

**Ponderosa Trails HOA
Board of Directors Meeting**

October 4, 2018 at 12:00pm
323 S. River Run Road Ste. 1
Flagstaff, AZ

Minutes

Call meeting to order

The meeting was called to order at 12:05 p.m. A quorum was established with the following board members present (P) and absent (A)

P A

- Scot Raab, President
- Vacant, Vice Pres.
- Bryan Burton, Secretary

P A

- Cathy Fine, Board Member
- Vacant, Board Member

Also Present:

- Katy Kuhns, Community Manager
- Martin Ince, City of Flagstaff, FMPO Multi-Modal Planner
- Jeremy DeGeyter, City of Flagstaff, Development Services Engineer

Trail Discussion

-Mr. Ince discussed the three main points that the City was concerned with regarding the HOA's trail project; the permitting, the width of the trail, and speculation of the trail being built out of concrete as opposed to the planned asphalt.

-Mr. DeGeyter discussed the necessary permits that the contractor would be required to obtain, which was just an Encroachment Permit as the contractors workers/equipment will be in the City's Right of Way, but no work will be performed in the Right of Way. Mr. DeGeyter confirmed that LP's Excavating was in compliance, but the permits needed to be pulled to close the loops on the City's end.

-Mr. Ince discussed with the board that they City would have liked to look into the cost of re-laying the trail in concrete as the City is moving that direction with their own trails. Mr. Raab explained that the HOA has a duty to its members and that concrete was not financially an option for the HOA and the trail surface needed to be repaired promptly for the safety of its members.

-Mr. Ince expressed that the trail should be 10' wide in the areas where the two-rail fencing is not present. Mr. Raab explained that the HOA did look into this but was financially restricted, the HOA would be open to the City contributing the difference in funds to make these areas 10'.

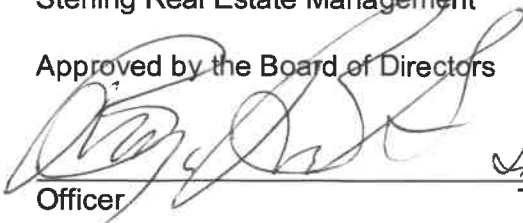
-Mr. Ince did not have the authority to make any final decisions, he would go back to the office and speak to his supervisor and get back via email and a phone call to SREM with the City's decision on the project.

Meeting Adjournment


A motion was made, seconded, and approved to adjourn the meeting, the open meeting adjourned at 1:05p.m.

Respectfully submitted,
Sterling Real Estate Management

Approved by the Board of Directors



Officer


Title
Date