

# MINUTES

**Town of New Independence  
Board of Supervisors' Meeting  
New Independence Town Hall  
November 1, 2017**

Chairman: Kurt Johnson  
Vice Chairman: Jon Olson  
Supervisor: Mike Ruhland  
Treasurer: Peter Olson  
Clerk: Sandra Lee Olson

The Board of Supervisors' Meeting for November was called to order by its chair, Kurt Johnson, at 7:00 pm. Kurt noted that all officers were in attendance.

Following the Pledge of Allegiance, Supervisor Mike Ruhland made a motion to accept the agenda as presented. Supervisor Jon Olson seconded the motion, which was subsequently passed by a unanimous vote in favor.

Minutes of the October Board of Supervisors' Meeting were read into the record by the clerk, Sandra Lee Olson. Mike Ruhland offered a motion to accept the minutes as read. That motion was seconded by Jon Olson and passed by a unanimous vote in favor.

Treasurer Peter Olson presented the Treasurer's Report for the period ending on October 30, 2017. He noted that some interest was not included because it would not be available in time to complete the report. That interest will be included on the November report. While his report was several pages in length, the first page is shown below. All pages were placed on file with other documents from the meeting following a motion by Mike Ruhland to accept the report, a second to the motion by Jon Olson, and a unanimous vote in favor of acceptance.

Cash Accounts						
		Statement Date	Interest	Previous Balances	Current Balances	
Wells Fargo Business Checking xxxxxx1054 (EFT)		Online Balance as of October 30, 2017		\$ 9,872.26	\$ 3,000.00	
Wells Fargo Business Checking xxxxxx3050 (Primary)		Online Balance as of October 30, 2017	See Below*	\$ 27,076.24	\$ 30,171.31	
<b>Total Balance for Checking Accounts</b>				<b>\$ 36,948.50</b>	<b>\$ 33,171.31</b>	
Wells Fargo Business Savings xxxxxx6624		Online Balance as of October 30, 2017	See Below*	\$ 14,196.03	\$ 14,196.03	
<b>Total Balance for Cash Accounts</b>				<b>\$ 51,144.53</b>	<b>\$ 47,367.34</b>	
Investments-CDs						
		Statement Date	Interest/ Penalty	Current Balance	Current Balance	
WF CD1 xxxxxx8954 (matures 8/20/2018)	0.17%	Online Balance as of October 30, 2017	\$ 9.67	\$ 26,121.39	\$ 26,131.06	
WF CD2 xxxxxx8962 (matures 8/20/2018)	0.17%	Online Balance as of October 30, 2017	\$ 9.67	\$ 26,121.39	\$ 26,131.06	
WF CD6 xxxxxx0876 (matures 11/28/2017)	0.55%	Online Balance as of October 30, 2017	\$ 11.61	\$ 25,673.81	\$ 25,685.42	
<b>Total of All CDs</b>			<b>\$ 30.95</b>	<b>\$ 77,916.59</b>	<b>\$ 77,947.54</b>	
Total of CDs and Savings			\$ 30.95	\$ 92,112.62	\$ 92,143.57	
<b>Total of all accounts with checks outstanding (Cash Accounts and CDs)</b>			<b>\$ 30.95</b>	<b>\$ 129,061.12</b>	<b>\$ 125,314.88</b>	
Receipts						
No Receipts were received during October						
*Savings and Checking Interest will be added to the accounts on October 31 and appear on the November 1 statement. They will be included on December's Treasurer's Report						
Transferred						
10/3/2017	Transferred from EFT to Checking	General Fund	\$6,872.26			

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Clerk Sandra Lee Olson presented the Clerk's Report for the period ending on October 30, 2017. Her report also was several pages long so only the Fund values are shown below. Following a motion by Kurt Johnson to accept the Clerk's Report, a second by Mike Ruhland, and a unanimous vote in favor of acceptance, her entire report was placed on file with other documents from the meeting

Town of New Independence Clerk		Cash Balance Statement			10/31/2017
As of 10/31/2017					
Fiscal Year: 2017					
Name of Fund	Beginning Balance	Total Receipts	Total Disbursements	Ending Balance	
General Fund	\$13,080.53	\$111,122.05	\$106,275.91	\$17,926.67	
Road and Bridge	\$15,238.14	\$7,634.87	\$8,128.37	\$14,744.64	
Sowle Cartway Bond Fund	\$500.00	\$0.00	\$0.00	\$500.00	
<b>Total:</b>	<b>\$28,818.67</b>	<b>\$118,756.92</b>	<b>\$114,404.28</b>	<b>\$33,171.31</b>	

**Incoming Correspondence**

1. St. Louis County Public Works Department...invoice for first half of snowplowing for 2017-2018 (\$1,977.10)
2. Rodda Grading and Excavating...invoice dated September 28, 2017, which arrived after the October meeting (\$1,166.00)
3. Federated Co-ops, Inc...copy of the propane pre-buy contract
4. Minnesota Association of Townships...*Minnesota Township Insider*
5. Lake Country Power...monthly statement (credit balance \$196.25) and newsletter
6. St. Louis County Association of Townships...minutes of the October 25, 2017, meeting and registration for bus trip to Rochester
7. Minnesota Department of Transportation...map of New Independence Township
8. MAT...information related to the upcoming Annual Meeting in Rochester and registration (two emails)
9. Minnesota Department of Revenue...seminar date, November 17 in Stillwater
10. St. Louis County CDBG...2018 Application and Award Process
11. Alborn Fire Department...September 2017 meeting minutes
12. Census Bureau...request for information for upcoming census

