

Fleggburgh Village Hall and Playing Field Committee

Playing Field Health and Safety policy

Introduction

This health and safety policy and practice is based on applying common sense to the use and maintenance of Fleggburgh playing field, its facilities and equipment to ensure that there is a safe environment in which the hirers activities are carried out.

The committee role

The committee takes its legal responsibility for ensuring H&S on the playing field and the village hall very seriously. This policy does not include the childrens play area or the bowls club which is separately administered by GYBC and the bowls club.

Copies of Filby Wanderers Football Club health and safety policy will be displayed in the home and away portacabins and on the Fleggburgh village hall website.

The Committee is committed to the H&S of everyone using its facilities by carrying out the following duties:

- Ensuring the committee has public liability insurance and adheres to the policy.
- Making sure all hirers understand what the Committee is responsible for and what the hirer is responsible for.
- Provision of adequate signage around the facility to communicate important safety messages and information to users.
- Ensuring any damage to the playing field surfaces during any event where parking on the grass is necessary is kept to a minimum.

Hirer responsibility

Hirers are responsible for conducting their own risk assessments and communicating these to the bookings secretary at the time of booking.

- A hazard is something with the potential to cause harm.
- A risk is the likelihood that the hazard may or will cause harm associated with the hazard.
- Risks are to be categorised as
 - LOW - no or minimal risk.

- MEDIUM - some risk of injury
- HIGH - high risk of injury

See flow chart at Appx A

If the playing field is to be used for a hirers event it is their responsibility to ensure the area to be used is in good order by removing any obvious dangers eg holes caused by animals, any dog faeces, broken glass or other risks found

Sports hirers must ensure that all participants are given the appropriate level of training by regularly assessing individual ability dependent on age, maturity and development.

Hirers are responsible for ensuring they know where and how access is gained by emergency services to the field area and how to access any keys required. The village hall accident book must be completed after any accident scenario with the exception of the Filby Wanderers Football Team which has its own book and policy. Hirers and Filby Wanderers Football Team are responsible for providing adequate first aid facilities and a qualified first aider if necessary. The village hall accident book is location in the Celia Boon along with a basic first aid kit.

Hirers should ensure that participants and spectators remove all rubbish and take it with them and that all gates and barriers are locked on completion of their hire.

Responsibility of Hirers participants

- Every participant has a responsibility to take reasonable care of their own H&S and that of others.
- Co-operate with the hirer on health and safety issues or areas of risk.
- Correctly use any equipment provided or used by the hirer and Fleggburgh Village hall and playing field committee.
- Not to interfere with or misuse anything that is provided for their own H&S or welfare.

Signed for and on behalf of Fleggburgh Village Hall and Playing Field

Chair Jackie Payne

Secretary Julie Osborne

Date 2/12/24

Risk assessment process

