

**DISTRICT SECRETARY'S FINAL MINUTES  
BOARD OF COMMISSIONERS SPECIAL MEETING**

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

**May 5, 2021**

A special meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 3:30 p.m. on Wednesday, May 5, 2021 via teleconference.

**PRESENT:** Commissioners Virgil Holsclaw, Fred Sarceda, and David Lincoln (all Commissioners called into teleconference), Director of Highways Casey Percifield and Secretary/Clerk Anita Herman (joined teleconference at Golden Gate Highway office).

**ABSENT:** Attorney William F. Gigray

**CALL TO**

**ORDER:** The meeting was called to order at 3:31 p.m. by Chairman Virgil Holsclaw.

**AGENDA**

**REVIEW:** Secretary Anita Herman reported she posted the agenda for this special meeting on Tuesday, May 4, 2021 at 3:00 p.m. at the locations as stated on the Agenda Notice. **Motion: Made by Commissioner David Lincoln: To approve the Posting of the Agenda, Seconded By Commissioner Fred Sarceda.** The motion was unanimous. Motion carried.

**VISITORS:** None

**EXECUTIVE**

**SESSION: Motion: Made By Commissioner David Lincoln: To Convene Into Executive Session at 3:34 P.M. Under I.C. §74-206 (1) (d) To Consider Records That Are Exempt From Disclosure As Provided In Chapter 1, Title 74, Idaho Code, Seconded By Commissioner Fred Sarceda.**

A roll call vote was taken by Secretary Anita Herman.

Commissioner - David Lincoln – Yes

Commissioner – Fred Sarceda – Yes

Commissioner - Virgil Holsclaw – Yes

Director of Highways Casey Percifield and Secretary/Clerk Anita Herman, were also in attendance.

**Motion: Made By Commissioner Fred Sarceda: To Come Out of Executive Session at 4:00 P.M., Seconded By Commissioner David Lincoln.** The motion was unanimous. Motion carried.

Information was received, no action taken.

**SPECIAL**

**BUSINESS: PERSONNEL ISSUES**

**Motion: Made by Commissioner David Lincoln: To Close, To the Public, the Golden Gate Highway District #3 Office Immediately Through May 13, 2021 At 5:00 p.m., Have A Special Meeting On May 13, 2021 By Teleconference To Approve the Treasurer's Report and Authorize The Treasurer To Pay the Bills and To Review the Highway District's Covid-19 Protocol, and To Postpone the Regular Meeting From May 13, 2021 at 11:30 a.m. To May 20, 2021 at 11:30 a.m., Seconded By Commissioner Fred Sarceda.** The motion was unanimous. Motion carried.

**ADJOURN-**

**MENT:** There being no further business to come before the Commissioners, the meeting was adjourned at 4:06 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner David Lincoln.** Next regular meeting is scheduled for May 20, 2021 @ 11:30 a.m.

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY