

## DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

### September 14, 2022

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, September 14, 2022 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

**PRESENT:** Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew and Attorney Jay Kiiha.

**ABSENT:** None

### CALL TO

**ORDER:** The meeting was called to order at 12:00 p.m. by Chairman Fred Sarceda.

### AGENDA

**REVIEW:** Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Thursday, September 8, 2022 at 4:30 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

**VISITORS:** None

### PUBLIC

**INPUT:** None

### MINUTES

### READ AND

**APPROVED:** Minutes of the meetings were read. **Motion: Made By Commissioner Andy Bishop: To Accept and Approve The Minutes of Regular Meeting August 9, 2022, Seconded By Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

### SECRETARY'S

### RECORD DE-

### STRUCTION

**REQUEST:** None

### FINANCIAL

**REPORT:** Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for August 10, 2022 through September 14, 2022 were \$77,716.93, payroll for August 10, 2022 through September 14, 2022 was \$47,004.05 for a total of \$124,720.98. **Motion made by Commissioner Ed Leavitt: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$124,720.98 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

**PUBLIC**

**HEARINGS:** None

**OLD**

**BUSINESS:** None

**NEW**

**BUSINESS:** COLA EFFECTIVE 1<sup>ST</sup> PAY PERIOD IN OCTOBER

**Motion: Made by Commissioner Andy Bishop: To Authorize the 6% COLA To Take Effect On October 3, 2022, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

SET MEETING DATE FOR REGULAR MEETING IN NOVEMBER FROM NOVEMBER 9, 2022 TO NOVEMBER 3, 2022

**Motion: Made by Commissioner Ed Leavitt: To Move the Regular Meeting Date From November 9, 2022 To November 3, 2022 At 12:00 p.m., Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

DISCUSS AND SET DATE AND VENUE FOR CHRISTMAS PARTY

The Board of Commissioners and Staff discussed different venues that they would like the District Secretary to call and try to get a reservation staying within the set budget. The Board directed the District Secretary to get information and let them know at the next regular meeting. Discussion only, no motion needed.

APPROVE ANNUAL FLU SHOTS

**Motion: Made by Commissioner Andy Bishop: To Approve the Annual Flu Shots, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

DISCUSS FY2023 REGULAR MEETING SCHEDULE AND AUTHORIZE SECRETARY TO SIGN AND POST NOTICE

**Motion: Made by Commissioner Ed Leavitt: To Approve the FY2023 Regular Meeting Schedule and Authorize the District Secretary To Sign and Post Notice, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN THE ACCHD REGULAR MEETING SCHEDULE NOTICE AND AUTHORIZE SECRETARY TO POST NOTICE

**Motion: Made by Commissioner Ed Leavitt: To Authorize the Chairman To Sign the ACCHD Regular Meeting Schedule Notice and Authorize the District Secretary**

**To Post Notice, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

**AUTHORIZE CHAIRMAN TO SIGN THE ELEVENTH ANNUAL RURAL PRIORITIZATION WORK GROUP**

Director Bob Watkins explained to the Board why COMPASS has all the highway districts sign the rural prioritization work group. Engineer Chris Pettigrew further explained that it's an annual meeting where each highway district gets to put in their opinion on the work that's happening around the surrounding area. **Motion: Made by Commissioner Andy Bishop: To Authorize the Chairman To Sign The Eleventh Annual Rural Prioritization Work Group, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

**ROAD**

**REPORT:** Road Foreman Casey Percifield discussed his attached report.

**DIRECTOR'S**

**REPORT:** Director Bob Watkins discussed his attached report.

**ENGINEER'S**

**REPORT:** Engineer Christopher Pettigrew presented his attached report.

**ATTORNEY'S**

**REPORT:** None

**GENERAL**

**MATTERS: DISCUSS ROUND 1 FUNDING FOR LHTAC BRIDGE GRANTS**

Director Bob Watkins updated the Board on where we got placed on the lists for the upcoming bridge grants. As more information comes in, he will keep the Board informed. Discussion only, no motion needed.

