

**DISTRICT SECRETARY'S FINAL MINUTES
BOARD OF COMMISSIONERS SPECIAL MEETING**

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

May 20, 2021

A special meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 p.m. on Thursday, May 20, 2021 via teleconference.

PRESENT: Commissioners Virgil Holsclaw (joined teleconference at Golden Gate office), Fred Sarceda, and David Lincoln (by teleconference), Director of Highways Casey Percifield and Secretary/Clerk Anita Herman (joined teleconference at Golden Gate office), Attorney William F. Gigray (by teleconference). Also appearing by teleconference were Andy Bishop and Ed Leavitt Commissioners Elect.

ABSENT: None

CALL TO ORDER: The meeting was called to order at 12:02 p.m. by Chairman Virgil Holsclaw.

AGENDA REVIEW: Secretary Anita Herman reported she posted the agenda for this special meeting on Tuesday, May 18, 2021 at 12:45 p.m. at the locations as stated on the Agenda Notice. **Motion: Made by Commissioner David Lincoln: To approve the Posting of the Agenda, Seconded By Commissioner Fred Sarceda.** The motion was unanimous. Motion carried.

VISITORS: None

EXECUTIVE SESSION: None

SPECIAL BUSINESS: REVIEW COVID-19 PROTOCOL

A report was presented by the Highway District Interim Director, Casey Percifield, on the circumstances of the Highway District staff and exposure to Covid-19. He also made the recommendation to the Board on the Covid-19 protocol for the Administrative Offices of the District. The

Board members then discussed the matter. **Motion: Made by Commissioner David Lincoln: To Reopen the Golden Gate Highway District Office To the Public As of Monday, May 24, 2021, Seconded By Commissioner Fred Sarceda.** The motion was unanimous. Motion carried.

DISCUSS CSC CHANGE ORDER REQUEST

Director Casey Percifield discussed with the Board two change orders that are needed for the Homedale Road Rebuild Phase 1 Project. **Motion: Made by Commissioner David Lincoln: To Authorize the Director to Sign Off On Change Order #1 For \$27,118.68 and Change Order #2 For \$5,280.00, Seconded By Commissioner Fred Sarceda.** The motion was unanimous. Motion carried.

VARIANCE 2021-01 FINDINGS OF FACT, CONCLUSIONS OF LAW, AND ORDER OF DECISION GRANTING VARIANCE

Attorney William F. Gigray read his Findings of Fact, Conclusions of Law, and Order of Decision Granting Variance for VAR2021-01 for Clyde Northrup and Janet Gates. **Motion: Made by Commissioner Fred Sarceda: To Adopt Variance 2021-01 Findings of Fact, Conclusions of Law, and Order of Decision Granting Variance, Seconded By Commissioner David Lincoln.** The motion was unanimous. Motion carried.

AUTHORIZE INTERIM DIRECTOR TO HIRE DISTRICT MAINTENANCE WORKER/GRADER OPERATOR

Director Casey Percifield informed the Board that he had four applicants for the job and was interviewing all of them Thursday afternoon after the meeting. **Motion: Made by Commissioner David Lincoln: To Authorize Director Casey Percifield to Hire Maintenance Worker/Grader Operator, Seconded By Commissioner Fred Sarceda.** The motion was unanimous. Motion carried.

GENERAL

MATTER: The Commissioner Elect, Ed Leavitt, made a request of the Commissioners to allow the Commissioners Elect to be involved with the selection of a Director of Highways. The Commissioners responded positively to the idea.

ADJOURN- MENT:

There being no further business to come before the Commissioners, the meeting was adjourned at 12:37 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner David Lincoln.**

Next regular meeting is scheduled for June 10, 2021 @ 11:30 a.m.

Virgil Hobelaw
CHAIRMAN

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SECRETARY