

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

August 24, 2023

A special meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Thursday, August 24, 2023 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Secretary Anita Herman, and Engineer Christopher Pettigrew (via Zoom).

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Ed Leavitt.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the special meeting Monday, August 21, 2023 at 4:30 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Andy Bishop: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

PUBLIC

HEARINGS: FY2023 BUDGET AMENDMENT HEARING 12:00 P.M.

Motion: Made by Commissioner Fred Sarceda: To Open the Public Hearing for FY2023 Budget Amendment Hearing at 12:03 p.m., Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

The public hearing was opened by Chairman Ed Leavitt at 12:03 p.m. Present at the hearing were: Commissioners Fred Sarceda, Andy Bishop, and Ed Leavitt, Director Bob Watkins, Engineer Christopher Pettigrew (via Zoom), and Secretary Anita Herman. No one from the public was present for the public hearing.

Motion: Made by Commissioner Andy Bishop: To Close the Public Hearing for FY2023 Budget Amendment Hearing at 12:04 p.m., Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

NEW

BUSINESS: CONSIDER APPROVAL OF FY2023 BUDGET AMENDMENT RESOLUTION 2023-07

Secretary Anita Herman presented the Board to sign Resolution 2023-07 to accept FY2023 Budget Amendment. **Motion: Made by Commissioner Andy Bishop: To Approve FY2023 Budget Amendment Resolution 2023-07, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN 2023 DOLLAR CERTIFICATION OF BUDGET REQUEST TO THE BOARD OF CANYON COUNTY COMMISSIONERS L-2

Secretary Anita Herman presented the Board to sign the 2023 L-2 Form for Canyon County Commissioners. **Motion: Made by Commissioner Fred Sarceda: To Authorize the Chairman to Sign 2023 Dollar Certification of Budget Request to the Board of Canyon County Commissioners L-2, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN FY2024 J-U-B AGREEMENT

District Engineer Christopher Pettigrew presented to the Board the FY2024 fee schedule and breakdown and answered the Board's questions. Director Watkins also spoke to the Board about getting a new GIS system from J-U-B Engineers this fiscal year after the new transportation plan update is finished. **Motion: Made by Commissioner Fred Sarceda: To Authorize the Chairman to Sign FY2024 J-U-B Agreement, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

AUTHORIZE DIRECTOR TO PURCHASE GRADE CONTROL FOR JOHN DEERE GRADER

Director Bob Watkins presented the Board a quote for a grade control system for the existing John Deere Grader and gave his recommendation to purchase the equipment. **Motion: Made by Commissioner Fred Sarceda: To Authorize Director to Purchase Grade Control for John Deere Grader, Seconded by Commissioner Andy Bishop.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: FY2024 BUDGET HEARING 12:15 P.M.

Motion: Made by Commissioner Andy Bishop: To Open the Public Hearing for FY2024 Budget Hearing at 12:16 p.m., Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

The public hearing was opened by Chairman Ed Leavitt at 12:16 p.m.

Present at the hearing were: Commissioners Fred Sarceda, Andy Bishop, and Ed Leavitt, Director Bob Watkins, Engineer Christopher Pettigrew (via Zoom), and Secretary Anita Herman. No one from the public was present for the public hearing.

Motion: Made by Commissioner Fred Sarceda: To Close the Public Hearing for FY2024 Budget Hearing at 12:18 p.m., Seconded by Commissioner Andy Bishop.
The vote was unanimous. Motion carried.

NEW

BUSINESS: CONSIDER APPROVAL OF FY2024 BUDGET RESOLUTION 2023-08
Secretary Anita Herman presented the Board to sign Resolution 2023-08 to accept the FY2024 Budget. **Motion: Made by Commissioner Andy Bishop: To Approve FY2024 Budget Resolution 2023-08, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SPECIAL

BUSINESS: None

**ADJOURN-
MENT:**

There being no further business to come before the Commissioners, the meeting was adjourned at 12:18 p.m. **Motion: Made by Commissioner Andy Bishop: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for September 20, 2023 at 12:00 p.m.



CHAIRMAN



SECRETARY