

# CITYPLACE SOUTH TOWER

## CORONAVIRUS RESIDENT ALERT

Dear CPST Residents:

As you likely are aware, Governor Ron DeSantis has issued Executive Order #20-52 declaring a state of emergency to address Covid-19, and the Florida Surgeon General and Department of Health has followed suit by declaring that the existence of the virus presents a serious medical health circumstance for the residents of the State of Florida.

In response to this Declaration, and given the authority granted to the Board under Florida Statute 718.1265, Association Emergency Powers, the CityPlace South Tower Board of Directors has resolved to implement the following preventative measures in the interest of our Residents to slow the community spread of this virus – as best we are able – from being exposed to Covid-19 within the walls of CPST.

**To minimize the number of outside people who may be unknowingly infected and contagious, who could possibly infect other residents, the valet staff and Management, the following directives are immediately being implemented until further notice:**

- **The Men's and Women's Sauna and Steam Rooms** are closed effective immediately. These spaces will be cleaned and sanitized, and access will be prohibited.
- **The Fitness Center** will remain open, however janitorial staff will perform increased cleanings and sanitization of the equipment, bathrooms and surfaces. This includes closing the fitness center for a short time at 1pm daily for a deep clean by janitorial staff. This is in addition to the two daily cleaning already taking place.
  - Please limit the number of persons in the fitness center to 10 people at any one time. If you arrive and see 10 individuals already present, please leave and return at a later time.
  - Outside trainers will not be allowed access the fitness center. In addition, trainers who reside at CPST will not be allowed to bring outside guests in to use the facilities.
  - We again urge individuals using the fitness center to wipe down the equipment before and after use with paper towels, disinfectant in the spray bottles and/or the new wipes.
- **The Pool Deck, Pool & Spa (hot tub) will remain open and available for use.** The furniture inventory will be reduced by 50% and spread out in order to facilitate more

frequent cleanings and promote social distancing. Residents are required to observe Board of Health requirements to shower prior to entering the pool or spa (hot tub).

- **The use of the 9<sup>th</sup> Floor Club Room** will be restricted to Monday-Friday only between 8am – 5pm when we have sufficient janitorial staff available to frequently clean and sanitize this space. As a reminder, please limit any gatherings to **less than 10 people**.

**\*\*\*Management will monitor usage of these facilities and if these directives and rules are not adhered to, Board/Management will be forced to close the fitness center, club room and pool deck.\*\*\***

- **The use of the Massage Room** will be restricted to Monday-Friday only between 8am – 5pm when we have sufficient janitorial staff available to frequently clean and sanitize this space. Those residents who choose to continue to use the massage room must carefully consider the risks of outside masseuses in the building.
- **The Conference Room/Library** is closed effective immediately. This space will be cleaned and sanitized, and access will be prohibited. All reservations for this space are canceled immediately.
- **The use of the grills located at the Summer Kitchen** will be prohibited effective immediately.
- **The 1<sup>st</sup> Floor Restroom** located near the Front Desk will be closed to public access between the hours of 5PM – 8AM daily when we do not have sufficient janitorial staff available to frequently clean and sanitize this space.
- **The Management Office** is closed to visitors. The door will be locked during normal business hours, Monday-Friday 9am-5pm. All business must be conducted by phone or email only. If you need immediate assistance you are requested to email the Management Staff, call the office or see the Front Desk.
- Please do not approach the **Front Desk** unless you absolutely must. Copy or printing services at the front desk will be prohibited effective immediately.
- Any existing reservations for parties, gatherings or meetings of any kind using common areas or amenities are, unfortunately, cancelled. Any prior approvals of such events issued using the Association's reservation process are hereby rescinded and any monies paid will be refunded.
- **WE HIGHLY URGE ALL RESIDENTS TO RESTRICT GUESTS FROM COMING INTO THE BUILDING. ONLY REGISTERED RESIDENTS OF CPST ARE PERMITTED TO USE THE AMENITIES; NON-RESIDENTS, INCLUDING FAMILY MEMBERS, HOUSEGUESTS OR VISITING FRIENDS WILL NOT BE ALLOWED TO USE ANY OF THE AMENITIES THAT**

