

MINUTES

**Town of New Independence
Board of Supervisors' Meeting
New Independence Town Hall
February 2, 2015**

Chairman: Michael Maish
Vice Chairman: Kurt Johnson
Supervisor: Jon Olson
Treasurer: Peter Olson
Clerk: Sandra Lee Olson

Chair Mike Maish called the meeting to order at 7:03 pm and noted that all officers except Supervisor Jon Olson were in attendance.

Following the Pledge of Allegiance, Clerk Sandra Lee Olson read the minutes of the January 2015 meeting. Mike Maish made a motion to approve the minutes. After a second by Kurt Johnson and a unanimous vote in favor of the motion, the minutes were placed on file with the clerk's records for the meeting.

Because the treasurer's computer needs to be replaced, Peter Olson presented a one-page Treasurer's Report that showed current balances in each of the accounts at Wells Fargo. A copy of the report is shown below; the report was placed on file with the clerk.

Cash Accounts						
		Statement Date	Interest Received		Previous Balances	Current Balances
Wells Fargo Business Checking xxxxxx3050		Online Balance as of December 31, 2014	\$ 0.15		\$ 21,524.62	\$ 18,279.06
Wells Fargo Business Checking xxxxxx1054		Online Balance as of December 31, 2014	\$ -		\$ 2,000.00	\$ 2,000.00
Total Balance for Checking Accounts						\$ 20,279.06
Wells Fargo Business Savings xxxxxx6624		Online Balance as of December 31, 2014	\$ 1.40	\$ 18.76	\$ 55,653.07	\$ 53,654.47
Total Balance for Cash Accounts						\$ 1.55 \$ 18.76 \$ 79,177.69 73,933.53
Investments-CDs						
		Statement Date	Interest Received	2015 Interest	Previous Balance	Current Balance
Wells Fargo CD xxxxxx8954 (matures 8/20/2018)	0.17%	Online Balance as of January 31, 2015	\$ 9.86	\$ 9.86	\$ 25,799.74	\$ 25,809.60
Wells Fargo CD xxxxxx8962 (matures 8/20/2018)	0.17%	Online Balance as of January 31, 2015	\$ 9.86	\$ 9.86	\$ 25,799.74	\$ 25,809.60
Wells Fargo CD xxxxxx0801 (matures 11/28/2019)	0.35%	Online Balance as of December 31, 2014	\$ 7.45	\$ 7.45	\$ 25,056.22	\$ 25,063.67
Wells Fargo CD xxxxxx0845 (matures 11/28/2019)	0.35%	Online Balance as of December 31, 2014	\$ 7.45	\$ 7.45	\$ 25,056.22	\$ 25,063.67
Wells Fargo CD xxxxxx0868 (matures 11/28/2016)	0.25%	Online Balance as of December 31, 2014	\$ 5.34	\$ 5.34	\$ 25,130.47	\$ 25,135.81
Wells Fargo CD xxxxxx0876 (matures 11/28/2017)	0.55%	Online Balance as of December 31, 2014	\$ 11.82	\$ 11.82	\$ 25,287.94	\$ 25,299.76
Total			\$ 51.78	\$ 51.78	\$ 152,130.33	\$ 152,182.11
Total of All Accounts (with checks/deposits outstanding)					\$231,308.02	\$ 226,115.64
Deposits made during January:						
12/28/2015	Tax Apportionment from St. Louis County				\$453.14	
	General Fund				\$533.49	
	Road & Bridge Fund				\$275.47	
	Received in December/Applied to General Fund				-\$355.82	

Clerk's Report

1. Financial report was presented by the clerk. Although the overall checking balances are in the positive range, the General Fund shows a deficit. Kurt Johnson made a motion to transfer \$5,000 from the savings at Wells Fargo to the checking account. A second by Mike Maish and a unanimous vote in favor of the motion followed. The clerk will transfer the money as requested.

- General Fund.....(\$2,76.72)
- Road and Bridge Fund\$21,850.46
- Sowle Fund\$500.00

**Town of New Independence
Board of Supervisors' Meeting
March 2, 2015**

2. Reports completed by the clerk in January were indicated by the clerk and noted to the supervisors.
 - Statement of Indebtedness mailed on January 6, 2015
 - Form 941: Employer's Quarterly Federal Tax Return mailed on January 6, 2015
 - W2s and 1099s for 2014 mailed to individuals on January 6, 2015
 - W3 for 2014 to the Social Security Administration mailed on January 6, 2015
 - Form 1096 and 1099s to the Department of the Treasury/Internal Revenue Service mailed on January 6, 2015
 - 1099s for 2014 mailed to individuals on January 6, 2015
 - Workmen's Compensation Audit was emailed on January 30, 2015
 - Minnesota Revenue Report for fourth quarter filed on January 30, 2015
 - Minnesota Revenue Payment for fourth quarter mailed on January 30, 2015
 - W2s and 1099s for 2014 keyed in for Minnesota Revenue on January 30, 2015
 - State Auditors Audit for 2014 submitted on February 1, 2015

