

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

Wilder, Idaho

October 9, 2024

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, October 9, 2024 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew, and Attorney Jay Kiiha (via Zoom).

ABSENT: None

CALL TO ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the amended agenda for the regular meeting Monday, October 7, 2024 at 2:45 p.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Amended Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Ed Leavitt: To Accept and Approve the Minutes of Regular Meeting September 11, 2024 and Special Meeting September 18, 2024, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: **Motion: Made by Commissioner Ed Leavitt: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting September 11,**

2024 and Special Meeting September 18, 2024, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Treasurer Anita Herman gave the financial report as follows. The expenses for September 12, 2024 through October 9, 2024 were \$204,351.73, payroll for September 12, 2024 through October 9, 2024 was \$57,970.42 for a total of \$262,322.15. **Motion Made by Commissioner Fred Sarceda: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$262,322.15 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: APPOINTMENT OF OFFICERS

Director of Highways – Bob Watkins

Board Secretary/Clerk – Anita Herman

Highway District Attorney – Jay Kiiha & White Petersen

Highway District Engineer – Christopher Pettigrew (J-U-B Engineers)

Motion: Made by Commissioner Ed Leavitt: To Appoint the Current Officers, Bob Watkins as Director of Highways, Anita Herman as District Secretary/Clerk, Jay Kiiha and White Peterson as District Attorney, and Christopher Pettigrew (J-U-B Engineers) as District Engineer, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

ELECTION OF OFFICERS

Board Chairman – Andy Bishop

Board Vice Chairman – Ed Leavitt

Motion: Made by Commissioner Ed Leavitt: To Appoint Commissioner Andy Bishop as Board Chairman and Commissioner Ed Leavitt as Board Vice Chairman, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

ELECTION OF MOJO REPRESENTATIVE

Motion: Made by Commissioner Ed Leavitt: To Appoint Commissioner Alfred Sarceda as the MOJO Representative, Seconded by Commissioner Andy Bishop. The vote was unanimous. Motion carried.

AWARD BID FOR UPPER PLEASANT RIDGE ROAD BRIDGES

Director Bob Watkins stated that the bid opening was October 9, 2024 at 10:00 a.m. at the Golden Gate Highway District office and three bids were received. He reported that Lurre Construction was the apparent low bidder at \$2,154,030.25 after him and Engineer Chris Pettigrew went through all the bid packets. **Motion: Made by Commissioner Ed**

Leavitt: To Award the Bid for Upper Pleasant Ridge Road Bridges to Lurre Construction Pending Director of Highways Final Review, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

RECOMMENDATION TO AWARD FY2025 AGGREGATE CRUSHING PROJECT CONTRACT

Director Bob Watkins reported that Notus-Parma Highway was the lead on this project and had the bids there and Attorney Jay Kiiha was looking them over to make sure everything was included in the bid packets. There were two bids turned in and the low bid was Rock Contractors pending final review. **Motion: Made by Commissioner Ed Leavitt: To Award the FY2025 Aggregate Crushing Project Contract in Association with Notus-Parma Highway District to Have Director Bob Watkins Proceed with the Contract, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

WEED CONTROL CHEMICAL PURCHASE

Director Bob Watkins gave his recommendation to the Board from the three different vendors (Valley Agronomics, Helena, and Nutrien Ag Solutions) to purchase herbicides from for weed control.

Nutrien Ag Solutions Local/Parma:

Payload/Flumi – 195 Pounds - \$6,552.00

Helena:

Grounded – 85 Gallons - \$1,691.50

Nutrien Ag Solutions with Rebate:

Method 240 SL – 25 Gallons - \$8,928.00 – Rebate = \$7,677.50

Esplanade 200sc – 35 Gallons - \$52,819.20 – Rebate = \$45,424.40

Valley Agronomics:

Telar/Chlorsulfuron – 60 Pounds - \$10,051.20

Total Weed Control: \$71,396.60

Motion: Made by Commissioner Fred Sarceda: To Approve the Director of Highways Recommendation for the Chemical Purchase, Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN LHTAC/LOCAL AGREEMENT FOR THE LEADING IDAHO BRIDGE PROGRAM – BRIDGE #KN26890 BLUFF LANE

Director Bob Watkins reported to the Board that Bridge #KN26890 Bluff Lane originally was categorized as a maintenance bridge but after further inspection, it got changed to a full replacement bridge by LHTAC under the LILB program. **Motion: Made by Commissioner Fred Sarceda: To Authorize Chairman to Sign LHTAC/Local Agreement for the Leading Idaho Bridge Program – Bridge #KN26890 Bluff Lane, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

AUTHORIZE DIRECTOR TO PURCHASE PIPE FOR NEEDHAM LATERAL ON HOMEDALE ROAD

Director Bob Watkins reminded the Board that they have previously authorized him to purchase this pipe a couple of years ago but the price was out of reach at that time. The pipe price has come down since then and he would like their approval to purchase the pipe at this time. **Motion: Made by Commissioner Ed Leavitt: To Authorize Director of Highways to Purchase Pipe for Needham Lateral on Homedale Road, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

AUTHORIZE PURCHASE OF HOLIDAY TURKEYS/HAMS

Motion: Made by Commissioner Fred Sarceda: To Authorize the Purchase of Holiday Hams or Turkeys for the Employees, Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: None

MOJO

REPORT: Director Bob Watkins reported that the crew is finishing up stripping the pit and then crushing will begin.

IAHD

REPORT: Director Bob Watkins reminded everyone of the IAHD convention coming up November 12th – 15th in Coeur D'Alene, Idaho.

ACCHD

REPORT: None

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 12:52 p.m. **Motion: Made By Commissioner Ed Leavitt: To Adjourn the Meeting, Seconded by Commissioner Fred Sarceda.**

Next regular meeting is scheduled for November 6, 2024 at 12:00 p.m.


CHAIRMAN


SECRETARY