

**FLEGGBURGH VILLAGE HALL
& PLAYING FIELD COMMITTEE**
Serving Fleggburgh, Billockby & Clippesby
Minutes of the meeting held in the Village Hall on Thursday 23rd June 2022

	VHC LEAD/ Action Required	Comp leted
Present: Janette Ely (Chair), Christine Merritt (Treasurer), Julie Osborne (Secretary), Nick Dawes, Jackie Payne, Marsha Birkett, Ray Jennis Visitor:		
1. Apologies: Sarah Small, Frank Brown, June Pratt, Ricky Doyle (School)		
2. Minutes of the meeting held on Wednesday 11 th May approved and signed by the Chairman as a true account.		Comp
3. Booking Officers Report Keys for clubs - agreed more to be ordered, but the policy of one per club to be continued. Phenomenal amount of enquiries are coming in currently. Party to be held this weekend, agreed barbeque to be kept well away from the building. Hire agreement now includes £300 charge if helium balloons have to be removed from the ceiling. Football clubs – enquiry from adult club who play (fortnightly basis) for a pub team in an adult league. This Ormesby football club would encourage other local people to join them. Agreed their PL Insurance to be checked thoroughly by JE. Porta cabin would need to be rearranged. Agreed: trial basis for one season at £25 per match (mornings) due to increased cleaning costs. JE/JW to investigate dates. A junior club enquiry had later been received by JE.	JE/JW	
4. Treasurer's Report Detailed banking figures for May have already been emailed to all Committee members. Barclays account balance £29,334 as of the end of May. CM still waiting to hear about an accounting system. Platinum Jubilee expenses still to be finalised due to need to determine the cost of plaques. JPA to provide contact details for polycarbonate printed signs. CM to investigate terms with other banks (Lloyds). Business debit card ordered from Barclays. Kings Arms to be invoiced.	CM JPA CM	
5. Matters Arising Buildings Toilets hand driers and soap dispensers ordered. 3 quotes for plumbers will be emailed to all committee members. Updating heating in Main Hall – 2 nd quote already received which will be emailed when 3 rd quote is received. Wireless sensor for oil tank levels – costing and sourcing to be advised. Storage issues for clubs and village hall committee: Use of labelled storage tubs for clubs to be encouraged within their designated areas in the middle cupboard. Skip (8 yard) needed for Saturday 9 th July am and Sunday 10 th (to be delivered Friday 8 th July). CM to order it. 10 am start both days for clearing tasks. Fundraising/Events sub committee Community café Wednesday 1 st June – regrettably lack of support despite having advertised extensively locally, including through the Surgery. Agreed none to be held in the near future. Quiz Night – June 30 th cancelled due to low support. Autumn dates agreed: Tuesday September 6 th and November 8 th .	ND JE JO FB,JO ALL ND	

<p>Craft Fayres – Country Fayre approach on July 30th and August 27th – stalls will be on the field as well as in the Hall. 40 plus stalls booked. Marshalls are being organised re car parking.</p> <p>Murder Mystery Night - event planned to be held on Burns Night January 25th.</p> <p>Car boot sale 7th August 11am – 3pm. Refreshments to be available.</p> <p>Social evening - Neville Pratt 12th November, Pizza Wheel being invited to provide food. Tickets to be available from September at a cost of £10 per adult.</p> <p>Jumble Sale £354 raised in May. Next event Saturday September 10th. ND to communicate with volunteers. Café will be open. Books: 4 boxes to be donated to Filby. 29th July next events meeting.</p> <p>Governing document Solicitor Helen Atkinson advising re a modern worded version in due course.</p> <p>Queen’s Platinum Jubilee working group: Planting of 5 trees in the Parish (Churchyard, Playing Field, Pipistrelle Close, Clippesby sign and Billockby Churchyard) was carried out. Family event on Playing Field Sunday June 5: bring your own food celebratory event had to be held inside. The display of school children’s work including handmade bunting was admired by many. The Dragon School performance attracted a lot of interest and attendees appreciated refreshments being provided. The Village Hall supported the event, actual cost is yet t.b.a.</p> <p>Mural in Main Hall. JO met Art group on 17th May. Design details had been agreed re layout and images but Mr Willard has now left the group. JO will advise further after another meeting with them in two weeks’ time. Impact on sound quality for performances and events to be investigated with Neville Pratt first.</p> <p>Health and Safety Exterior lighting to be discussed in due course Resurface car park - initial findings - carried forwards to next meeting. CM to contact FB about this. Playground equipment – alternative piece of playground equipment discussed as per quotes emailed. Grant of up to £10,000 available on application to GYBC. GYBC to remove existing equipment. JE to ask JP to take on funding application. Q22405 quote from NGF Play Ltd. agreed at a cost of £16,258.50 including vat. Hose to be replaced to allow efficient watering of plants around village sign and towers near front door.</p> <p>Intended expenditure: JO unable to access contact details yet.</p>	<p>JP</p> <p>CM</p> <p>CM</p> <p>CM</p> <p>JO</p> <p>JE</p> <p>CM</p> <p>JE, JP</p> <p>JE</p> <p>JO</p>	<p>Comp</p>
<p>6. Correspondence Parish litter picking equipment (donated during Covid) is now stored at the Hall, allowing easy access before and after large events in particular. JO will advise the Parish Council by email and temporarily be the contact for any small litter picks arranged in the Parish. Jean Lindsay (ex Parish Councillor) kindly forwarded a link to the 1953 Clippesby Coronation celebration video on the new website for Clippesby: clippesbycommunityandcountryside.co.uk</p>	<p>JO</p>	

7. AOB

Watering team for flower towers and around the Burgh St Margaret village sign agreed with JE. Nicola Woodrow is now the cleaner.

Meeting Closed at 9:25

NEXT MEETING Wednesday 3rd August at 7:30pm

Signed..... Date.....

Chairperson