

MINUTES

**Town of New Independence
Board of Supervisors' Meeting
New Independence Town Hall
December 7, 2015**

Chairman: Michael Maish
Vice Chairman: Kurt Johnson
Supervisor: Jon Olson
Treasurer: Peter Olson
Clerk: Sandra Lee Olson

Mike Maish called the December Board of Supervisors Meeting to order at 7:00 with four of the five board members present: Supervisors Mike Maish and Jon Olson; Treasurer Peter Olson; and Clerk Sandra Lee Olson. Supervisor Kurt Johnson did not attend.

Following the Pledge of Allegiance, Clerk Sandra Lee Olson read the minutes of the November meeting. Jon Olson made a motion to accept the minutes as read. That motion was seconded by Mike Maish, passed, and filed in the clerk's records for the meeting.

Treasurer Peter Olson presented the Treasurer's Report, the first page of which is shown below. The complete report is filed with the documents from the meeting.

New Independence
Treasurer's Report
Presented to Board at the December 2015 Meeting
December 7, 2015

Cash Accounts				Statement Date	Interest	Previous Balances	Current Balances
Wells Fargo Business Checking xxxxxx3050 (Primary)			Online Balance as of November 30, 2015	\$ 0.07	\$ 8,990.09	\$ 7,750.83	
Wells Fargo Business Checking xxxxxx1054 (EFT)			Online Balance as of November 30, 2015	\$ -	\$ 3,328.68	\$ 3,328.68	
			Total Balance for Checking Accounts	\$ 0.07	\$ 12,318.77	\$ 11,079.51	
Wells Fargo Business Savings xxxxxx6624			Online Balance as of November 30, 2015	\$ 1.33	\$ 53,667.87	\$ 53,669.20	
			Total Balance for Cash Accounts	\$ 1.40	65,986.64	64,748.71	
Investments-CDs				Statement Date	Interest	Previous Balance	Current Balance
WF CD1 xxxxxx8954 (matures 8/20/2018)	0.17%		Online Balance as of November 30, 2015	\$ 9.90	\$ 25,896.61	\$ 25,906.51	
WF CD2 xxxxxx8962 (matures 8/20/2018)	0.17%		Online Balance as of November 30, 2015	\$ 9.90	\$ 25,896.61	\$ 25,906.51	
WF CD3 xxxxxx0801 (matures 11/28/2019)	0.35%		Online Balance as of November 30, 2015	\$ 7.47	\$ 25,129.37	\$ 25,136.84	
WF CD4 xxxxxx0845 (matures 11/28/2019)	0.35%		Online Balance as of November 30, 2015	\$ 7.47	\$ 25,129.37	\$ 25,136.84	
WF CD5 xxxxxx0868 (matures 11/28/2016)	0.25%		Online Balance as of November 30, 2015	\$ 5.35	\$ 25,182.85	\$ 25,188.20	
WF CD6 xxxxxx0876 (matures 11/28/2017)	0.55%		Online Balance as of November 30, 2015	\$ 11.87	\$ 25,404.04	\$ 25,415.91	
			Total of All CDs	\$ 51.96	\$ 152,638.85	\$ 152,690.81	
			Total of all accounts with checks outstanding			\$ 217,439.52	
The following deposits were made during November 2015							
State of Minnesota--Disparity Aid	General Fund		\$61.00				
St. Louis County--2014 Tac Prod Aug D	General Fund		\$7,302.00				
State of Minnesota--MV Credit AG	General Fund		\$138.79				
St. Louis County--2015 MEN DNR PLI	General Fund		\$1,881.32				
			Total Deposited			\$9,383.11	

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Clerk's Report

In addition to the Cash Control shown below, Sandra Lee reported that the following reports were sent:

1. November 9, 2015 sent verification for Local Board of Appeal and Equalization
2. November 9, 2015 sent letter and documentation to IRS regarding nonpayment of Quarter 2 tax liability

