

## DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

August 28, 2024

A special meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 1:00 P.M. on Wednesday, August 28, 2024 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

**PRESENT:** Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, and Secretary Anita Herman.

**ABSENT:** Road Foreman Casey Percifield, Engineer Christopher Pettigrew, and Attorney Jay Kiiha.

**CALL TO ORDER:** The meeting was called to order at 1:00 p.m. by Chairman Andy Bishop.

**AGENDA REVIEW:** Secretary/Clerk Anita Herman reported that she posted the agenda for the special meeting Monday, August 26, 2024 at 8:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

**VISITORS:** None

**PUBLIC INPUT:** None

**PUBLIC HEARINGS:** FY2024 BUDGET HEARING 1:00 P.M.  
**Motion: Made by Commissioner Ed Leavitt: To Open the Public Hearing for FY2025 Budget Hearing at 1:00 p.m., Seconded by Commissioner Fred Sarceda.**  
The vote was unanimous. Motion carried.

The public hearing was opened by Chairman Andy Bishop at 1:00 p.m.  
Present at the hearing were: Commissioners Fred Sarceda, Andy Bishop, and Ed Leavitt, Director Bob Watkins, and Secretary Anita Herman. No one from the public was present for the public hearing.

**Motion: Made by Commissioner Ed Leavitt: To Close the Public Hearing for FY2025 Budget Hearing at 1:02 p.m., Seconded by Commissioner Fred Sarceda.**  
The vote was unanimous. Motion carried.

**OLD**

**BUSINESS:** MEMORANDUM OF UNDERSTANDING FOR FY2025 ROCK CRUSHING  
Director Bob Watkins presented the Board the MOU for FY2025 Rock Crushing with Notus Parma Highway District. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Chairman to Sign the MOU for FY2025 Rock Crushing, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

**NEW**

**BUSINESS:** CONSIDER APPROVAL OF FY2025 BUDGET RESOLUTION 2024-03  
Secretary Anita Herman asked the Board to sign Resolution 2024-03 to adopt the FY2025 Budget. **Motion: Made by Commissioner Fred Sarceda: To Approve FY2025 Budget Resolution 2024-03, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

**AUTHORIZE CHAIRMAN TO SIGN 2024 DOLLAR CERTIFICATION OF BUDGET REQUEST TO THE BOARD OF CANYON COUNTY COMMISSIONERS L-2**  
Secretary Anita Herman asked the Board to approve and sign the 2024 L-2 for the Canyon County Commissioners. **Motion: Made by Commissioner Ed Leavitt: To Approve and Authorize the Chairman to Sign the 2024 Dollar Certification of Budget Request to the Board of Canyon County Commissioners L-2, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

**AUTHORIZATION TO BID UPPER PLEASANT RIDGE ROAD BRIDGES**  
Director Bob Watkins asked for the Boards approval to put out the bid in early September for the Upper Pleasant Ridge Road Bridges. **Motion: Made by Commissioner Fred Sarceda: To Authorize Director Watkins to Bid Upper Pleasant Ridge Road Bridges, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

**SPECIAL**

**BUSINESS:** None

**ADJOURN-**

**MENT:** There being no further business to come before the Commissioners, the meeting was adjourned at 1:08 p.m. **Motion: Made by Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for September 11, 2024 at 12:00 p.m.

  
CHAIRMAN

  
SECRETARY