

**FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE**  
*Serving Fleggburgh, Billockby & Clippesby*  
**Minutes of the meeting held in the Village Hall on Thursday 28<sup>th</sup> March 2024**

	VHC LEAD/ Action Required	Com pleted
Present Janette Ely (Chair), June Pratt (Vice Chair), Jackie Payne, Marsha Birkett, Julie Osborne, Christine Merritt Visitors: Nicky Coombe		
<b>Welcome</b> JO returned to her post as Secretary. Nicky Coombes, having responded to Treasurer vacancy advert, was welcomed onto the Committee. <b>Apologies:</b> Ray Jennis, Frank Brown, Nick Dawes		
<b>Minutes</b> of the meeting held on 13 <sup>th</sup> February 2024 were approved and signed by the Chairman as a true account.		<b>Com</b>
As this was not a full meeting there were no matters arising. They will be covered at the next full meeting.  <ol style="list-style-type: none"> <li><b>Quote for fire alarm system repairs</b> Unanimously agreed repairs as per Phoenix Alarm quote emailed to full committee today. Further quotes of work as suggested by Phoenix will be requested from them.</li> <li><b>Car park extension</b> - hard copy circulated of two options to extend car park with construction specification. Two potential contractors have already visited site, third on site today. Fourth contractor's quote will be coming. All quotes will be compared (with names obscured) when determining winning contractor. JE reported surplus planings, if any, could be sold. JPA reported that resident Tessa Jones would also like to buy/make a donation for any excess available.</li> <li>Discussed email (forwarded by Parish Council) from Mr Andrew Peake dated March 21<sup>st</sup>. JE has requested coal tar content details. JPA has contacted Environment Agency and reported that coal tar of less than 0.01% for less than 1 year on site (to be used on site) does not present a problem. JE has requested railings from NCC.</li> <li><b>Events:</b> three members have been coopted onto Events subcommittee at a recent meeting. March Quiz Night was a great success. Entry charge including Food to be increased to £12 per head in line with other venues locally. This will include ice creams, multipacks to be purchased to assist with providing this. September 7<sup>th</sup> Back to school dance – band and bar organised, fancy dress for all optional. Christmas Party organisation going well. 80<sup>th</sup> D-day anniversary on 6<sup>th</sup> June – camo netting to be used to display knitted/crocheted poppies made by the community as already promoted on Village Hall Facebook page. October 5<sup>th</sup> next Jumble Sale. Successful March Jumble Sale (total £494.45 including £95.50 kitchen sales). Some items donated to be advertised by JPA on Facebook. Indoor car boot sale idea being explored.</li> </ol>	JE  JPA for ND  JE  JPA	O/G
<b>Role of Chair and Vice Chair:</b> JE reported progress made towards current Chair and Vice Chair being replaced. JPA had been nominated at the AGM but was unable to agree to take up post at that point. JPA now able to agree to take on the role and Dr Nick Dawes has agreed to become Vice Chair. JPA reported an Extraordinary General Meeting will be held on Thursday 11 <sup>th</sup> April to allow full transparency of these changes. Advertising of meeting to be in Great Yarmouth Mercury, Facebook and onsite as per usual.		
<b>AOB</b> JE and NC to meet next week re handover of Treasurer. Santander account – still being followed up. JE to liaise with JPA re new role.		
<p><b>Meeting Closed at 8:22 pm</b></p> <p><b>NEXT FULL MEETING on 18<sup>th</sup> April at 7:30 pm</b></p> <p><b>Signed..... Date.....</b></p> <p><b>Chairperson</b></p>		

