Chairman Kurt Johnson called the meeting to order at 7:00 PM with all members present: Supervisors—Kurt Johnson, Jon Olson, Mike Ruhland; Treasurer Peter Olson; and Clerk Sandra Lee Olson. Jay Tremblay was also in attendance.

Following the Pledge of Allegiance, Mike Ruhland made a motion to accept the Agenda. That motion was seconded by Jon Olson and passed.

Minutes of the February 26, 2018, meeting were read into the record. When the minutes were being read, the clerk corrected page 4, item 7 to read:

* + “Mike Ruhland reviewed the MBA Insurance Options and reported that it is a group benefit and not available for purchase by individuals. There was a discussion about the insurance, but, based on the input from Mike, no action was taken.”

Jon Olson made a motion to accept the corrected version of the minutes; Mike Ruhland seconded it; and the minutes were accepted through a unanimous vote.

Treasurer Peter Olson presented his Treasurer’s Report for the month ending on March 31, 2018. His report included:

* + - * + Cover Page Summary
        + Bank statement
        + Cash Control Statement from CTAS
        + Outstanding Checks and Deposits in Transit Report from CTAS
        + Current Investments with Accrued Interest from CTAS

Jon Olson made a motion to accept the Treasurer’s Report as presented; Mike Ruhland seconded the motion, which was passed through a unanimous vote. The report was placed on file with other documents from the meeting.

Clerk Sandra Lee Olson presented the monthly Clerk’s Report that included:

* Cash Balance Statement from CTAS
* Cash Control Statement from CTAS
* Outstanding Checks and Deposits in Transit Report from CTAS
* Current Investments from CTAS

Kurt Johnson made a motion to accept the Clerk’s Report as presented; Jon Olson seconded the motion, which was subsequently accepted through a unanimous vote. The Clerk;s Report was placed on file with other documents from the meeting.

The following Incoming Correspondence was presented to the Board:

* + - 1. Federated Co-ops…invoice dated 2/28/2018 showing a credit of $23.53 in pre-paid credit
      2. St. Louis County Assessor…packet of materials for the Local Board of Appeal and Equalization (LBAE). The same materials were received as an email
      3. St. Louis County Auditor…waste assessment for 2018 ($70.00)
      4. Lake Country Power…monthly power bill ($53.99 due)
      5. Wayside Liquor…application for liquor license
      6. Tester-Niemi…request for donation toward Fourth of July fireworks
      7. St Louis County Association of Townships…minutes of February 28 meeting, notice of Annual Election/Meeting, and Dinner (reservations by May 16), resolution on St. Louis County Comprehensive Land Use Plan
      8. University of Minnesota…*Technology Exchange*
      9. St. Louis County Planning and Community Development Department…notice of a public hearing for Grand Lake Township on April 12, 2018, at 9:15 am at the Northland Office Center, 307 South First Street, Virginia, MN
      10. McRae Land Improvements…invoice for delimbing project ($2,600)
      11. Frontier Communications…monthly statement for $64.88
      12. Alborn Fire Department…minutes from the February 28 meeting

Emails

* + - 1. Minnesota Association of Townships…info on the upcoming short course at the DECC
      2. St. Louis County…2018 Household Hazardous Waste Community Collection Schedule
      3. St. Louis County…Emergency Plan Request for Information
      4. Phil Chapman…election information
      5. St.. Louis County Public Works Department…clarification on the pilot beaver control program

The following items for Payroll/Claims were presented to the Board:

An Emergency Claim was drafted and signed prior to the meeting so the township could pick up its mail. Mike Ruhland made a motion to acknowledge and accept the claims. Jon Olson seconded the motion, which passed with a unanimous vote.

* 1. US Postal System $54.00
  2. US Postal System $22.00

The following Payroll items were presented to the Board. Jon Olson made a motion to pay the payroll as presented. Mike Ruhland seconded the motion, which was accepted. The claims were submitted to the treasurer for payment.

* 1. Payroll $187.10
  2. Payroll $233.87
  3. Payroll $275.88
  4. Payroll $46.17
  5. Payroll $613.29
  6. Payroll $187.10

1. The following Claims were presented to the Board. Jon Olson made a motion to pay the claims as presented. Mike Ruhland seconded the motion, which was accepted. The claims were submitted to the treasurer for payment.
   1. Frontier Communication $75.00
   2. Lake Country Power $350.00
   3. Public Employee Retirement Association $207.00
   4. US Treasury $323.95
   5. Minnesota Revenue $39.32
   6. Peter Olson $14.17
   7. Minnesota Association of Townships $50.00
   8. McRae Land Improvements $2,600.00
   9. Jon Olson $25.79
   10. St. Louis County Auditor $70.00

