

DISTRICT SECRETARY'S FINAL MINUTES BOARD OF COMMISSIONERS MEETING

These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein

Wilder, Idaho

December 11, 2024

A regular meeting of the Commissioners of the Golden Gate Highway District No. 3 was held at 12:00 P.M. on Wednesday, December 11, 2024 in the District Office at 500 E. Golden Gate Avenue, Wilder, Idaho.

PRESENT: Commissioners Ed Leavitt, Fred Sarceda, and Andy Bishop, Director of Highways Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew, and Attorney Jay Kiiha (via Zoom).

ABSENT: None

CALL TO

ORDER: The meeting was called to order at 12:00 p.m. by Chairman Andy Bishop.

AGENDA

REVIEW: Secretary/Clerk Anita Herman reported that she posted the agenda for the regular meeting Monday, December 9, 2024 at 10:00 a.m. at the locations listed on the agenda. **Motion: Made by Commissioner Ed Leavitt: To Approve the Posting of the Agenda, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

VISITORS: Martin Maestrejuan
Trey Hart

PUBLIC

INPUT: None

MINUTES

READ AND

APPROVED: Minutes of the meeting were read. **Motion: Made by Commissioner Ed Leavitt: To Accept and Approve the Minutes of Regular Meeting November 5, 2024, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

SECRETARY'S

RECORD DE-

STRUCTION

REQUEST: **Motion: Made by Commissioner Ed Leavitt: Authorizing Secretary's Records Destruction Request of Meeting Audio Tape for Regular Meeting November 5, 2024, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

NEW

BUSINESS: APPROVE AND SIGN FINAL PLAT MYLAR FOR THE FLYING ARROW SUBDIVISION

Martin Maestrejuan, residing at 18257 Batt Corner Rd., Wilder, Idaho 83676, appeared before the Board to get their final approval and signature on the final plat mylar for the Flying Arrow Subdivision. **Motion: Made by Commissioner Ed Leavitt: To Approve and Sign the Final Plat Mylar for the Flying Arrow Subdivision, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

FINANCIAL

REPORT: Secretary/Treasurer Anita Herman gave the financial report as follows. The expenses for November 6, 2024 through December 11, 2024 were \$331,974.74, payroll for November 6, 2024 through December 11, 2024 was \$94,207.26 for a total of \$426,182.00. **Motion Made by Commissioner Fred Sarceda: To Receive and Approve the Treasurer's Report and Authorize the Disbursement of Funds from the District's Treasury in the Sum of \$426,182.00 for the Payment of the Bills Presented by the Treasurer, Seconded by Commissioner Ed Leavitt.** The vote was unanimous. Motion carried.

PUBLIC

HEARINGS: None

OLD

BUSINESS: None

NEW

BUSINESS

CONT'D: DISCUSS AND AUTHORIZE DIRECTOR TO PURCHASE WOOD CHIPPER Director Bob Watkins explained to the Board that if the District purchased a wood chipper the crew could get more done during the day, when tree trimming, than when having to haul full tree limbs off throughout the day with the one truck available during this time of year. He let them know what the rental price would be versus the purchase price. It was his opinion that to purchase the wood chipper, it would make more financial sense than renting one. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Director to Purchase Vermeer Wood Chipper per December 5, 2024 Quote of \$50,632.86, Seconded by Commissioner Fred Sarceda.** The vote was unanimous. Motion carried.

DISCUSS WINTER MAINTENANCE FOR SUBDIVISIONS AND HILLS

Director Bob Watkins asked the Board's opinion of getting a pickup with a salt system to maintain the roads in subdivisions. **Discussion only, no motion needed.**

DISCUSS AND AUTHORIZE DIRECTOR TO PURCHASE RIGHT-OF-WAYS FOR BATT CORNER HILL

Director Bob Watkins asked the Board to authorize the purchase of the three right-of-ways needed to move forward with the realignment on Batt Corner Hill. **Motion: Made by Commissioner Ed Leavitt: To Authorize the Director to Purchase the Right-of-**

Ways for Batt Corner Hill Realignment, Seconded by Commissioner Fred Sarceda.
The vote was unanimous. Motion carried.

APPROVE AND AUTHORIZE SECRETARY TO PUBLISH ANNUAL ROAD AND STREET FINANCIAL REPORT

Secretary Anita Herman asked the Board to approve the annual road and street report that was prepared for them and authorize her to publish it in the paper in January 2025.

Motion: Made by Commissioner Fred Sarceda: To Approve and Authorize the Secretary to Publish Annual Road and Street Financial Report, Seconded by Commissioner Ed Leavitt. The vote was unanimous. Motion carried.

APPROVE RECORDS DESTRUCTION REQUEST NO. 2024-04 AND ADOPT RESOLUTION 2024-04 – RECORD DESTRUCTION AUTHORIZATION

Secretary Anita Herman asked for the Board to look over the destruction request and approve the resolution to adopt the destruction request. Attorney Jay Kiiha reported to the Board that these documents were not permanent retention and could be destroyed.

