

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

August 8, 2023

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Tuesday, August 8, 2023 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Attorney Jay Kiiha, and Engineer Christopher Pettigrew.

ABSENT: None.

**CALL TO
ORDER:**

The meeting was called to order at 12:00 p.m. by Chairman Ed Leavitt.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Thursday, August 3, 2023 at 4:30 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Andy Bishop: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meetings were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Regular Meeting July 12, 2023, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

**SECRETARY'S
RECORD DE-
STRUCTION**

REQUEST: Motion: Made by Commissioner Andy Bishop: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting July 12, 2023, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for July 13, 2023 through August 9, 2023 were \$139,491.16, payroll for July 13, 2023 through August 9, 2023 was \$54,028.01 for a total of \$193,519.17. **Motion made by Commissioner Andy Bishop: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$193,519.17 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: GRAVEL ROAD DISCUSSION

Director Bob Watkins reviewed the remaining gravel roads that are in our District with the Board again and gave an update on which roads have had traffic studies done on them and what roads were left. Discussion only, no motion needed at this time.

FY2024 BUDGET DISCUSSION

District Secretary Anita Herman and Director Bob Watkins presented to the Board a final copy of FY2024 budget and explained their reasoning behind the amounts put into each category and made the changes the Board asked for from last month's meeting. Discussion only, no motion needed.

NEW

BUSINESS: AUTHORIZE DISTRICT SECRETARY TO PUBLISH BUDGET NOTICE FY2024 PUBLIC HEARING

Secretary Anita Herman asked the Board to accept the Budget Notice FY2024 Public Hearing publication since the Board had no more changes to make. **Motion: Made by Commissioner Fred Sarceda: To Authorize District Secretary to Publish Budget Notice FY2024 Public Hearing, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

DISCUSS OPTIONS FY2023 BUDGET AMENDMENT & AUTHORIZE DISTRICT SECRETARY TO PUBLISH BUDGET AMENDMENT NOTICE FY2023 PUBLIC HEARING

Secretary Anita Herman asked the Board to accept FY2023 Budget Amendment and to authorize her to publish FY2023 Budget Amendment Public Hearing Notice. **Motion: Made by Commissioner Fred Sarceda: To Authorize District Secretary to Publish Budget Amendment Notice FY2023 Public Hearing, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

ACCEPT AND AUTHORIZE THE BOARD TO SIGN STATE/LOCAL CONSTRUCTION AGREEMENT FOR PROJECT #'S 13964/22101; PECKAHM ROAD/PECKHAM ROAD INTERSECTIONS

Director Bob Watkins explained to the Board that the final agreement and match amount has come from ITD to start the Peckham Road project. He asked the Board to accept it as

is and sign the agreement. **Motion: Made by Commissioner Fred Sarceda: To Accept and Authorize the Board to Sign State/Local Construction Agreement for Project #'s 13964/22101; Peckham Road/Peckham Road Intersections, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

APPROVE HOMEDALE ROAD BID DOCUMENTS AND AUTHORIZE SECRETARY TO PUBLISH

Director Bob Watkins reported to the Board that the bid documents were ready for the Homedale Road project and asked the Board to authorize the secretary to publish the bid notice when it's time. **Motion: Made by Commissioner Andy Bishop: To Approve Homedale Road Bid Documents and Authorize the Secretary to Publish, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield read through and discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins read through and discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew read through and discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: None

MOJO

REPORT: Director Bob Watkins reported that the gravel extraction rate got increased to \$1.00 per yard.

IAHD

REPORT: None

ACCHD

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 12:59 p.m. **Motion: Made by Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Andy Bishop.**

Next meeting is scheduled for August 24, 2023 at 12:00 p.m.


CHAIRMAN


SECRETARY