

MINUTES

Town of New Independence Board of Supervisors' Meeting New Independence Town Hall July 10, 2017

Chairman: Kurt Johnson
Vice Chairman: Jon Olson
Supervisor: Mike Ruhland
Treasurer: Peter Olson
Clerk: Sandra Lee Olson

The July Board of Supervisors' meeting was called to order by its chair, Kurt Johnson, at 7:09 PM with a quorum of officers present. Officers present included Supervisor Kurt Johnson, Supervisor Jon Olson, and Clerk Sandra Lee Olson. Officers not attending included Supervisor Mike Ruhland and Treasurer Peter Olson.

Following the Pledge of Allegiance, Kurt Johnson made a motion to amend the agenda to allow representatives from Alborn Fire Department and the Alborn Town Board to address the Board. Jon Olson second the motion, which passed with a unanimous vote in favor of the motion.

Amended Agenda Topics:

1. Joint Powers Agreement with Alborn regarding the Alborn Fire Department
 - Alborn Supervisor Greta Klassen presented the Joint Powers agreement between Alborn and New Independence. Under the new agreement, New Independence and Alborn will each contribute \$100/month for additional bookkeeping incurred for the Alborn Fire Department records. The remainder of the contract stipulated that expenses for the operation of the Alborn Fire Department will be split between Alborn (60%) and New Independence (40%), which is the same as the previous contract. The new contract will remain in effect for ten years. Kurt Johnson made a motion to sign the contract. After a second by Jon Olson, the motion as carried by a unanimous vote. Kurt signed two copies of the agreement, which were notarized by Clerk Sandra Lee Olson. Alborn was given one copy and the other copy was placed on file with New Independence.
2. Alborn Fire Department
 - Stacy Kleiner presented a plan to the New Independence Board about an upcoming fund raiser. The Alborn Fire Department will hold a pancake breakfast at the Alborn Town Hall on the last Saturday of August. The plan, at this point, is to hold additional breakfasts. All supplies for the August Pancake Breakfast are being obtained through donations. It is possible that the next breakfast will be funded by the sponsoring townships. Stacy will return to the Board when that breakfast is being planned.
 - Another raffle is also being considered. The Alborn Fire Department is considering a rifle raffle. Again, additional information will be coming about it.
 - Since Stacy was at the meeting, the Board reviewed the meeting dates for 2018 so she could incorporate them into the 2018 calendar that the Alborn Fire Department distributes. The meeting dates for 2018 (subject to change) were approved by a motion made by Jon Olson, seconded by Kurt Johnson, and passed by a unanimous vote in favor of the motion. The meeting dates for 2018 are as follows:

January 8	May 7	September 10
February 5	June 4	October 1
March 5	July 9	November 5
April 2	August 6	December 3

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Once the two topics were discussed, the Board returned to its regular agenda with the reading of the minutes by the clerk. Kurt Johnson made a motion to accept the minutes as read. Jon Olson seconded the motion, which was passed by a unanimous vote in favor of the motion. The minutes were placed on file with other documents from the meeting.

Because the treasurer was not present, the clerk presented the Treasurer's Report for the month ending on June 30. Kurt Johnson made a motion to accept the report—subject to audit. Jon Olson seconded the motion, and a unanimous vote in favor of the motion was case. While the complete report was several pages long, the Cash Control Statement showing balances is shown below. The entire report was placed on file with other document from the meeting.

Town of New Independence Treasurer		Cash Control Statement				7/10/2017		
For the Period :		1/1/2017 To 6/30/2017						
Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement	
General Fund	\$13,080.53	\$44,076.60	\$60,901.55	(\$3,744.42)	\$0.00	\$770.16	(\$2,974.26)	
Road and Bridge	\$15,238.14	\$2,947.33	\$3,806.43	\$14,379.04	\$0.00	\$330.84	\$14,709.88	
Sowle Cartway Bond Fund	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	
Total	\$28,818.67	\$47,023.93	\$64,707.98	\$11,134.62	\$0.00	\$1,101.00	\$12,235.62	

Sandra Lee Olson presented the Clerk's Report for the month ending n June 30, 2017. The first page of her report is shown below. The entire report was filed with other documents from the meeting.

