

FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE*Serving Fleggburgh, Billockby & Clippesby**Minutes of the meeting held in the Village Hall on Monday 30th June 2025*

	VHC LEAD/ Action Required	Comp leted
Present: Jackie Payne (Chair), Janette Ely (Vice Chair), Louise Averre (Treasurer), Julie Osborne (Secretary), Marsha Birkett, Ray Jennis, Hannah Scoates, Christine Merritt (PC rep.) June Pratt from 7:30 pm Visitors: Gemma Robbins- Flowerdew, Stuart Duneclift		
Apologies: Adrian Thompson		
Minutes of the meeting held on Tuesday 20 th May 2025 were approved and signed by the Chairman and Secretary as a true account.		Com
Fleggburgh Little Book Stop Gemma was thanked for leading this new initiative, intended to help the community be able to borrow and/or swap quality books for all ages. Await exciting news in August.		
Tree health work by Treeworks – tree surgeon will advise, but work expected to start 2 nd week July.		
Portacabins etc All portacabins will be spraypainted (likely 19 th July) in the same colour as the Bowls Pavilion. Cantley Sugar have donated topsoil to improve the level and condition of grass on the field. Post and rail wooden fence will be supplied and installed when FW funding allows. First month of new season will all be away matches. FW insurance renews tomorrow. Planning application will be started tomorrow. Open meeting on 21 st June was successful in drawing several sections of the community and cleared up several misconceptions. JO confirmed that Ecclesiastical have noted proposed change of use of white V Hall portacabin to include showers.		
Booking Officer's Report Jiu jitsu have cancelled their booking slot due to ill health having hired the hall for many years. Badminton group hires the Hall some Fridays. Communication about this is being reviewed. A ballroom dancing enquiry has been received. Sport England have requested a routine audit of sports facilities – JPa to complete. Mobile phone – agreed 8GB 500 mins calls unlimited texts £9 monthly with EE. Currently Tesco phone, agreed HS purchase Motorola phone £60 -70 if needed.	HS	
Treasurer's Report Barclays balance £34,086.73 at 27/6/25. Upcoming expenditure £3,005. Discussed Kings Arms payments, clarifying invoicing. PC grass cutting money received. JE to chase PIR fitting invoice. Pilkos due to redecorate front of Village Hall July 15-19. Kitchen and chair audit conducted Saturday 28 th June. Advice received from Les Rose with thanks - for future recovering of seat pads (if needed) with providers locally. Banking Ombudsman had offered further £100 compensation from difficulties with Santander. Agreed JPa to make contact in next few weeks to arrange compensation payment. Jackie Payne and Louise Averre (as already agreed) to be signatories. Mandate forms (with ID) to be taken to Great Yarmouth branch. Whites have given notice to remove the paper bank due to operating costs. Agreed accept.	LA JE	

<p>Car park extension planning application Application now valid and many positive comments are on the GYBC portal. Assessment is due after 14th July. Discussed issues with suggestion from parish council of using mesh as in FPC Chair document received by JPa and already circulated. BNG plan (£298) will have to be submitted before work can commence on extending car park. Await comments from Biodiversity agent for further guidance on habitat, species and how the 30-year plan will be achieved. Parish Council rep. - committee confirmed that a revised quotation is awaited from Josh Brooks. PC rep asked how many times new car park will be used. JPa confirmed that at least once weekly or where large numbers of cars are anticipated. This is how the barrier is raised currently. Confirmed Village Hall and Playing Field land is not previously registered, and committee will be looking into this.</p> <p>Email received from a parishioner suggesting that all ‘the children’s play area’ be re-sited behind the Hall and car parking moved to be beside the road at the front instead. Agreed costs prohibit this. Discussed Norfolk Constabulary ‘Secured by Design’ advice on GYBC portal: Agreed install CCTV to rear of V. Hall (overlooking car park extension) and investigate potential for PIR lighting to that area which currently has floodlighting via switch. JE to arrange in due course. Agreed install wooden posts with reflective tops (and ropes) around the perimeter of final extent of car park on playing field. A wedding reception in August will be impacted by planings still being on site (due to circumstances beyond control of VH committee). Agreed waive £25 set up fee.</p>	JPa	
<p>Matters arising</p> <p>Finance and General Purpose LA to conduct Financial Risk assessment. Reserves Policy (already circulated) – agreed and signed by Chair and Treasurer.</p> <p>Sports Hall Boiler Replacement warm air unit by Barford Heating quote for £23,100 incl. vat (already circulated) discussed. The ‘soft start’ on the 20-year-old boiler has failed – not dangerous but causing intermittent failure of the heating. JE meeting air source heat pump provider tomorrow.</p>	LA JE	
<p>Events subcommittee Quiz Night 1st July - 11 teams booked. Jumble Sale - Saturday 15th November Murder Mystery evening Wednesday 1st October</p> <p>Celebration of Fleggburgh Exhibition in St Margaret Church, 19/20 July. Photos, exhibits by Village Hall are needed.</p>	JPa	
<p>Fixed electrical testing Due 15th July 8 am - £250.</p>	JE	
<p>AOB Paediatric defibrillator pads are to be purchased.</p>	HS/JE	
<p>Meeting Closed at 8:50 pm NEXT MEETING Monday 4th August at 7 pm</p> <p>Signed..... Date.....</p> <p>Chairperson Secretary</p>		