



Veterans Club of Solivita  
PO Box 581770  
Poinciana, FL 34758

## **Veterans Club of Solivita Giving Committee**

### **Policy Letter**

#### **Name & Mission Statement**

The name of the committee is the Veterans Club of Solivita (VCS) Giving Committee (GC), hereafter referred to as “GC” or “the GC.”

The mission of the GC is to recommend to the VCS Board of Directors (BoD) whether or not to give grants to various organizations and the amount of the grants.

#### **Criteria for Organizations That May Receive Grants from the VCS**

They must provide food, shelter, clothing, medical care, dental care, training, education, financial aid, employment or similar support.

The support must be for Veterans and their families or for needy people in communities near Solivita within Polk and Osceola counties including Poinciana, Kissimmee, Haines City and Davenport.

#### **Procedures**

Organizations may submit requests for grants using the VCS Mini Grant Application form. This form is available on the VCS website at <https://veteransclubofsolvita.com/giving-committee>.

The GC will review requests to determine each organization’s mission, the support each organization provides and how each organization uses its funds.

The GC will recommend those organizations that should receive grants and the amount they should receive to the VCS BoD for approval.

## **Funding**

Funds generated from VCS dues and other VCS fundraising activities such as Community Yard Sales, but excluding the Flags Over Solivita (FOS) program may be donated **only** to organizations that provide support to Veterans and their families.

Funds generated by the FOS program may be donated to organizations that provide support to Veterans and their families and to needy people.

At the beginning of each calendar year and during the year the VCS BoD will notify the GC of the amount of funds available for grants during that calendar year. The funds will be identified in two categories, those only for Veterans and their families and those for Veterans and their families and for needy people.

The GC will use the funding criteria and procedures above as the basis to recommend grants.

The GC will present all grant recommendations to the VCS BoD for approval.

## **Structure**

The VCS Commander will appoint the GC Chairperson, who must be a member of the VCS.

The GC Chairperson will select six other individuals to serve as members of the GC; the VCS Commander will approve those individuals and will inform the VCS membership of the selections.

The GC will be composed of seven members as follows: GC Chairperson, four VCS members with at least one from the FOS program and two non-Veteran Solivita residents.

## **Meetings**

GC meetings are usually held monthly at a place to be determined and announced by the GC Chairperson.

## **Voting**

To decide an issue, each GC member has one vote.

In order for their votes to be counted, members must be present at the meeting or, if the vote is by ballot, their written ballots must be received by the deadlines established.

A majority vote of GC members as described above is required for actions that require approval.

A handwritten signature in cursive script that reads "John Robinson".

John Robinson

Chairperson, VCS Giving Committee

1/15/2024