

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business. as reflected herein.

Wilder, Idaho

December 3, 2025

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 2:00 P.M. on Wednesday, December 3, 2025 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Wood (Trey) Hart, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Engineer Christopher Pettigrew, Attorney Jay Kiiha (via Zoom), and Secretary Anita Herman.

ABSENT: None

CALL TO ORDER:

The meeting was called to order at 2:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, December 1, 2025 at 10:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Trey Hart: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: None

PUBLIC

INPUT: None

MINUTES READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Fred Sarceda: To Accept and Approve the Minutes of Special and Regular Meetings November 4, 2025, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

SECRETARY'S RECORD DE- STRUCTION

REQUEST: **Motion: Made by Commissioner Fred Sarceda: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Special and Regular Meetings**

November 4, 2025, Seconded by Commissioner Trey Hart. The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Clerk Anita Herman gave the financial report as follows. The expenses for November 5, 2025 through December 3, 2025 were \$95,005.38, payroll for November 5, 2025 through December 3, 2025 was \$67,136.84 for a total of \$162,142.22. **Motion Made by Commissioner Trey Hart: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$162,142.22 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS: **DISCUSS AND WAIVE OR VARY SETBACK – SADIE WELLS**
Director Bob Watkins informed the Board that Sadie Wells was asking for a 10-foot setback instead of a 20-foot setback on her property line to build a shop. They own the adjacent property, so it was Director Watkins opinion that the setback should be approved since the setback was not in conflict with GGHD3 jurisdiction. **Motion: Made by Commissioner Fred Sarceda: To Waive or Vary the Setback for Sadie Wells, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

APPROVE AND SIGN FINAL RE-PLAT MYLAR OF LOT 1, BLOCK 1 OF ROUNDUP SUBDIVISION

Director Bob Watkins asked the Chairman to sign the replat mylar and let them know that this subdivision is not in GGHD3's jurisdiction. **Motion: Made by Commissioner Trey Hart: To Approve and Authorize the Chairman to Sign the Final Re-plat Mylar of Lot 1, Block 1 of Roundup Subdivision, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

APPROVE AND AUTHORIZE SECRETARY TO PUBLISH ANNUAL ROAD AND STREET FINANCIAL REPORT

Secretary Anita Herman presented the Board her draft report and asked for them to approve it so she could finish the report online and then publish it in January. **Motion: Made by Commissioner Fred Sarceda: To Approve and Authorize the Secretary to Publish the Annual Road and Street Financial Report, Seconded by Commissioner Trey Hart.** The vote was unanimous. Motion carried.

DISCUSS AND APPROVE SH-55/HOSKINS ROAD INTERSECTION AGREEMENT

Director Bob Watkins presented the Board with an agreement and design for the State Highway 55 and Hoskins Road Intersection project. The agreement is between Highway District #4, Golden Gate Highway District #3, and Idaho Transportation Department.

Motion: Made by Commissioner Trey Hart: To, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Chris Pettigrew discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: Secretary Anita Herman reminded everyone of the annual Christmas Party.

COMMUN-

ICATIONS: None

ACCHD

REPORT: Next meeting is at GGHD3 on January 15, 2026 at 1:30 p.m.

MOJO

REPORT: Next meeting is at GGHD3 on January 15, 2026 following the ACCHD meeting.

IAHD

REPORT: Director Bob Watkins informed the Board that the IAHD Convention was very informative and a good experience.

EXECUTIVE

SESSION: None

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 2:40 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Trey Hart.**

Next meeting is scheduled for January 14, 2026 at 2:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Trey Hart, Fred Sarceda

December 3, 2025

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for December 2025

This past month the crew has accomplished:

- Finished roadside spraying
- Continuing tree trimming
- Installed 7 – 12" drain pipes on canal Rd
- Equipment maintenance
- Sign inspections
- Installed 2 sanders

Next month's projects

- Continue tree trimming
- Culvert work, Batt Corner Rd
- Drain box, Homedale Rd
- Haul gravel to Canal Rd
- Equipment maintenance



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
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Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Fred Sarceda, Andy Bishop, Trey Hart



December 2, 2025

To: GGHD Commissioners

From: Bob Watkins, Director of Highways

Subject: Directors Report

- **Bluff Ln. LILB-** 75% Design Meeting 12/1/25 Design to be complete and ready to bid by April. Waiting for LHTAC to get final ROW documents.
- **Williamson Subdivision, Indart Christensen Variance-** Sent TIS back to Orton Engineering for clarification and additional information.
- **Nampa Paving Gravel Pit Boise River Rd.-** just finished Final Review and approval of improvement drawings.
- **Red Top Bridge GG05-** Currently in design phase.
- **MOJO-** Meeting held on 11/25/25 to discuss updating our MOJO policy manual.
- **IAHD Convention**

End Report



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J-U-B COMPANIES



THE
LANDON
GROUP



GATEWAY
MAPPING
INC.

December 1, 2025

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Ruff Conditional Use Permit Application – review letter sent to County 11/06/25
- Fuller Temporary Use Permit Application – review letter sent to County 11/06/25
- Jackson Conditional Use Permit Application – review letter sent to County 11/10/25
- Williams Subdivision Variance App. – TIS reviewed, response memo sent to applicant 11/24/25
- Timber Ridge Subdivision (Christensen-Indart) Variance App. – TIS reviewed, response memo sent to applicant 11/24/25
- Nampa Paving Pit App. – Boise River Rd reconstruction plans approved for construction
- Red Top Rd over Golden Gate Canal – preliminary design underway

The following are tracking items:

- GIS for Pavement and Sign Management – refining interface and gathering field data

END REPORT