Incoming Correspondence

1. St. Louis County/Margaret Dunsmore (email)...Board of Appeal and Equalization Catch-up Training to be held on March 24, 2015 from 6:00-9:00 pm at the Cotton Community Center. Registration ends on March 13, 2015.
2. St. Louis County...Property Tax Notice preparation and delivery charge of \$86.98
3. Federated Co-ops...invoice for propane delivery. The charge is for \$412.14, which will be deducted from the pre-buy propane balance. When this amount is deducted, the unused prepaid credits will be \$1115.95
4. Public Employees Retirement Association...monthly reporting form
5. Public Employees Retirement Association...additional 0.25% needed from the January contribution for Sandra Lee Olson. The Town's portion is \$1.62, and Sandra Lee's portion is \$1.62.
6. St. Louis County/Planning and Community Development Department...St. Louis County is seeking input in develop and aquatic invasive species (AIS) plan
 - Meeting Option #1: Tuesday, February 3, 2015, 12:30-4:30 pm, Public Safety Building Training Room, 2030 North Arlington Avenue, Duluth, MN
 - Meeting Option #2: Wednesday, February 4, 2015, 12:30-4:30 pm, Mountain Iron Community Center, 8586 Enterprise Dr. S, Mountain Iron
7. Alborn Fire Department...minutes of the December 16, 2014
8. Lake Country Power...monthly bill showing a credit of \$94.21
9. Uline...catalog
10. DM Stamps...clerk's stamps that were ordered in November
11. Frontier...monthly phone and internet invoice for \$62.75
12. Land Stewardship Project...information to "keep township rights strong" (should have been received by all officers)
13. Public Employees Retirement Association...*The PeraPhrase*
14. Department of Treasury...notice of overpayment of \$477.31
15. Minnesota Department of Revenue...notice of automatic registration for the 0.5 percent St. Louis County Transit Sales and Use Tax and a \$20 Vehicle Excise Tax
16. Arrowhead Regional Health & Wellness...minutes

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March 2, 2015**

Approval of Payroll/Claims

From January 5, 2015 meeting the Board of Supervisors approved the purchase of five chairs. Those chairs were purchased by Mike Maish. A motion was made by Mike Maish, seconded by Kurt Johnson, acknowledging the final cost. The motion carried

3506. Office Max -----\$745.00

Payroll was read into the record by the chair, who made a motion to accept the payroll as read. Following a second by Kurt Johnson and a unanimous vote in favor of the motion, the payroll was submitted to the treasurer for payment.

3507. Kurt Johnson ----- \$74.84
3508. Michael Maish ----- \$271.29
3509. Jon Olson ----- VOID
3510. Peter Olson ----- \$121.61
3511. Sandra Lee Olson ----- \$349.99

Claims were read into the record by the chair, who then made a motion to pay the claims as presented. Kurt Johnson seconded the motion; a unanimous vote was cast in favor of the paying the claims; and the claims were submitted to the treasurer for payment.

3512. St. Louis County ----- \$86.98
3513. Public Employees Retirement Association ----- \$3.24
3514. Lake Country Power ----- \$250.00
3515. Frontier Communication ----- \$62.75
3516. Public Employees Retirement Association ----- VOID
3517. Sandra Lee Olson ----- \$69.85
3518. Michael Maish ----- \$36.80
3519. Public Employees Retirement Association ----- \$152.20

Unfinished Business

1. Cemetery
 - The clerk will work on the cemetery deeds during her clerk hours this month and will mail them as soon as possible.
2. Roads
 - Mike questioned how often he should be checking the roads. In a discussion, it was suggested that the roads be checked monthly or bi-monthly. No motion was made. The discussion also included conversation about brushing which might be realistic for winter. Again, only discussion on this issue, no motion was made.
3. Town Hall
 - Furniture for the Town Hall for the officers. Mike assembled all the chairs so they were available for the February meeting
 - Kurt suggested that a table might be available from Schneiderman's. He will check into the possibility.
 - A storage unit for minutes and other records is still on the docket. Mike will continue to look for suitable options.

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- Mike did meet with Kyle Karppinen about the bathroom remodel. A quote will be sent.
- 4. A new computer for the treasurer was authorized by a motion by Kurt Johnson, second by Mike Maish, and unanimous vote to purchase a new computer for \$1200 or less. Pete will make the purchase on behalf of the township.

New Business

1. Birthdates for Kurt and Mike for new CTAS program were obtained and will be recorded.
2. The clerk noted that the March meeting will include the Agenda for Annual meeting and the Board of Audit
3. Mike Maish made a motion to purchase a PO Box for township mail for \$36 for six months with two keys. Following a second by Kurt Johnson, a unanimous vote was cast in favor of the motion. The clerk will contact the post office.

Officer Reports

- Mike Maish gave a report on the January SLCAT meeting

At 8:38 pm, Mike Maish made a motion for adjournment, which was seconded by Kurt Johnson. Following a unanimous vote in favor of adjournment, Mike declared the meeting adjourned.

Minutes submitted for approval on _____

Clerk's Signature _____

Chair of the Board of Supervisors' Signature _____

Upcoming Meetings

Board of Supervisors' Meetings for 2015

March 2	June 1	September 14	December 7
April 6	July 6	October 5	
May 4	August 3	November 2	

**St. Louis County Association Township Officers' Meeting (7:00 PM Meeting Time)
2015**

February 25Regular MeetingCotton Community Center
March 25Regular MeetingCotton Community Center
April 22Annual Meeting	
	5:30 PM Meet and Mingle	
	6:00 PM Meeting	
	6:30 PM Meal	

Unofficial