Town of New Independence Clerk		Cash Balance Statement			7/10/2017
As of		7/10/2017			
Fiscal Year :		2017			
Name of Fund	Beginning Balance	Total Receipts	Total Disbursements	Ending Balance	
General Fund	\$13,080.53	\$44,076.60	\$60,901.55	(\$3,744.42)	
Road and Bridge	\$15,238.14	\$2,947.33	\$3,806.43	\$14,379.04	
Sowle Cartway Bond Fund	\$500.00	\$0.00	\$0.00	\$500.00	
Total :	\$28,818.67	\$47,023.93	\$64,707.98	\$11,134.62	

Incoming Correspondence

1. Frontier Communications...monthly internet and phone service (\$69.26)
2. Rodda Grading...invoice for grading roads (\$1870.00)
3. Public Employees Retirement Association...monthly reporting form
4. Lake Country Power...monthly power service showing a bill for \$74.82 (the check written last month must have crossed in the mail)
5. Alborn Fire Department...minutes of the last meeting
6. Brian Kucza...paperwork for North Johnson road
7. Gary Frederickson...an email was received from Gary expressing concern about two vehicles on South Schelin Road

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Unfinished Business

1. Cemetery
 - Kurt Johnson checked the cemetery last week and again before the meeting. The tree was removed by Jim Witkowski as requested. No other concerns were expressed.
2. Roads
 - Road Foreman's Report
 - Peter Olson sent word that he is planning to meet with the County representative on July 13 to review the current road conditions and determine if additional improvements need to be made to accommodate the larger equipment the County has purchased.
 - Kurt Johnson will try again to contact Gary Frederickson about the complaints he has expressed about South Schelin Road. Kurt has made attempts to meet with Gary but was not successful.
3. Town Hall
 - Painting
 - The quote request for painting the Town Hall was posted and no responses were received. Jon Olson will contact a contractor about getting a quote.
 - Kurt Johnson suggested we have the Town Hall sprayed again this year for flies as we have done in the past few years. Sandra Lee Olson will contact Guardian Pest Control
4. Weed Control
 - No report
5. Dates for Alborn Fire Department Calendar
 - Dates were set by the Board earlier in the meeting to facilitate their being printed in the calendar.

New Business

1. Roadside mowing
 - The clerk will post for quotes for roadside mowing.
 - Jon Olson gave a verbal quote and stated that he would mow the right of ways for the same amount and conditions as last year.

Approval of Payroll/Claims

The following Payroll items were presented and read into the record by Kurt Johnson. Jon Olson made a motion to pay the payroll as presented; Kurt Johnson seconded the motion, which carried with a unanimous vote in favor. Checks will be signed by the Treasurer and mailed out during the week. It was noted that the check for Mike Ruhland will be given to him after the August meeting. That way, the PERA amount will not have to be changed.

3997. Payroll -----	\$74.84
3998. Payroll -----	\$205.81
3999. Payroll -----	\$74.84
4000. Payroll -----	\$70.16
4001. Payroll -----	\$46.17
4002. Payroll -----	\$422.65

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Claims were read into the record by Kurt Johnson. Following a motion by Kurt Johnson to pay the claims and a second by Jon Olson, the Board approved payment through a unanimous vote in favor of the motion. Checks will be signed and sent out during the week following the meeting.

4003. Jim Witkowski-----	\$612.50
4004. Peter Olson-----	\$13.38
4005. Mike Ruhland-----	\$27.82
4006. Frontier Communications-----	\$69.26
4007. Sandra Lee Olson-----	\$49.43
4008. Public Employees Retirement Association-----	\$122.50
4009. Minnesota Revenue-----	\$57.16
4010. US Treasury-----	\$460.99
4011. Rodda Grading & Excavating-----	\$1870.00

Officer Reports

- Short Course (Mike Ruhland and Sandra Lee Olson)
 - Sandra Lee Olson gave a report from the Summer Short Course. It was recommended that two people be familiar with the payroll component of the CTAS program. That way, township officers can be paid in the event that the checks can be written when an unforeseen situation makes it impossible for checks to be printed by the regular payroll person. Kurt Johnson made a motion to authorize the clerk to train the treasurer for this task and compensate the treasurer at the hourly rate for the training required. Jon Olson seconded the motion, which was subsequently passed by a unanimous vote in favor of the motion.

At 8:23 PM, Kurt Johnson adjourned the meeting after a motion for adjournment was made by Jon Olson, seconded by Kurt Johnson, and passed by a unanimous vote in favor of the motion

Minutes submitted for approval on _____

Clerk's Signature _____

Chair of the Board of supervisors' Signature _____

UPCOMING MEETINGS

Board of Supervisors' Meetings for 2017

August 7	October 2	December 4
September 11	November 1	

2017 SLCAT Calendar

No meetings during the summer