ✓ • We have only had one preliminary plat review and one Administrative Land Division this month along with lots of **approach** permits.
- ✓ • I am looking at **applying** for a LRHIP Planning grant of \$30,000 which has not been **updated** since 2009. This if for a **Transportation** Master Plan update for GGHD.
- ✓ • We also finished up our fog sealing of **subdivisions** as well as a section of chip seal. We tried a new oil on a high traffic area to see if it would hold up better to Heavy Truck **traffic**.