

**Ponderosa Trails HOA
Board of Directors Meeting**

May 10, 2017 at 4:00pm
323 S. River Run Road Ste. 1
Flagstaff, AZ

Minutes

Call meeting to order

The meeting was called to order at 4:00 p.m. A quorum was established with the following board members present (P) and absent (A)

P A

- Bryan Burton, President
 Scot Raab, Vice Pres. -by phone
 Travis Zoda, Secretary

Also Present:

- Katy Kuhns, Community Manager

Call to the Public

-No public present

Review meeting minutes

The open and executive session minutes from the April 12, 2017 Board of Directors meeting were reviewed. All board members in attendance approved.

Old Business

-The board reviewed information and discussed the walking path along High Country Trail between Wild West Trail and Pulliam Drive. The CC&Rs state that the City of Flagstaff is to maintain the FUTS. Board President Mr. Burton is going to schedule a meeting with the City of Flagstaff to discuss the FUTS trails throughout the subdivision.

New Business

-All board members were in favor of approving the corporation commission annual report.
-A draft code of conduct for the Architectural Committee was reviewed. All board members were in favor of having the AC pass the resolution adopting an AC Code of Conduct.

Complaint Form/Homeowner Letters

-A complaint form and homeowner letters were reviewed, the board directed SREM to respond as discussed.

Next Meeting Date

The next meeting will be held on June 21, 2017 at 4pm at SREM.

Meeting Adjournment & Executive Session

A motion was made, seconded, and approved to adjourn the meeting and enter executive session. The meeting adjourned at 4:44p.m.

Respectfully submitted,
Sterling Real Estate Management

Approved by the Board of Directors



Officer

Secretary

Title

6-21-17

Date