

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

April 26, 2021

A special meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Monday, April 26, 2021 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Virgil Holsclaw, Fred Sarceda, and David Lincoln, Interim Director Casey Percifield, Secretary/Clerk Anita Herman, and Attorney William F. Gigray.

ABSENT: None

CALL TO ORDER: The meeting was called to order at 12:00 p.m. by Chairman Virgil Holsclaw.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the special meeting Thursday, April 22, 2021 at 4:30 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner David Lincoln: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

EXECUTIVE

SESSION: **Motion: Made By Commissioner David Lincoln: To Convene Into Executive Session at 12:27 P.M. Under I.C. §74-206 (1) (d) To Consider Records That Are Exempt From Disclosure As Provided in Chapter 1, Title 74, Idaho Code, Seconded By Commissioner Fred Sarceda.**

A roll call vote was taken by Secretary Anita Herman.

Commissioner - David Lincoln – Yes

Commissioner Virgil Holsclaw – Yes

Commissioner – Fred Sarceda – Yes

Interim Director Casey Percifield, Secretary Anita Herman, and Attorney William F. Gigray were also in attendance.

Motion: Made By Commissioner David Lincoln: To Come Out of Executive Session at 1:38 P.M., Seconded By Commissioner Fred Sarceda. The motion was unanimous. Motion carried.

Information was received, no action taken.

SPECIAL

BUSINESS: DETERMINATION AND ACTION ON THE PROCESS FOR STAFFING THE POSITIONS OF DIRECTOR OF HIGHWAYS AND HIGHWAY DISTRICT ENGINEER

Motion: Made By Commissioner David Lincoln: To Authorize the District Attorney, William F. Gigray, To Set Up the Amendments For Job Descriptions For Both the Director of Highways and Highway District Engineer Positions, and Authorize Interim Director, Casey Pericifield, and Secretary, Anita Herman, To Finalize the Description and Application and Set Up Advertising For the Highway District Engineer Position With A Pay scale of \$65,000 - \$80,000 Depending On Experience, Seconded By Commissioner Fred Sarceda. The motion was unanimous. Motion carried.

**ADJOURN-
MENT:**

There being no further business to come before the Commissioners, the meeting was adjourned at 1:44 p.m. **Motion: Made By Commissioner David Lincoln: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for May 13, 2021 at 11:30 a.m.


CHAIRMAN


SECRETARY