**REMAIN OPEN. PLEASE NOTIFY THE MANAGEMENT OFFICE 24 HOURS IN ADVANCE OF ANY GUESTS YOU PLAN TO HAVE UP TO YOUR UNIT. ALL OTHER GUESTS SHOULD BE MET IN THE LOBBY.**

- **Association Meetings** of any kind are being rescheduled, including the Annual Meeting & Election. Board meetings will be held via video/telephone conferencing as necessary
- **VALET SERVICES WILL NOT BE AVAILABLE TO GUESTS OF ANY CPST RESIDENT OR CUSTOMER/CLIENT OF ANY RETAIL BUSINESS. Guests will be required to seek parking off-site, for example, in the Rosemary Square parking garage facility located across the street.**
  - **VALET SERVICES WILL BE LIMITED TO THOSE RESIDENTS WHO HAVE A MEDICAL CONDITION WHICH PREVENTS THEM FROM DRIVING IN THE GARAGE. RESIDENTS ARE REQUIRED TO SELF-PARK IN THEIR ASSIGNED SPACES WITHIN THE GARAGE AND RETRIEVE THEIR OWN VEHICLES FROM THE GARAGE.**
  - Valets will be available to assist with unloading vehicles and taking packages and grocery/valet carts to the residential units when necessary. Valets will continue to provide for the charging of electrical vehicles.
  - Valets will remain on staff and their scheduled work hours will remain the same, but their daily duties will be limited to the aforementioned three (3) services only, in conjunction with frequent sanitizing of valet and grocery carts and ingress/egress door hardware.
- **Food and Delivery** personnel will not be permitted access to the upper floors of the building. **Effective immediately, Residents must meet their delivery personnel in the Lobby. Accommodations will be made for those residents who have a medical condition which prevents them from leaving their unit. If you currently have such medical condition please notify the Management Office.**
- **Newspaper Delivery** personnel will not be permitted access into the building to leave newspapers at your unit door. **All residents will be required to retrieve their newspapers from the Front Desk at their convenience. Accommodations will be made for those residents who have a medical condition which prevents them from leaving their unit.**
- The **candy dish and dog treats** have been removed from the Front Desk
- **The Receiving Area** will continue to maintain normal hours of operation package deliveries, however, **contractor/vendor access to the building will be limited to essential and emergency vendors ONLY – both for Association business as well as for our Residents. Furniture deliveries are not considered essential.**

Essential vendors include the following:

- HVAC Contractors
- Plumbers
- Electricians
- Medical equipment/supply vendors
- Domestic Staff/Housekeepers
  
- **The CPST Handyman Services are suspended.**
  
- No construction will be permitted in the building other than those projects which have already been approved via the Architectural Modification application process, and/or those projects which are already underway. No new Arch Mod packets will be approved until further notice.

We sincerely appreciate the cooperation of everyone who is a member of this community in support of the aforementioned protocols and directives. To limit your access to service or amenities is not something we would ever be inclined to do in the absence of such a real and pervasive health threat. Please remember that a large percentage of our residents are elderly and therefore the most susceptible to a very adverse impact from this virus. Some of you may think that these policies are an overreaction. Based on what Federal Health Experts, as well as what other community Boards have already done, **they are not.** **We will never know if we did too much, but we will definitely know if we did too little.**

As previously stated, although the Association cannot guarantee that the virus will not spread within our community, Management and the Board are taking these precautions in order to be as effective as possible in this current environment. It is up to each individual to protect themselves appropriately by following simple healthy practices such as those recommended by the CDC.

You can find more information and recommendations about the Coronavirus in the CDC dedicated page: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.

We appreciate everyone's patience and cooperation during this time. As you know, information regarding COVID-19 is changing hour by hour, and we will continue to review and implement policies that we believe will make the best sense for the overall health of the CPST residents.

Be safe and be well.

**THE BOARD OF DIRECTORS**