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits in Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	\$102.89	\$41,835.19	\$59,663.51	(\$17,725.43)	\$0.00	\$3,032.26	(\$14,693.17)
Road and Bridge Fund	\$21,617.55	\$12,142.44	\$11,102.56	\$22,655.43	\$0.00	\$2,617.25	\$25,272.68
Sowle Cartway Bond Fund	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
Total	\$32,220.44	\$53,977.63	\$70,768.07	\$5,430.00	\$0.00	\$5,649.51	\$11,079.51

Mike Maish made a motion to accept the Clerk's Report as Read. Following a second to the motion by Jon Olson and a unanimous vote in favor of the motion, the report was placed on file with other documents from the meeting.

Incoming Correspondence

1. InSight...funeral catalog
2. International League of Cities, Inc.... annual membership & directory notice
3. St. Louis County Public Works Department
 - Letter and agreement for "Road Maintenance Agreement"
 - Snowplowing bill for the 1st half of 2015-2016
2. Lake Country Power...2016 calendar
3. Lake Country Power...monthly statement showing a credit of \$130.32
4. St. Louis County Association of Townships...minutes of the October 28 meeting
5. PERA...*The PERAphrase*
6. PERA...monthly reporting form
7. MATIT...notice of premium due (\$83)
8. Minnesota Association of Townships Agency
 - 2016 invoice for Workers' Compensation premium due by January 1, 2016 (\$358)
 - Workers' Compensation Audit form due by January 1, 2016
 - Insurance rules
 - A copy of the current MAT and MATIT Audited Financial Statement
9. St. Louis County Assessor's Office...request for proof of trained officer for upcoming 2016 LBAE and online training dates
10. Alborn Fire Department...minutes of October 28 meeting
11. Frontier Communications...invoice showing a credit of \$3.39

12. St. Louis County...notice of a public hearing
 - December 10, 2015
 - Northland Office Center
 - 307 South First Street
 - Virginia, MN
 - 3rd Floor
 - James Holmgren is requesting a general purpose borrow pit as an Extractive Use Class II
13. Internal Revenue Service...notice that communication was received regarding 2nd Qtr. Fees
14. Jay Tremblay...bid for snowplowing (\$30/plowing)
15. Pipeline...information about pipeline within our township

Approval of Payroll/Claims

The following payroll claims for General Fund were read by Chair Mike Maish. Jon Olson made a motion to pay the claims; Mike Maish seconded the motion, which passed by a unanimous vote in favor. The claims were submitted to the Treasurer for payment.

3661. Michael Maish -----	\$149.68
3662. Jon Olson-----	\$74.84
3663. Peter Olson-----	\$121.61
3664. Sandra Lee Olson-----	\$465.74

Mike Maish read the following claim for the Road and Bridge Fund and made a motion to pay the claim. Following a second by Jon Olson and a unanimous vote in favor of the motion, the claim was submitted to the Treasurer for payment.

3665. Michael Maish -----	\$18.71
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Claims were read by Mike Maish who then made a motion to pay the claims as read. Jon Olson seconded the motion which passed unanimously and were submitted to the Treasurer for pyament

3666. Michael Maish -----	\$34.50
3667. Sandra Lee Olson-----	\$256.64
3668. St. Louis County-----	\$1,977.511
3669. MATIT -----	\$83.00
3670. MAT -----	\$358.00
3671. PERA -----	\$163.60

After Mike read the following claims into the record, Jon Olson made a motion to pay the claims. A second was made by Mike Maish, and unanimous vote in favor of the motion was cast. Tax payment claims were then submitted to the Treasurer for payment.