**Unfinished Business**

1. Cemetery had nothing to report since the last meeting
2. Roads
  - Road Foreman's Report
    - Tree Limbing Project is on Rick McRae's schedule but has not been started
    - Gravel was applied to township roads in the following manner: Townline—100 cubic yards, Salo—100 cubic yards, Nelson—20 cubic yards. Nelson Road did not get graded after the gravel was applied.

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- Road Foreman Peter Olson reported that all roads are passable. Specifically, he noted that North and South Schelin are rough; Salo Road has a rut down the center, and Townline Road was acceptable.
3. Town Hall
    - Flag
      - Mike Ruhland worked on the flag display project. He reported that it needs a new hook, rope and stationary bracket. He did check on flag protocol and reported that the flag will need to be lit from sundown until sunrise. This project will be put on hold until spring.
    - Border to Border
      - Sandra Lee Olson did contact NESC and has been playing phone tag with Monica Olson. Sandra Lee will continue to make contact with Monica Olson so the project can be completed.
    - Power Disruption
      - The Town Hall experienced a power disruption since the last meeting. Lake Country Power was called out to repair the line that was disconnected. For some reason, the feed into the Town Hall was not reconnected. Mike Ruhland noticed the problem when he went to the Town Hall to work on the flag installation project. No damage resulted from the disconnect.
  4. Weed Control had nothing to report.
  5. Voting Equipment Grant Application
    - Sandra Lee re-presented the grant application for voting equipment. She wanted to be certain the Board knew that voting machines were also included in the grant process. Jon Olson made a motion not to apply for a grant at this time. Kurt Johnson seconded the motion, which passed with a unanimous vote in favor of the motion.
  6. Local Board of Equalization and Appeal
    - Two of the three supervisors will be certified for the LBAE to be held in 2018. Jon Olson has the website and will update his certification when he has the opportunity.
  7. CD6 is due to mature on November 28. Kurt Johnson made a motion to renew the CD and all of the accrued interest at the best possible rate when it is due. Jon Olson seconded the motion, which passed with a unanimous vote in favor of the motion. The clerk will see that the CD is renewed.
  8. Census2020
    - A motion was made by Kurt Johnson, seconded by Mike Ruhland, and passed with a unanimous vote in favor of not participating in the LUCA for the Census 2020. The clerk will see that the paperwork is completed.

**New Business**

1. Minnesota Association of Townships Annual Conference
  - No officers are able to attend the upcoming Annual Conference in Rochester this year.
2. St. Louis County CDBG 2018 Application and Grant Process
  - Kurt Johnson made a motion not to participate in the grant process. Mike Ruhland seconded the motion, and a unanimous vote in favor of the motion followed.

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Approval of Payroll/Claims

The following Payroll claims were read into the record by Kurt Johnson. After Jon Olson made a motion to pay the payroll as read, Mike Ruhland seconded the motion. A unanimous vote in favor of paying the payroll was cast, and the payroll was submitted to the treasurer for payment.

4062. Payroll -----	\$149.68
4063. Payroll -----	\$149.68
4064. Payroll -----	\$145.00
4065. Payroll -----	\$69.26
4066. Payroll -----	\$479.85
4067. Payroll -----	\$205.81

The following Claims were read into the record by Chair Kurt Johnson. Following a motion by Jon Olson, a second by Mike Ruhland, and a unanimous vote in favor of paying the claims as presented, all claims were submitted to the treasurer for payment.

4068. (misprinted) -----	Void
4069. Frontier Communications -----	\$75.00
4070. Rodda Grading and Excavating -----	\$1,166.00
4071. Town of Alborn -----	\$9,388.50
4072. Sandra Lee Olson -----	\$93.90
4073. Mike Ruhland -----	\$21.40
4074. Peter Olson -----	\$13.38
4075. St. Louis County Auditor -----	\$1,977.51
4076. Public Employees Retirement Association -----	\$157.70

Officer Reports

Legal Seminar (Mike Ruhland and Sandra Lee Olson)

Joint Powers Fire Commission (Kurt Johnson)

St. Louis County Association of Townships (Jon Olson and Sandra Lee Olson)

At 8:30 pm, Chair Kurt Johnson adjourned the meeting after a motion was made by Jon Olson, a second by Mike Ruhland, and a unanimous vote in favor of adjournment was cast by the Board.

Minutes submitted for approval on \_\_\_\_\_

Clerk's Signature \_\_\_\_\_

Chair of the Board of supervisors' Signature \_\_\_\_\_

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**UPCOMING MEETINGS**

**Board of Supervisors' Meetings for 2017**

November 1

December 4

**Board of Supervisors' Meetings for 2018**

January 8

May 7

September 10

February 5

June 4

October 1

March 5

July 9

November 5

April 2

August 6

December 3

Unofficial