

LIZ MUENTES

Emmy Award Winning Multimedia Producer

Creator of original news, features, and public affairs programs for local and national audiences

EXPERIENCE

NOWTHIS

PRODUCER/EDITOR (May 2021 - Present)

- Pitch, develop, write, and edit a high volume of content that is consistent with NowThis Editorial voice and tone.
- Coordinate and conduct interviews with activists, experts, and online creators.
- Source and clear footage for all stories obtaining proper releases.
- Oversee original field productions, book interviews, locations, managing location permits and travel.
- Operate camera on field shoots and conducted interviews.
- Hire production crew for field shoots and directs photographers on set.

VIACOMCBS INTERNATIONAL STUDIOS UK

FREELANCE CASTING PRODUCER (April 2021 - May 2021)

- Scout local talent for a documentary about New York.
- Pitch, outreach, research, and pre-interview each candidate.
- Build casting database.
- Schedule talent auditions.
- Create shoot booking schedule for each interview.

NEWS 12

FREELANCE DIGITAL REPORTER/PRODUCER (September 2019 - May 2021)

- Report, shoot, produce and edit feature segments for all News 12 Digital platforms.
- Pitch interesting and current stories about the tri-state area.
- Write news reports for the web and other digital media platforms.
- Edit News 12 video content for processing and playback on the web.
- Post News 12 content on social media platforms in an engaging matter.

WNET- NEW YORK PUBLIC MEDIA

PRODUCER (July 2016 - April 2019)

ASSOCIATE PRODUCER (July 2014 - July 2016)

PRODUCTION ASSISTANT (June 2011 - July 2014)

Credits: *SciTech Now, Long Island Business Report, Treasures of New York, WLIW Arts Beat, NJDocs, Long Island Screening Room, Latino Americans of NY & NJ*

- Oversee live productions remotely and in the field.
- Produce and edit long form content.
- Prepare detailed research, conduct pre-interviews, create scripts, gather necessary b-roll.
- Manage a team of associate producers, production assistants and interns.
- Create production schedules.
- Conduct interviews, set up camera, lights and audio.
- Media manager for shows website and WordPress.

EDUCATION

St. John's University, College of Professional Studies

Master of Science in International Communications; Bachelor of Science in Public Relations

SKILLS

Microsoft Office suite, Panasonic AG-HVX200, C300 Mark II, Final Cut Pro, Adobe Premiere Pro, Photoshop, Teleprompter, Dalet Media Manager, ENPS, HTML, WordPress, CMS, Facebook, Instagram, Twitter, Later.com, Frame, Languages: English & Spanish

AWARDS

NATAS New York Emmy Award, Latino Americans of NY & NJ, Long Island Screening Room, SciTech Now Fair Media Council Folio Award, Long Island Business Report Press Club of Long Island Media Awards, Long Island Screening Room, Long Island Business Report