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[www.PearsallHA.org](http://www.PearsallHA.org)

State of Texas  
County of Frio

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## Board Meeting

The Housing Authority of the City of Pearsall Board of Commissioners, do hereby declare that a legal notice was posted in words and figure to wit. A regular meeting of the Housing Authority of the City of Pearsall Board of Commissioners will be held Wednesday, December 21, 2022, beginning at 6:00 PM at the offices of the Pearsall Housing Authority located at 501 W. Medina, Pearsall, Texas.

### Agenda

1. Call the meeting to order.
2. Roll call. Establish quorum.
3. Pledge of Allegiance.
4. Residents and citizens to be heard.  
Public comment during the public participation period of regular Board meetings shall be limited to three (3) minutes per speaker, and the subject matter of the public comment shall be limited to PHA business.
5. Discussion and appropriate action to approve and/or correct the minutes of the regular meeting held on November 16, 2022. **ACTION ITEM**
6. Executive Director Reports for November 2022
  - A. Consent Agenda: **ACTION ITEM**
    - a. Financial Reports (balance sheets and statements of revenues and expenses drafted by Lindsey Software, PHA Fee Accountant)
    - b. Disbursements
    - c. Security State Bank balances
  - B. Housing Choice Voucher Program Update
    - a. Program Update
    - b. Waiting List Trend
  - C. Low Rent Public Housing Program Update
    - a. Vacancy Report

- b. Waiting List Trend
- c. Update on Tree Stumps
- d. Update on Pest Control Services

7. **Action Items:**

- A. Discussion and appropriate action regarding amending the Pearsall Housing Authority Bylaws.
- B. Discussion and appropriate action regarding amending the Procurement Policy.
- C. Discussion and appropriate action regarding amending the Personnel Policy to include a Health Policy with procedure details.
- D. Discussion and appropriate action declaring the PHA an emergency site with Red Cross.
- E. Discussion and appropriate action regarding the housing position on building or expanding housing units.
- F. Discussion regarding landscaping goals.
- G. Discussion regarding parking spaces/tags.
- H. Discussion and appropriate action regarding the extension of the original contract for audit services and HUD/REAC Agreed-upon Procedures for Leal & Carter, P.C. for the fiscal years ending 2022 and 2023.
- I. Discussion and appropriate action regarding the adoption of the 2023 PHA Holiday schedule.
- J. Discussion and appropriate action regarding the approval of suggested items for the next meeting.

11. Adjournment

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*The Board of Commissioners reserve the right to move any agenda item into closed session for the limited purpose of discussing matters or receiving information related to such agenda items as authorized under Chapter 551 of the Texas Government Code.*

I, the undersigned, Jessica Ramos, Secretary of the Board of Commissioners of the Housing Authority of the City of Pearsall, do declare that legal notice for this meeting was posted on Thursday, December 15, 2022, at 2:00 PM in compliance with the Texas Open Meetings Act.



Jessica Ramos, Secretary/Executive Director

