**Child’s details** (Please use the child’s legal forename & surname, use capital letters) Date of registration ………/………/……………

|  |  |  |  |
| --- | --- | --- | --- |
| First name: | Surname: | D.O.B: Age in months: | Gender:  Male/Female  |
| Ethnicity: | First language:  | Home address:Post code: |

**Parent/Guardian information**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title: | First name: | Last name: | Title: | First name: | Last name:  |
| D.O.B: | Relationship to child: | D.O.B: | Relationship to child: |
| National Insurance Number or Asylum Seeker Number: | National Insurance Number or Asylum Seeker Number: |
| Does this person have parental responsibility? Yes / No | Does this person have parental responsibility? Yes / No |
| Home address (if different from child) | Home address (if different from child) |
| Home Number: | Mobile Number: | Home number:  | Mobile Number: |
| Email: | Email: |

**Important information** (The following information is important for us to be able to support the family and make sure we provide the best care for your child in line with regulations and the law)

|  |
| --- |
| Please detail of any additional/special needs your child has, is there anything your child needs extra help with: (please provide full details)Is there anything else we need to know about your child? For example: Eating and drinking & how they communicate?  |
| Is your family being supported by other services: e.g., Portage, Speech and Language Therapy, Hackney Ark NHSName of services:Contacts name:Number: |

**Declaration**

I confirm that all information provided on this application is correct and to the best of my knowledge. I understand that knowingly providing false information may result in the offer being withdrawn.

**Sign……………………………………………………… Date ………. /………./……………….**

|  |
| --- |
| **Received by office: Start date:** |

**Funding for 2year olds:**

If you earn less than £16,190 a year, or are on benefits, you may be eligible for 15 hours funded childcare for your two-year-old.

Pembury Pre-school can check your child’s eligibility on your behalf, using the information provided on your application (We can only check the adult who has parental responsibility for the named child)

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship to child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

National Insurance Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I give permission for Pembury Pre-school to use the information given on this application.

Sign…………………………………………………………………………… Date………. /………../………….

Alternatively, you can apply online, using the Hackney learning trust website (citizen portal) and follow the steps required. If you are eligible, you will receive a confirmation email with a reference number.

Please provide the details.

Reference number ……………………………………………………………………………………….

Date eligible ……. /……../…………

Places start in January, April, or September after your child’s second birthday.

**3-4-year olds 15 hours funded childcare for all 3-4-year olds. Places start a term after your child turns 3yrs (January, April or September)**

**30 hours funded childcare**

**Eligibility**

You can usually get 30 hours funded childcare if you (and your partner, if you have one) are:

* in work - or getting parental leave, sick leave or annual leave
* each earning at least the [National Minimum Wage or Living Wage](https://www.gov.uk/national-minimum-wage-rates) for 16 hours a week - this is £120 if you’re over 25

**Apply for 30 hours funded childcare** You will need your details (and your partner’s, if you have one), including your:

* National Insurance number
* Unique Taxpayer Reference (UTR), if you’re self-employed

It takes 20 minutes to apply. You may find out if you’re eligible straight away, but it can take up to 7 days.

You’ll get a childcare account if your application is successful. You can use it to get your code for 30 hours funded childcare.

**The government funds for your child’s education only, we charge a small fee towards other costs such as healthy snacks, cooking activities, toiletries, and additional activities such as ‘music sessions’. The funding is for 38 weeks only and we are open for 39 weeks a year, this fee also contributes to your child having that additional week.**

If you pay for childcare and want to use Tax-Free Childcare to get help with costs, you can also apply using this service. Apply now to get a code to use for the next term.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship to child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide us with your code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Eligible from: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grace period\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pembury Pre-school will need to check your child’s eligibility code and the information provided on your waiting list application using our online checking portal.

I give permission for Pembury Pre-school to use the information given on this Application.

Sign…………………………………………………………………………… Date………. /………../………….