

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

August 14, 2024

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, August 14, 2024 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew (via Zoom), and Attorney Jay Kiiha.

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, August 12, 2024 at 10:30 a.m. at the locations listed on the agenda and asked the Board to accept the Amended Agenda due to having incorrect minute dates listed on the original agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting July 10, 2024, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting July 10, 2024, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Treasurer Anita Herman gave the financial report as follows. The expenses for July 11, 2024 through August 14, 2024 were \$141,848.08, payroll for July 11, 2024 through August 14, 2024 was \$57,970.43 for a total of \$199,818.51. **Motion Made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$199,818.51 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: FY2025 BUDGET DISCUSSION

Discussion only, the public hearing, for FY2025 Budget, will be held on Wednesday, August 28, 2024 at 1:00 p.m. at the Golden Gate Highway District office for final approval. No motion needed.

DISCUSS NOTUS ROAD – KNIFE RIVER BERM

Director Bob Watkins presented pictures to the Board of the Knife River Berm on Notus Road that patrons were worried about with sight obstructions. Director Watkins and Knife River have fixed the sight obstruction problems and the Board approved of what has been done. Discussion only, no motion needed.

NEW

BUSINESS: 12:20 P.M. – BEN ECHEVARRIA – APPLICATION TO WAIVE OR VARY SETBACK ON 23011 ALLENDALE ROAD, WILDER, ID. 83676

Director Bob Watkins explained the submitted application to the Board, that Ben Echevarria filled out for a future shop to be built, and let the Board know that he was in favor of the setback due to no major concerns for future road expansion in that area.

Motion: Made by Commissioner Ed Leavitt: To Approve Ben Echevarria's Application to Waive or Vary Setback on 23011 Allendale Road, Wilder, ID. 83676, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

APPROVE MOJO DRAFT BUDGET

Director Watkins presented the Board with a draft MOJO budget that Golden Gate Highway, Notus Parma Highway, and Highway District 4 came up with for the upcoming fiscal year and asked for their approval. **Motion: Made by Commissioner Ed Leavitt: To Approve FY2025 MOJO Draft Budget, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

MEMORANDUM OF UNDERSTANDING FOR FY2025 ROCK CRUSHING

Director Watkins asked the Board to table this topic until the Special Meeting on August 28, 2024 at 1:00 p.m. The Board tabled it, no motion needed at this time.

AUTHORIZATION TO BID FY2025 JOINT AGGREGATE CRUSHING PROJECT

Director Bob Watkins asked the Board to authorize Golden Gate Highway and Notus Parma Highway to jointly put out a bid for the FY2025 aggregate crushing project.
Motion: Made by Commissioner Ed Leavitt: To Authorize Golden Gate Highway and Notus Parma Highway to Put Out a Bid for FY2025 Joint Aggregate Crushing Project, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

AUTHORIZE DISTRICT SECRETARY TO PUBLISH BUDGET NOTICE FY2025 PUBLIC HEARING

Motion: Made by Commissioner Ed Leavitt: To Authorize the District Secretary to Publish FY2025 Budget Public Hearing Notice, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: None

COMMUN-

ICATIONS: None

ACCHD

REPORT: None

MOJO

REPORT: None

IAHD

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 12:57 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next special meeting is scheduled for August 28, 2024 at 1:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

August 14, 2024

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for August 2024

This past month the crew has accomplished:

- Painted center lines & fog lines
- Hauled all our chips at Mojo to yard
- Graded gravel roads
- Fixed soft spot-on Fran Ln
- Cleaned plugged culvert Quartz & Hoskins
- Started making pad at Mojo for crushing material
- Put 60 Ft of 24" culvert in drain at Mojo
- Started removing over burden at Mojo for crushing this winter

Next month's projects

- Continue Moving over burden at Mojo
- Start pulling shoulders
- Dura Patch



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Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

August 13, 2024

To: GGHD Commissioners

From: Bob Watkins, Director of Highways

Subject: Directors Report

- Working on FY25 budget along with scheduling upcoming projects.
- Resolving sight distance issue on Notus Rd. Knife River berm. Current advisory speed is 25MPH which equals a 155-ft stopping distance. We have 485-ft of visibility after the berm has been moved.
- Batt Corner Rd. Looking at different design options. Chris sent over design exhibits on 8/6 for review.
- Upper Pleasant Rd. Bridges- Working on right-of-way acquisitions 4 of 7 complete
- Ustick Rd.- Geotec investigation and right-of-way survey complete.
- Peckham Rd.Update- IMC to finish paving the 29th of August, along with finishing up curb and gutter, ped ramps, and finish grading at Asumendi onion sheds (coordination with Domingo and Ruben)
- MOJO- Met with Lynn and Bruce to discuss MOJO budget and operations for FY25 crushing.
- Since our last meeting we have reviewed and commented on many Administrative Items

Trunnell Administrative Land Division

Mears Administrative Land Division

Nampa Paving CUP- Gravel Pit on Notus Rd.

Kent Administrative Land Division

Flying Arrow Landing Subdivision- Final Plat

Timber Ridge Subdivision- Proposed access discussion @JUB office.

End Report.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



**THE
LANGDON
GROUP**



**GATEWAY
MAPPING
INC.**

August 13, 2024

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Timber Ridge Subdivision – meeting with Brent Orton 08/05/24 to discuss proposed access locations
- Flying Arrow Landing Subdivision – final plat review comments sent to County 08/05/24
- Kent Administrative Land Division – sent review letter to County 07/29/24
- Nampa Paving CUP – sent review letter to County 07/23/24
- Mears Administrative Land Division – sent review letter to County 07/09/24
- Trunnell Administrative Land Division – sent review letter to County 07/09/24
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – 404 & BOR permits issued, PS&E package ready, working on R/W acquisitions
- Batt Corner Rd Realignment – 30% design alternatives submitted
- GIS for Pavement and Sign Management – refining interface and gathering field data

The following are tracking items:

- IMC Notus Rd TIS – met with new PM (John Stevenson) from IMC 09/21/23 to discuss next phase of mining, met with ITD at Notus Rd/SH19 intersection 11/27/23

END REPORT