

**Pearsall Housing Authority
Regular Meeting of the Board of Commissioners
Wednesday, October 19, 2022**

A regular meeting of the Board of Commissioners of the Pearsall Housing Authority was held at the offices of the Pearsall Housing Authority located at 501 W. Medina, Pearsall, Texas on Wednesday, October 19, 2022.

1. Called the meeting to order.

The meeting was called to order at 6:02PM by Board Chairperson, Reynaldo Trevino

2. Roll Call and establish meeting.

Present: Chairperson Reynaldo Trevino, Commissioner Joshua Bell, Vice-Chairperson Juan Ponce Jr., Commissioner Matthew Aguilar, Commissioner Juan Garcia, and Board Secretary Jessica Ramos

Members Absent: NA

3. Pledge of Allegiance

The members recited the United States Pledge of Allegiance.

4. Residents and citizens to be heard.

None.

5. Approve and/or correct the minutes of the meetings held on September 21, 2022.

Following a brief discussion, Vice-Chairperson Juan Ponce Jr. motioned to approve the minutes as presented. Commissioner Joshua Bell seconded with all in favor.

6. Executive Director Reports: Financial Reports, Disbursements, Security State Bank balances, Credit card activity, Housing Choice Voucher Program Update, and Low Rent Public Housing Update for the months of September 2022

Following a brief discussion, Commissioner Joshua Bell motioned to approve the Executive Director Reports. Vice-Chairperson Juan Ponce Jr. seconded with all in favor.

7. Discussed appropriate actions

A. Discussed appropriate action regarding fraud firms.

Secretary Jessica Ramos notified the board that she received feedback from two firms and the prices were similar. The cost would be \$95 and hour with 58.5 cents a mile.

After a brief discussion, Vice-Chairperson Juan Ponce Jr. made a motion to table this item so Secretary Jessica could provide a spreadsheet with name of firms with prices.

Commissioner Joshua Bell seconded the motion with all in favor.

B. Discussed appropriate action regarding amending the PHA Bylaws.

Vice-Chairperson Juan Ponce made a motion to table this item for the next meeting and put any amendments requested by the Commissioners. Commissioner Joshua Bell seconded the motion with all in favor.

C. Discussed appropriate action regarding the updating of the Procurement Policy.

Vice-Chairperson Juan Ponce Jr. made a motion to table this item for the next meeting. Commissioner Joshua Bell seconded the motion with all in favor.

D. Discussed appropriate action regarding declaring the PHA as an emergency site with the Red Cross.

Secretary Jessica Ramos explained to the Commissioners that she did not have any luck contacting anyone. Chairperson Reynaldo Trevino stated he knew someone and would email me the contact information. After a brief discussion, Vice-Chairperson Juan Ponce Jr. made a motion to table this item for the next meeting. Commissioner Joshua Bell seconded the motion with all in favor.

E. Discussed appropriate action regarding amending the Personnel Policy to include a Health Policy with procedure details.

After a brief discussion, Vice-Chairperson Juan Ponce Jr motioned to table this item for the next meeting. Commissioner Joshua Bell seconded the motion with all in favor.

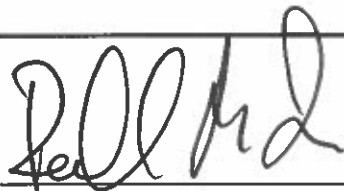
F. Discussed appropriate action regarding the Annual Report from Leal & Carter, P.C.

Chairperson Reynaldo Trevino wants Secretary to reach out to Lindsey to see what they are going to do to fix issues from the annual report. After a brief discussion, Commissioner Joshua Bell made a motion to approve the Annual Report from Leal & Carter, P.C. Vice-Chairperson Juan Ponce Jr seconded the motion with all in favor.

G. Discussed the adding of items for the next meeting.

The Board mentioned to include membership for building codes and the policy for Commissioner training requirements.

11. Adjournment. With no further business to discuss, Commissioner Joshua Bell motioned to adjourn the meeting at 6:45 PM. Vice-Chairperson Juan Ponce Jr. seconded with all in favor.



Reynaldo Trevino – Chairperson



Jessica Ramos, Secretary/Executive Director