

**Ponderosa Trails HOA
Board of Directors Meeting**

August 29, 2018 at 4:00pm
323 S. River Run Road Ste. 1
Flagstaff, AZ

Minutes

Call meeting to order

The meeting was called to order at 3:54 p.m. A quorum was established with the following board members present (P) and absent (A)

P A

- Scot Raab, President
- Bill Menard, Vice Pres.
- Bryan Burton, Secretary

Also Present:

- Katy Kuhns, Community Manager

P A

- Cathy Fine, Board Member
- Vacant, Board Member

Member comment period

None

Trail discussion

-Mr. Raab reviewed the summary email received from Peak Engineering and the final proposed numbers from the three contractors. Discussion took place. Mr. Menard made a motion to approve moving forward with an asphalt trail surface and to move forward with seeking final proposals from fencing companies for a metal fence. Mr. Burton seconded the motion, all board members were in favor except Mr. Raab, he opposed. The vote passed 3 to 1.

-Mr. Raab then made a motion to approve the asphalt trail estimate from LP's Excavating, Ms. Fine seconded the motion and all board members in attendance approved.

-The Board discussed the Scope of Work for the fencing proposals, the contractor will not be allowed to drive on the new trail.


-The Board agreed to have the association's attorney, Augustus Shaw, review the final contract for the trail work and when the time comes for a fencing contract, Mr. Shaw is to review it as well.

Meeting Adjournment


A motion was made, seconded, and approved to adjourn the meeting the meeting adjourned at 4:39p.m.

Respectfully submitted,
Sterling Real Estate Management

Approved by the Board of Directors



Officer Title Date



Officer Title Date