






School Administrator

Sample Interview Questions

- 1) What is one of your most favorite books you read and why was it your favorite?
 - 2) What has been the biggest challenge for you, so far, as an educational leader?
 - 3) Do you have confidence that you can do the job of a principal?
 - 4) What is your experience with special education?
 - 5) How would you handle being the principal of an overperforming school?
 - 6) What is more important for a new principal, set goals and objectives for the school or build relationships?
 - 7) What are the top 3 qualities of a great leader?
 - 8) Who is one person who has inspired you and why?
 - 9) If your district officials decide to discontinue a program that your staff, students, and parents enjoy, how would you communicate it with everyone at your site?
 - 10) As a new principal what is one of the most critical and primary pieces of instructional and non-instructional data you would look at to make improvements at your school site? What is your experience with each?
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- 11) Why is school culture important and how would you address a negative school culture?
 - 12) A teacher is complaining about you giving him a heavier workload than the other teachers at the site. How would you deal with the situation?
 - 13) What are some goals you must accomplish in the next 90 days?
 - 14) What are some strategies that should be used to help English Learners succeed?
 - 15) What are your top 3 favorite instructional strategies?
 - 16) If we were to ask people you work with to state one positive thing about you, what would they say?
 - 17) A parent goes to the District office to complain about an unfair grade a teacher has issued to her child. What would you do? How would you respond?
 - 18) What is your experience with preparing a master schedule?
 - 19) A teacher is complaining to you that her workload (teaching assignments for the year) is unfair and unjust. What would you do to handle the situation?
 - 20) Do you have a closing statement?
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