

FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE		
Serving Fleggburgh, Billockby & Clippesby		
<i>Minutes of the meeting held in the Village Hall on Tuesday 28th January 2025</i>		
	VHC LEAD/ Action Required	Comp leted
Present: Jackie Payne (Chair), Nick Dawes (Vice Chair), Louise Averre (Treasurer), Julie Osborne (Secretary), Marsha Birkett, Ray Jennis, Hannah Scoates, Janette Ely, June Pratt, Cllr Terry Gammans (Parish Council rep) Visitors: Adrian Thompson		
1. Apologies: Nick Dawes, Christine Merritt		
2. Minutes of the meeting held on Monday 16 th December 2024 (revised noting June Pratt's attendance) were approved and signed by the Chairman and Secretary as a true account.		Com
3. Booking Officers Report JPa thanked HS for covering whilst Sophie Dixon was on holiday. Sophie has resigned from this role and our thanks go to her for her commitment. HS has accepted continuing in this role and will also operate on a self-employed basis. HS – Wok truck uses car park monthly on Thursdays. An enquiry has been received for a food truck (burger van) to operate on the car park. Agreed trial basis - couple of Thursdays. Fire Door - Agreed JPa to email a letter to the supplier of the white fire door, as the posted letter was returned.	HS	O/G
4.Treasurers Report Spreadsheet and accounts £392.31 for recycling and clothing credits is for 6 months of 2024. Grants and donations figure does not include Parish Council grants as they not yet been received at the bank. Santander balance remains at £28,642.37 JO outlined the figures on 'Year to Date' sheet, already emailed to committee members, do not reflect all of December's entries, nor those awaited on previously outstanding/archived April bank statement received today. Card machine - JE will ensure that this will be available for the next Quiz Night. Barclays mandate change – new forms signed by Trustees today will be uploaded tonight. A case manager will be fast tracking this change. Cards should be received Friday. A complaint will be raised with Ombudsman. Grass cutting Open spaces – Parish Council agreed application for £1320 grant. Payne Horticultural will cut playground and at the front of the Hall February to November. Jackie Payne is in no way related to Barry Payne of Payne Horticultural. Car park extension - Parish Council have agreed to pay £4000 towards the car park extension. Cllr Terry Gammon to pass on our thanks to Parish Council. (JPa has already written to Clerk). JPa read out NDs update – the biodiversity check (Grays) will take up to 4 weeks. Architect Graham Brown has assured committee that once the plans are on the Planning Portal GYBC negates the need for a storage licence. Actual size of extension to be confirmed after planning permission received. Discussed suggestion of using rubber grass parking mat on playing field. Await advices from contractor Josh Brooks. JPa to arrange clearing of straw at the edged of the existing car park. Portacabins planning issue – JE confirmed she awaits information from football club re away team changing portacabin. Planning fee to be confirmed. Photos clarify dates of existence of white Village Hall portacabin and green Bowls Club one.	JPa JO JE JPa ND JE	O/G
5.Matters Arising Policies: Complaints – draft (already circulated) discussed, and wording agreed. JPa to email scanned copy to JO. Finance and General Purpose Sub Committee – Minutes 20/1/25 already emailed to full committee. Unanimously agreed £350 delegated authority for repairs and maintenance. Discussion and agreement from main committee before going ahead with any project. Agreed blue carpet in foyer by main entrance doors to be replaced - quote £350 Whittaker Carpets. LA to notify ND to arrange. Agreed LA and HS to meet existing user of Hallmaster booking system to investigate its potential for our needs. £265 cost of system.	JPa LA	

<p>Agreed LA to email Kings Arms and book an appointment. Car park extension – agreed LA to speak to DB (GYPT) to arrange advice with application to National Lottery for funding. Unanimously agreed a register of preferred contractors to be drawn up with evidence of obtaining ‘best value’. Flashing LED strip light in Celia Boon Room to be replaced – ask ND.</p> <p>Mural – delivery of boards 4ft x 28ft and fitting by Tom Sawyer to be arranged by HS with the artists attending. Unanimously agreed the cutting of ribbon to made by a national champion of the Wherry Archers who train weekly over the winter months in the Main Hall. JPa arranging refreshments and volunteers. Thanks were made to HS for her outstanding efforts with this project. Commercial sponsors have been invited as well as Facebook website and GY Mercury entries to invite parishioners and users of the Hall.</p>	<p>ND</p> <p>HS</p>	
<p>Events sub committee Next meeting – 7th February. Agreed next Quiz Night Tuesday 4th March - JE to confirm with quizmaster and Nippy Chippy. 48 tickets already sold for ‘Low Rider City Rockers’ on 22nd March – £10 (bring your own drinks, glasses, nibbles).</p>	<p>JPa</p>	
<p>AOB Next full meeting 25th February – share thoughts for our Vision for the Hall Agreed - tree health check of large trees beside footpath that runs at the edge of the Hall playing field (heading towards access to Common) to be arranged. Fixed electrical testing – agreed JPa ask ND to arrange.</p>		
<p>Meeting Closed at 9pm</p> <p style="text-align: center;">NEXT MEETING Tuesday 25th February 2025 AGM at 7 pm Full committee meeting to follow AGM</p> <p>Signed..... Date.....</p> <p>Chairperson Secretary</p>		