3672. MN Revenue -----	\$693.81
3673. US Treasury -----	\$601.16

During the meeting, two additional claims were approved by the Board. Each was approved individually

3674. South Ridge Band -----	\$100.00
3675. Town of Alborn-----	\$100,000.00

Unfinished Business

1. Cemetery: nothing to discuss at the meeting
2. Roads
 - North and South Schelin Roads were graded
 - Culverts were installed
 - There was a request for the bus turnaround on South Johnson. It will be addressed in the spring
3. Town Hall
 - Storage unit has not been purchased
 - Water softener/iron filter was tabled to next month
4. Fire Hall Addition
 - Alborn requested a check for \$100,000 for New Independence's portion of the Fire Hall Addition. Jon Olson made a motion to cash CDs #3, 4, and 5 and use additional money from savings to cover the expense. Mike Maish seconded the motion, which passed by a unanimous vote. The check was written. Mike will deliver the check to Dale Larson.
5. Firemen's Retirement
 - Resolution supporting the increase in the firemen's retirement was approved and signed.

New Business

1. Deputy Clerk
 - The Clerk has requested a deputy clerk be appointed. The Board will discuss this at the January meeting when all officers are present.
2. Snowplowing
 - Jon Olson made a motion to hire Jay Tremblay to plow the Town Hall for \$30/plowing. Mike Maish seconded the motion, which passed. Mike will contact Jay about the plowing contract.
3. Next meeting will include the following:
 - Reorganizational
 - Budget
6. International League of Cities, Inc.... annual membership & directory notice
 - Motion by Mike Maish, second by Jon Olson, and unanimous vote to not participate in the directory.
7. St. Louis County Road Agreement for 2016
 - A motion by Mike Maish, second by Jon Olson, and unanimous vote to take no action on the Road Agreement for 2016 at this time.
8. Conditional Use Permit
 - James Holmgren
 - Motion by Jon Olson, second by Mike Maish, and unanimous vote to take no action at this time.
9. W2s and 1099s
 - Will be given at the next meeting
10. South Ridge Band
 - A motion was made by Jon Olson and seconded by Mike Maish to donate \$100 to the South Ridge Band so patriotic music can be purchased for the Veterans' Day Program
11. Meeting dates for 2016

January 4, 2016

February 1, 2016

March 7, 2016

April 4, 2016
May 2, 2016
June 6, 2016

July 11, 2016
August 1, 2016
September 12, 2016

October 3, 2016
November 1, 2016
December 5, 2016

Board of Equalization and Appeal will be set by the County
The Annual Town Meeting is set by law as March 8, 2016 (the second Tuesday in March)

Officer Reports

- SLCAT...Mike

At 8:20 pm Mike Maish made a motion to adjourn the meeting. Following a second by Jon Olson and a unanimous vote, Mike declared the meeting to be adjourned.

Minutes submitted for approval on _____

Clerk's Signature _____

Chair of the Board of Supervisors' Signature _____

Upcoming Meetings

Board of Supervisors' Meetings for 2016

January 4, 2016	May 2, 2016	September 12, 2016
February 1, 2016	June 6, 2016	October 3, 2016
March 7, 2016	July 11, 2016	November 1, 2016
April 4, 2016	August 1, 2016	December 5, 2016

Board of Equalization and Appeal will be set by the County
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St. Louis County Association Township Officers' Meeting (7:00 PM Meeting Time)

2016

January 27, 20166:30 PM Monthly MeetingCotton Community Center
February 24, 2016	...6:30 PM Monthly MeetingCotton Community Center
March 23, 20166:30 PM Monthly MeetingCotton Community Center
April 1, 2016MAT Spring Short CourseBlack Bear—Carlton
April 13, 2016MAT L & R Best Western Plus Capitol RidgeSt. Paul
April 21, 2016MAT Legal Short CourseBest Western Premier Nicollet Inn, Burnsville
April 27, 20166:30 PM Monthly MeetingTBA
May 25, 20165:30 PM Annual Meeting & ElectionCotton Community Center
June 30, 2016MAT Summer Short Course IN THE "PM"Black Bear—Carlton
August 2016MAT District 10 MeetingTBA
September 21, 2016	10:35 AM MAT Fall L&RSt. Cloud Holiday Inn