Motion: Made by Commissioner Ed Leavitt: To Approve Records Destruction No. 2024-04 and Adopt Resolution 2024-04 – Record Destruction Authorization, Seconded by Commissioner Fred Sarceda. The vote was unanimous. Motion carried.

APPROVE AND AUTHORIZE CHAIRMAN TO SIGN UPDATED MUTUAL OWNERSHIP AND JOINT OPERATION AGREEMENT PER SHARE VALUATION FY2025

Director Bob Watkins reported to the Board that this updated agreement was not yet delivered to him and asked the Board to table till further notice. The Board agreed to table until next meeting.

ROAD

REPORT: Road Foreman Casey Percifield discussed his attached report.

DIRECTOR'S

REPORT: Director Bob Watkins discussed his attached report.

ENGINEER'S

REPORT: Engineer Christopher Pettigrew discussed his attached report.

ATTORNEY'S

REPORT: None

GENERAL

MATTERS: Christmas Party Update

MOJO

REPORT: None

IAHD

REPORT: None

ACCHD

REPORT: None

EXECUTIVE

SESSION: **Motion: Made by Commissioner Fred Sarceda: To Convene into Executive Session at 12:57 P.M. Under I.C. §74-206 (1) (b) To Consider the Evaluation, Dismissal or Disciplining of, or to Hear Complaints or Charges Brought Against, a Public Officer, Employee, Staff Member or Individual Agent, or Public School Student, Seconded By Commissioner Ed Leavitt.**

A roll call vote was taken by Secretary Anita Herman.

Commissioner – Ed Leavitt – Yes

Commissioner Andy Bishop – Yes

Commissioner – Fred Sarceda – Yes

Director Bob Watkins, Road Foreman Casey Percifield, Secretary Anita Herman, Engineer Christopher Pettigrew, and Attorney Jay Kiiha were also in attendance.

Motion: Made By Commissioner Ed Leavitt: To Come Out of Executive Session at 1:12 P.M., Seconded by Commissioner Fred Sarceda. The motion was unanimous.
Motion carried.

SPECIAL

BUSINESS: None

ADJOURN-

MENT: There being no further business to come before the Commissioners, the meeting was adjourned at 1:12 p.m. **Motion: Made By Commissioner Fred Sarceda: To Adjourn the Meeting, Seconded by Commissioner Ed Leavitt.**

Next regular meeting is scheduled for January 8, 2025 at 12:00 p.m.


CHAIRMAN


SECRETARY

Golden Gate Highway District No. 3

Commissioners: Andy Bishop, Ed Leavitt, Fred Sarceda

December 11, 2024

To: GGHD Commissioners

From: Casey Percifield

Subject: Road Report for December 2024

This past month the crew has accomplished:

- Working on roadside spraying when weather allowed. Got most of the district done, will finish what is left in the spring, truck winterized.
- Finished grading gravel roads
- Plows and sanders all ready to go
- Equipment maintenance
- Tree trimming
- Rebuild engine on water truck

Next month's projects

- Continue tree trimming when weather allows
- Winter Maintenance
- Sign inspections
- Equipment maintenance



Street Address
500 Golden Gate Ave
Wilder, ID 83676

Phone (208) 482-6267
Fax (208) 482-6100
Email office@gghd3.org

Golden Gate Highway District No. 3

Commissioners: Ed Leavitt, Andy Bishop, Fred Sarceda

December 9, 2024

To: GGHD Commissioners

From: Bob Watkins, Director of Highways

Subject: Directors Report

- Batt Corner Rd.- We have all the legal descriptions and exhibits for row acquisition. Working on a meeting with Idaho power to discuss conflicts.
- Upper Pleasant Rd. Bridges- Both bridges have been removed and are prepped for footing pour.
- MOJO- Crushing is going good 2/3 complete with $\frac{3}{4}$ stockpiles they will start on chips soon after. I had a meeting with Bruce and Lynn at MOJO on 11/25/24 to discuss operations.
- Ustick Rd.- Currently in design, we are looking at drainage issues and pavement sections.

End Report.



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANDON
GROUP



GATEWAY
MAPPING
INC.

December 9, 2024

To: GGHD Commissioners
From: Christopher S. Pettigrew, P.E.
J-U-B Engineers, Inc.

Subject: Engineer's Report

The following items have been worked on in the past month:

- Winslow Administrative Land Division – review comments sent to County 12/04/24
- Flying Arrow Landing Subdivision – minor comment on Final Plat
- JMAC Resources CUP – review comments sent to County 11/07/24
- Symms Fruit Ranch CUP – review comments sent to County 11/06/24
- Nampa Paving Variance/Approach Permit Applications & TIS – scoping TIS w/NV5
- Upper Pleasant Ridge Rd Bridges over Deer Flat Canal – footing concrete being placed 12/13/24
- Batt Corner Rd Realignment – R/W acquisition ongoing
- GIS for Pavement and Sign Management – refining interface and gathering field data

The following are tracking items:

- N/A

END REPORT