

10 SMALL, INEXPENSIVE WAYS TO

CELEBRATE AND ACKNOWLEDGE YOUR EMPLOYEES AND COWORKERS

**GIVE A SMALL SNACK
EACH MONTH WITH A
POSITIVE AND
THANKFUL MESSAGE
ATTACHED.**

Buy cake or
doughnuts once a
month and set up a
snack bar area for
them.

Send an email to each
one once a month
acknowledging
something specific
they did for which you
are thankful or
appreciative.

**ORGANIZE A
QUARTERLY POTLUCK
WHERE EVERYONE CAN
SIT, EAT, AND TALK
ABOUT THINGS OTHER
THAN WORK.**

**MAKE IT A HABIT TO WRITE
2 OR MORE THANK YOU
CARDS EACH MONTH.**

Plan an end-of-year
celebration during
which you can talk
about each person's
strengths and values.

Start an employee-
of-the-month
program.

CELEBRATE BIRTHDAYS!

**SEND A WEEKLY
MESSAGE TO EVERYONE
IN THE DEPARTMENT
AND ACKNOWLEDGE
ONE OR TWO
INDIVIDUALS WITH THEIR
CONTRIBUTIONS.**

Hold a meeting with
each person once a
quarter to tell them
what their key
attributes are that
add value to the
organization.