August 1, 2019

To whom it may concern

Re: Tanya Pisk

Tanya provided transcription services for the month of July 2019, filling in for our usual practice typist, who was on leave.

The work she performed was not transcription, but rather reformatting, checking, and updating letters that were created using voice recognition software. She performed these tasks proficiently, competently and accurately, setting out the letters in the format used by our practice.

This required her to use our system which of saving and editing letters in shared files stored on one drive cloud software. She was able to learn the new system quickly and independently, without support from our practice.

Yours sincerely,

Harry Grunstein