

FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE
Serving Fleggburgh, Billockby & Clippesby
Minutes of the meeting held in the Village Hall on Tuesday 20th May 2025

	VHC LEAD/ Action Required	Completed
Present: Jackie Payne (Chair), Louise Averre (Treasurer), Julie Osborne (Secretary), Marsha Birkett, June Pratt, Terry Gammans (PC Rep.)		
1. Apologies: Janette Ely, Adrian Thompson		
2. Minutes of the meeting held on Monday 7 th April 2025 were approved and signed by the Chairman as a true account.		Comp
3. Booking Officers Report New hirer – Tuesdays weekly ‘Ear clinic’ working well. Discussed forward bookings and needing to close car park for a 3-week period if planning approval received for car park extension. Summer school holiday would be preferred. Mobile Phone – discussed EE package quote. Agreed HS to monitor current usage charges and note any further issues with mobile phone until the end of June.	HS	
4. Treasurers Report Closing balance Barclays £30,202.44 at 19/5/25. Discussed money spent and upcoming expenditure. Barclays account - LA and JE have online access, paying in cards and debit cards. Santander account access for LA is being arranged.	LA JPa	O/G
5. Car park extension - JPa emailed GYBC planning dept. 16 th May about ‘on hold’ status for application and cleared up confusion. Fleggburgh School have been contacted to notify parents that comments are possible on the planning portal. JPa will post the link on VH Facebook page. It is already on the website. Await revised quote for construction work from Josh Brooks. Specification for work (prepared September 2024) read out.	JPa	
6. Away team portacabin , Village Hall storage container, club storage and dugout sites planning – discussed progress in preparing information for application to date. New buildings to be provided through club sponsorship. Soakaway drainage for showers not possible. Agreed JPa to ask Stuart Duneclift to prepare application and to ask what insurance cover they have/ will be arranging. Agreed ‘storage area’ for Hall to be nearer Village Hall. Change of use of original village hall portacabin to become home team cabin (with shower) to be investigated with village hall insurers. Portacabins and Bowls Club to be painted by football club - colour yet to be agreed. Further discussion regarding detail of these agreed changes needed. Discussed concerns about these changes from a parishioner. Open meeting to be held about changes to be advertised on Facebook and website. Discussed proposed 5 a side area between car park extension and pitch. JPa to clarify wooden fence position and size of goals. Club manager to be invited to next committee meeting.	JPa JO	
Sports Agreement – discussed further amendments. Document will only be signed when Village Hall Committee and Filby Wanderers Club are happy with all its terms.		
7. Matters Arising Finance and General Purposes Committee Meeting 12 th May – Minutes already circulated. Discussed maintenance plan: agreed quarterly window cleaning and gutter clearing annually with Norfolk Exterior Cleaning. Cleaning to start after front of Hall and car park extension work completed. Agreed JPa to consult Payne Horticultural about seeding grass area in front of Bowls Club. JPa to chase Pilkos about decorating front of Village Hall.	LA JPa	
Sports Hall boiler – JE has been progressing with this heating issue and quotes will be available before 30 th June meeting. Events subcommittee – next meeting to be arranged. Trees health check – discussed safety of public on playing field and on public footpath. Agreed unanimously proceed with Treeworks (cost £1400)- to remove deadwood and hung-up limbs from 3 large oak trees at side of playing field. Fixed electrical testing – await quote from Jason Hodds.	JE TG	

<p>Little Free Library – discussed offer from Gemma Robbins - Flowerdew to install a little book stop (Penguin scheme) outside the Village Hall (available 24/7). Unanimously agreed that this scheme for borrowing or exchange would be a valuable service to the community. JPa to notify parishioner.</p> <p>Installation would need to take note of intended bicycle rack at front of hall (maintenance plan).</p>		
<p>8. AOB</p> <p>.</p>		
<p>Meeting Closed at 9:08 pm</p> <p>NEXT MEETING Monday 30th June at 7pm</p> <p>Signed..... Date.....</p> <p>Chairperson</p> <p>Secretary</p>		