**DISCUSS WATER ON THE ROADWAYS**

Road Foreman Casey Percifield asked the District Attorney Jay Kiiha, what steps were needed when dealing with water on the District's roadways. Discussion only, no motion needed.

**COMMUN-**

**ICATIONS:** None

**MOJO**

**REPORT:** Director Bob Watkins reported that crews have started stripping a new cell at the MOJO pit.

**IAHD**

**REPORT:** None

ACCHD  
REPORT: None

COMPASS  
REPORT: None

EXECUTIVE  
SESSION: None

SPECIAL  
BUSINESS: None

ADJOURN-  
MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 1:04 p.m. **Motion: Made By Commissioner Andy Bishop: To Adjourn the Meeting, Seconded by Commissioner Ed Leavitt.**

Next regular meeting is scheduled for October 12, 2022 at 12:00 p.m.

  
CHAIRMAN

  
SECRETARY

# Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

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September 14, 2022

To: GGHD Commissioners

From: Casey Percifield

**Subject: Road Report for September 2022**

This past month the crew has accomplished:

- Hauled  $\frac{3}{4}$  road mix to yard
- Patched bad spots on Boise River Rd by Sunroc pit
- Graded Gravel roads that were in bad shape, Ruby, Apricot, Fish, Quartz, Canal, and Arena Valley.
- Did a little spot spraying, yard, mojo, and some hills
- Fixed blown up spots on Canal Rd from Hop Harvest, Dust pockets.
- Dura Patched edges on Ustick Rd, Between Hwy 95 and Allendale
- Took Grader, Loader, excavator, and trucks down to mojo pit to strip over burden off for new gravel extraction site

Next month's projects

- Pull shoulder's on next year's chip seal roads
- Dura Patch
- Equipment maintenance
- Hauling  $\frac{1}{2}$  inch pug material to yard



Street Address  
500 Golden Gate Ave  
Wilder, ID 83676

Phone (208) 482-6267  
Fax (208) 482-6100  
Email office@gghd3.org

# Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

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September 12, 2022

To: GGHD Commissioners

From: Bob Watkins Director of Highways

Subject: Directors Report

- We have reviewed and commented on 5 Administrative Land Division Applications
- TO Finished up Garrett ROW Exhibit along with Meets and Bounds.
- Drafted and sent a support letter to Compass, for "Safe Streets and Roads" Grant
- We Graded Arena Valley Road, Central Cove purchased Mag Chloride to apply to help hold the road together and minimize dust.
- UPRR expected to be finished with ROW agreement soon.
- Scheduling Travis Rd. Siphon lining with Aqua Liner- Boise Project to shut off water on the 28<sup>th</sup> of September.
- Chis and I have been discussing options for bridge replacement on Upper Pleasant Rd.

End Report



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE  
LANGDON  
GROUP



GATEWAY  
MAPPING  
INC.

September 12, 2022

To: GGHD Commissioners  
From: Christopher S. Pettigrew, P.E.  
J-U-B Engineers, Inc.

**Subject: Engineer's Report**

The following items have been worked on in the past month:

- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – developing **replacement options**
- Winslow Estate **Administrative** Land Division – **comments** provided to County **08/08/22**
- Androlewicz **Administrative** Land **Division** – **comments** provided to County **08/17/22**
- Triple T Farms **Administrative** Land **Division** – **comments** provided to County **08/24/22**
- Clagg **Administrative** Land **Division** – **comments** **provided** to County **08/29/22**
- LILBP Funding Applications – Allendale Rd over Low Line Canal included in Round 1 for **full** replacement with four other bridges (N Latah County HD, Fenn HD, S Latah HD, Payette County), J-U-B working with LHTAC on scope and fee for **bundle**

The following items are carry-over from last update:

- FY23 LRHIP Application for **Transportation Master** Plan Update – funded, will receive more information from **LHTAC** in **October/November**
- Upper Pleasant Rd Intersection Sight Distance Evaluations (Travis Rd) – performed site **visit** **03/02/22**, draft technical memorandum **provided** **03/07/22**, **monitoring** speed **reduction** impacts, possibly add **converging chevrons** or **optical speed bars**