## **Actions to Take**

I want to:		
Plan or Goal:	Take a trip – vacation – to the Caribbean in	
	December, 3 years from now.	
		Mark here
Actions I'm going to take:		when this
		step is completed.
Step 1	Figure out how much it will cost – call travel agent,	
	or research online. I typically use AAA travel. I	
	have neighbors who use Costco.	
Step 2	Figure out what the total cost is going to be,	
	including food, air travel, etc. Put a good estimate	
	together.	
Step 3	Decide where you are going to keep that money	
	for the trip – cash at home, or in a savings account,	
	or paying the travel agent little by little.	
Step 4	Figure out what money you are going to use to	
	pay. For example, if you have three years, and	
	total cost is \$6,000, are you going to divide equally	
	into 36 monthly payments or are you going to do	
	chunks of payments?	
Step 5	See what you need besides the saved or paid	
	money – do you need a passport? If so, make an	
	action step. Do you need beach clothes? Do you	
	need to have someone watch the pets while you're	
	gone? These can all be action steps that can be	
	taken as you get closer to the date of the trip.	
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Calendar when		
progress will be		
monitored (end		
of month, end of		
week, etc.)		