

**FLEGGBURGH VILLAGE HALL  
& PLAYING FIELD COMMITTEE**  
*Serving Fleggburgh, Billockby & Clippesby*  
*Minutes of the meeting held in the Village Hall on Wednesday 8<sup>th</sup> December 2021*

	VHC LEAD/ Action Required	Comp leted
Present: Janette Ely (Chair), June Pratt (Vice Chair), Christine Merritt (Treasurer) Julie Osborne (Secretary), Jackie Payne, Ray Jennis and Frank Brown		
<b>1. Apologies:</b> Sarah Small, Nick Dawes, Adrian Thompson		
<b>2. Minutes</b> of the meeting held on Thursday 28 <sup>th</sup> October and Wednesday 17 <sup>th</sup> November approved and signed by the Chairman as a true account.		<b>Com</b>
<b>3. Booking Officers Report</b> New enquiries have come in from an indoor Archery Club (weekly) winter until March Twirlers booking made for 22 <sup>nd</sup> December and 1 other date, possibly to be become weekly afternoon sessions Baby yoga and massage Bookings were previously recorded on a Word document but a teamup electronic calendar is now being used which has already been shared with Officers. December bookings are already posted on the website in pdf format from this calendar. Monthly calendar already printed and displayed in entrance area. Short Mat Bowls Club are resuming from 10 <sup>th</sup> December. <b>Keys:</b> agreed more Number 1 keys should be ordered to facilitate access to Hall as necessary. Agreed key safe to be purchased and fixed internally allowing more efficient use of the various types of keys. <b>Cover</b> will be needed for Janette re hall opening; she will email committee re necessary dates. Very favourable <b>reviews</b> are appearing for our website in Google which is helping to generate bookings.	<b>JE (JW)</b>          <b>JO JE</b>	
<b>4. Treasurer's Report</b> Detailed banking figures have already been emailed to all Committee members. Santander balance £28,249.39, Barclays £28,258.26 Total £56,507.65. Incomings are currently greater than outgoing. Tax year for our Charity is 1 <sup>st</sup> January to 31 <sup>st</sup> December and 2 <sup>nd</sup> week of January CM will visit our accountant. Google sharing possibilities will be investigated with the accountant. Further headings for breakdowns will be made next year, suggestions are welcomed from committee by CM.	<b>CM</b>	
<b>5. Oil stocks</b> need to be checked 11 <sup>th</sup> January. Barford Heating are due to make a return visit to check status re recent heating issues.	<b>JP</b>	
<b>6. Matters Arising</b> <b>Buildings</b> Wifi has been installed and is working well. Committee agreed that the password would be made available to all users and be on display in the Hall at various points. <b>Entrance area</b> Committee would like to thank Nick Dawes for his extensive work in redecorating this area, aided by June and Neville Pratt.  <b>Bookcase</b> to be sourced <b>Cash box</b> to be purchased for donations regarding book loans, Tennis Club to have the key and arrange emptying. <b>2 Chairs</b> still to be sourced as discussed. <b>Noticeboards</b> will be recovered shortly.  <b>Celia Boon Room</b> Floor now refurbished. New curtain poles fitted, curtains dry cleaned. Thanks to Sue Dawes for making small curtains in Celia Boon Room.	<b>JPA,JO</b>          <b>JPA JO</b>	

<p><b>Fundraising</b>  <b>Craft Fayres</b> - between £350 - £400 total profits from each fayre so far. 2022 dates are nearly all fully booked. Thanks were given to Jackie for leading on these events. In July and August 2022 80 plus stalls might be organised by using the field - Covid permitting.</p> <p><b>Events subcommittee</b>  <b>Coffee cake and chat</b> held on November 23<sup>rd</sup>. Future session might be combined with a Mother and Toddlers session (morning tbc)</p> <p><b>Quiz Night</b> – Nippy Chippy available from February - JE to discuss with badminton club.</p> <p><b>Children’s Christmas Party</b> –4<sup>th</sup> December - resounding success due to extensive preparation beforehand, numerous helpers on the day, many community volunteers including Marsha Burkett, Joanna Bray and Christine White. Families were highly appreciative and the entertainer was deemed excellent value. Santa and his wife had a great time.  This event will be organised again next year, possibly first week of December 2022.</p> <p><b>Jumble Sale 5<sup>th</sup> February</b> – extensive collections already in porta cabin. Sorting session to be arranged</p> <p><b>Dedication of Celia Boon Room</b> – final arrangements 10: 30 set up. PA system: Neville Pratt, background music CM, JPA, tables in Main Hall. Refreshments agreed. Suggestions of donations for Flegg Foodbank already on website and to be posted on Facebook also. Thanks were given to June Pratt for the hard work leading on this event.</p> <p><b>Queen’s Platinum Jubilee working group:</b> to be discussed - January meeting. CM on Parish Council, Janette and 1 other from Village Hall tbc.</p> <p>Agreed to make personal approaches to individuals for requests supporting our events.</p> <p><b>Health and Safety</b>  <b>CPR training</b> 3<sup>rd</sup> and 18<sup>th</sup> November  18<sup>th</sup>: 7 people trained 7 – 8pm and 4 trainees in 8 – 9pm slot. Regrettably no donations were forthcoming. George offered more sessions if needed and would like to attend future events – agreed. £25 contribution agreed to be made towards his expenses.</p> <p><b>Committee Meeting dates 2022</b>  Thursday 20<sup>th</sup> January  Wednesday 16<sup>th</sup> February  Provisional dates  Thursday 17<sup>th</sup> March  Wednesday 20<sup>th</sup> April JO to book all with JW</p>	<p><b>JPA</b></p> <p><b>JE</b></p> <p><b>JP</b> <b>JPA</b> <b>JE</b></p> <p><b>ND</b></p> <p><b>JO</b></p>	<p><b>COM</b></p>
<p><b>7. Correspondence</b>  Letter of thanks has been sent to Mr &amp; Mrs Langley. Letter also to be sent to unsuccessful floor refurbishment contractor.</p> <p><b>Mobile Library Van</b>  JE to establish the number of users. Service should be highlighted on Facebook and our website once best location becomes clearer.</p> <p>Finalising <b>registration of Trustees</b> - CM to email for more information re delays in registering remaining Trustees.</p>	<p><b>JO</b></p> <p><b>JE</b></p> <p><b>CM</b></p>	
<p><b>8. AOB</b>  Recycling bin now on site - £36 one off charge for this.  For January agenda: Playground Equipment  Murder Mystery Night</p>	<p><b>JPA</b></p>	<p><b>COM</b></p>
<p><b>Meeting Closed at 9:32</b>  <b>NEXT MEETING Thursday 20<sup>th</sup> JANUARY at 7:30pm</b></p> <p>Signed..... Date.....</p> <p><b>Chairperson</b></p>		

