FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE			
Serving Fleggburgh, Billockby & Clippesby			
Minutes of the meeting held in the Village Hall on Tuesday 25 th November 2025	VHC LEAD/ Action Required	Comp leted	
Present: Jackie Payne (Chair), Janette Ely (Vice Chair), Louise Averre (Treasurer), Julie Osborne (Secretary), Ray Jennis, Marsha Birkett, Hannah Scoates			
1. Apologies: June Pratt, Adrian Thompson			
2. Minutes of the meeting held on 13 th October 2025 were approved and signed by the Chairman and Secretary as a true account.		Com	
3.Booking Officer's Report Twirlers have cancelled their regular hire and have moved to premises with a higher ceiling. Key has been returned.	HS		
Discussed party enquiry for 16-year-olds to run from $10:30 - 12:30$. Agreed keep to usual end of hire time of 12 pm in consideration for local community.			
Hallmaster booking system : Drafts of Hirers Information Form, Terms and Conditions and Hire Agreement being worked on. Final version to be brought to next committee meeting. System going live January 2026.			
Discussed enquiry from youth team to train on area between main pitch goal area and gable end of Village Hall. Regrettably main pitch is unable to sustain two teams playing on it. Previously the pitch area was unplayable and is now greatly improved. Grass area between main pitch goal and gable end of Hall is not yet safe to play on regularly. Youth team training onsite is a longer-term aim of Filby Wanderers.			
Fleggburgh Church have regrettably cancelled their annual fundraiser on Saturday 6 th December due to being unable to guarantee parking on the Playing Field. The Church fundraising team have requested that they could hold a Raffle at the Village Hall's Free Children's Party on 6 th December 12 to 2pm. Agreed and posts to be put on website and Facebook making it clear that the Raffle is to help Fleggburgh Church.			
4. Treasurer's Report LA reported money received, money spent and upcoming expenditure. Funds of £29,362.75 were successfully moved to Barclays bank account. Barclays balance £60,450.00 as of 25 th November.	LA		
Matters Arising Overhead barrier Metal link connecting height bar has deteriorated with age. £350 to replace the height bars. Agreed Member of Community to explore repair using new bolts. Bus stop Front of Bowls Club verge - await news of site of repositioning of bus stop. Bike racks: Parish Council will arrange installation of 4 bike racks on 4 th December – on grass right hand side of green metal bench in front of Celia Boon Room,	JPa		
Play equipment on children's play area Adrian Thompson has advised that approximately £20,000 of 106 monies will be available to improve play equipment. Agreed updated quotes to be sought to replace failed metal structure on children's play area with a wooden multipurpose arrangement. Agreed seek views of parents at school as well.	JE		
Car park extension Update already circulated to full committee. GYBC Planning have requested a new site location plan showing a change in the red line boundary of works and confirmation that the description be amended from 30 to 37 spaces. Plan showing 37 space arrangement and safe pedestrian routes to be posted on website and Facebook informing wider community of reason for delay.	JPa		
Portacabins – Away dressing room exterior door to be replaced. Repainting of Bowls Club portacabin (side facing the main road) will be completed in Spring. Sponsorship has just been received to allow work to proceed further with alterations to inside of portacabins. Pitch length is now compliant. Stuart has completed English Football Association groundsman course which should allow access to pitch improvement grants. 1st team are now in top 5 of Anglian Combination League Div 4 south. Under 23s have reached last 16 of county cup and league cup. Agreed Filby Wanderer's request to provide own refreshments on match days. Lansbury Youth Team (as in Booking Clerk's report) have been advised by Filby Wanderers Captain/Manager to use Flegg High School which has floodlighting for the rest of this season.	JPa		

Planning application for away team portacabin and groundsman's container will be submitted by a local architect.		
E' LC LB		
Finance and General Purposes Minutes 18th November 2025 already circulated	LA	
Santander account – all funds are now transferred to Barclays account.		
Kings Arms – email trail at start of arrangement for parking of staff cars to be scrutinised.		
4 drop-in sessions for PAT testing of electrical items for Community (with an information session) to		
be held in Village Hall - unanimously agreed by committee.		
Insulation quotes – discussed two quotes already circulated. RJ Ryan quote for £1,869 including vat		
favoured. Email clarifying areas quoted to be circulated ready for consideration likely early next year. Grants not available from EON Hall electricity provider – JPa.		
Agreed JO to forward cctv quote to Parish Council Clerk re Highways £6,000 grant application. Ideas		
needed by end of week re balance of grant. JO to clarify with Parish Council Clerk whether new	JO	
multilock front door and tables and planters (for rear of Hall) would be suitable grant items.		
Low level lighting quote awaited; if under £1000, agreed to be installed.		
Thanks to Nicky Woodrow who cleaned around the front door area, following repainting recently. Ceiling leaks – leak reported (gable end facing road) 15/11/25, during a storm with easterly winds.		
Older leak in middle store cupboard. JE has recently contacted preferred contractor who will come out	JE	
and investigate as soon as possible.		
Guttering around porch blocked in places – date for contractor to come out to be advised to LA.		
Portable appliance testing community event organised by Parish Council - no charge for hire of		
Hall. 4 sessions – HS to liaise with Clerk re dates.		
Main Hall Boiler/heating system update		
Norfolk Plumbing Heating & Renewables reported 3 phase electricity not available on site - £20,000		
approximately to upgrade supply from single phase. Air source heat pump therefore not suitable	JPa	
system. Two other contractors have been out on site advising about systems.		
Committee revisited Barford's June quote for Powrmatic boiler warm air system and Secker's 2025 quote for Air conditioning system (heat and cooling). Agreed oil powered warm air favoured system.		
JO request again up to date price from Barford Heating Ltd.	JO	
Heating is intermittent in Sports Hall. Agreed HS to source quotes for portable heaters to be hired		
or purchased November to January potentially as intermittent warm air is severely impacting comfort	HS	
of hall users.		
Floodlights onto playing field – switching issue (from within kitchen) - work in progress.		
Events subcommittee	JPa	
Jumble Sale 15^{th} November – £333.65 profit. Thank you to everybody who helped in any way e.g.		
evening of 14 th bringing jumble into Hall - Filby Wanderers, setting up stalls,		
manning stalls and providing refreshments on the day. Christmas Party 6^{th} December $12 - 2$ pm. 68 tickets, list with HS who is to research presents for		
various gender and age groups. Wrapping event to be arranged.		
Quiz Night – 3 rd March 2026.		
AOB		
Jackie Payne (Chair) informed committee that she will not be restanding as Chair, leaving the Committee and Events subcommittee at the February 2026 AGM, due to work life balance and		
frustration at delays in projects. She would hope to return and run specific events at some point in the		
future.		
More Committee helpers needed – appeals to be posted online again.		
LA to purchase page embosser for books in Little Book Stop.		
Health and Safety - Accident Book – 28/8 cut finger - already recorded in book. 17/10 – member of Bowls Club – fall.		
Informal meeting with Parish Council - JPa, JE, JO and LA 24/11/25 – useful sharing of ideas.		
'Working group' of both organisations to be set up with membership determined according to skillsets		
needed at time – agreed by Committee. JPa and Parish Councillor David Flowerdew to construct a		
letter to Rupert Lowe MP re car park planning application delay.		

Meeting Closed at 8:57pm
NEXT MEETING to be agreed
Signed Date
Chairperson
Secretary