4154. Jay Tremblay $60.00

Unfinished Business

1. Cemetery
   * A mowing quote has been received from Jim Witkowski. The Board felt that the position should be posted and awarded at the next meeting. No action will be taken until next meeting.
2. Town Hall
   * Supplies Purchased
     + Jon did purchase a mirror for the bathroom and water for the town hall. He will continue to review thermostat options to insure the next one is appropriate.
   * Border to Border
     + Frontier will need to be contacted before the internet charge can be removed.
3. Weed Control
   * Grant application
     + New Independence will not receive any grant money this year.
     + Mike is waiting to hear of future meetings that Kristin Fogard might schedule
4. Roads
   * Delimbing project has been completed and has passed the inspection.
   * Peter did run the roads on March 18. He did not find any areas of concern.
5. Short Course
   * Sandra Lee Olson will attend the Short Course in Grand Rapids.
6. Donation of Land to St. Louis County
   * Mike Ruhland asked questions related to the donation. Sandra Lee Olson will see that he gets the contact number, so he can follow up on the questions.
7. Fire Department Funds
   * Jay Tremblay gave an update on the report received at the Annual Meeting. He will follow up with Rob Obey and Alborn Town Board.

New Business

1. Items from Annual Meeting
   * Payment for Moderator
     + A check was cut for Jay Tremblay for $60, which is the amount the Board set as the amount to pay the moderator.
   * Levy
     + General Fund $41,360.00
     + Road and Bridge Fund $ 8,240.00

Total Levy $ 49,600.00

The 2019 Levy will be reported using the 3% increase authorized at the Annual Meeting. The Levy is typically reported in September, which allows townships the opportunity to hold a Special Meeting should an adjustment need to be made.

* + Jon Olson made a motion to made the following contribution to non-profit organizations for public health, safety, welfare concerns. Checks 4149-4153 are available for disbursements, but a check will need to be drafted for Tester Niemi. Mike Ruhland seconded the motion, which passed by a unanimous vote.
    1. South Ridge Trap Shooting Club $250.00
    2. Brookston Baseball $100.00
    3. South Ridge Community Ed $300.00
    4. South Ridge PTSO $250.00
    5. South Ridge All-Night Grad $300.00

Tester Niemi for fireworks $250.00

1. Wayside Liquor application for liquor license
   * A motion made by Jon Olson and seconded by Mike Ruhland to grant the liquor license for Wayside Liquor. The motion passed by a unanimous vote. The clerk will deliver the application to Wayside so it can be included with the payment from Wayside Liquor.
2. St Louis County Association of Townships
   * The Board will discuss the Annual Election/Meeting, and Dinner (reservations by May 16) at the May meeting
   * No action was taken on the Resolution on St. Louis County Comprehensive Land Use Plan
3. St. Louis County Planning and Community Development Department
   * Notice of a public hearing for Grand Lake Township on April 12, 2018, at 9:15 am at the Northland Office Center, 307 South First Street, Virginia, MN
4. St. Louis County…Emergency Plan Request for Information
   * The Clerk will complete and submit the election emergency plan for New Independence by April 9
5. Trap Shooting
   * Peter Olson presented the idea of leasing land to the South Ridge Trap Team so a shooting range could be developed. He will get additional information from other townships that allow this on township lands.

Officer Reports

* St. Louis County Association of Townships—Sandra Lee Olson gave a report for the meeting she attended

Having no additional business to be discussed by the Board, Kurt Johnson asked for a motion to adjourn the meeting. Jon Olson offered that motion, which as seconded by Mike Ruhland and passed by a unanimous vote. Kurt adjourned the meeting at 8:58 PM.

Minutes submitted for approval on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_May 7, 2018\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair of the Board of supervisors’ Signature\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**UPCOMING MEETINGS**

***Board of Supervisors’ Meetings for 2018***

May 7

June 4

July 9

August 6

September 10

October 1

November 5

December 3

**2018 SLCAT Calendar (meetings convene at 6:30 pm) and Related Meetings**

April 5, 2018 MAT Spring Short Course – Sugar Lake Lodge, Grand Rapids

April 6, 2018 MAT Spring Short Course – Duluth DECC

April 19, 2018 MAT Town Law Review; Best Western Premier Nicollet Inn, Burnsville,

16th Annual Legal Short Course 8:30 – 4pm

April 25, 2018 Solway Township 6:30 pm-Solway to schedule a speaker

May 23, 2018 ANNUAL MEETING AND ELECTION COTTON TOWNSHIP 5:30 PM

June 28, 2018 MAT Summer Specialized Training – Duluth DECC

August 2018 MAT District 10 Meeting – To be Determined

Sept. 19-20, 2018 MAT Fall L & R (Holiday Inn, St. Cloud, MN)

October, 2018 Couri & Ruppe Legal Short Course – Cotton

Oct. 24, 2018 Cotton Township 6:30 pm

Nov. 15-17, 2018 MAT ANNUAL CONFERENCE – DULUTH DECC

Dec. 5, 2018 Cotton Township 6:30 pm