

**Pearsall Housing Authority
Regular Meeting of the Board of Commissioners
Thursday, January 16, 2025**

A Regular Meeting of the Board of Commissioners of the Pearsall Housing Authority was held at the offices of the Pearsall Housing Authority located at 501 W. Medina, Pearsall, Texas on Thursday, January 16, 2025 at 6:00 PM

1. Called the meeting to order.

The meeting was called to order at 6:00 PM by Chairperson Roy Menke

2. Roll Call and establish meeting.

Present: Chairperson Roy Menke, Vice-Chairperson David Richey, Resident Commissioner Juan Garcia, and potential commissioner Amanda

Members Absent: Board of commissioner Patty Vinton

Members Tardy: NA

3. Pledge of Allegiance

The members recited the United States Pledge of Allegiance.

4. Residents and citizens to be heard.

No residents to be heard.

5. Approve and/or correct the Regular minutes of the meeting held on December 19, 2024. Following a brief discussion, Vice-Chairperson David Richey motioned to approve the minutes as presented. Resident Commissioner Juan Garcia seconded the motion with all in favor. Motion passes.

6. Executive Director Reports: Financial Reports, Expenses, Security State Bank balances, Housing Choice Voucher Program Update, Low Rent Public Housing Update, and the Vacancy Report for the month of December 2024.

Secretary Jessica Ramos reviewed Financial Reports, Expenses and Security State Bank balances. Secretary Jessica Ramos gave an update on the Housing Choice Voucher Program. Gave an update on the Low Rent Public Housing vacancy report. Following a brief discussion, Vice-Chairperson David Richey motioned to approve the Executive Director Report. Chairperson Roy Menke seconded the motion with all in favor. Motion passes.

7. Discussed action items

A. Discussed appropriate action regarding the hiring of a fee accountant.

After a brief discussion, Vice-Chairperson David Richey made a motion to table item. Secretary Jessica Ramos notified the board that she spoke with representative Jeff from MRI Lindsey Software who will address issues with the higher ups and reach back out to her. Resident Commission Juan Garcia seconded the motion, with all in favor. Motion passes.

B. Discussed appropriate action regarding the approval for property signs.

Secretary Jessica Ramos notified the board that the colors and graphics will not impact the overall pricing. Pricing includes vinyl graphics and paint already. Price for office is \$8917.00 and \$2006.43 each for the five properties with a grand total of \$20,512.47. After a brief discussion, Chairperson Roy Menke made a motion to approve the property signs

with Signarama in San Antonio with price of \$18,949.17. Resident Commissioner Juan Garcia seconded the motion, with all in favor. Motion passes.

8. Discussion and appropriate action regarding the approval of suggested items for next meeting.

Give update on hires for the Part Time Maintenance and Groundskeeper.

9. Adjournment.

With no further business to discuss Chairperson Roy Menke made the motion to adjourn. Vice-Chairperson David Richey second the motion, with all in favor. The meeting adjourned at 6:22 PM.


Roy Menke, Chairperson


Jessica Ramos, Secretary/Executive Director

Date: 2/19/25