

FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE
Serving Fleggburgh, Billockby & Clippesby
Minutes of the meeting held in the Village Hall Thursday 28th September 2023

	VHC LEAD/ Action Required	Comp leted
Present: Janette Ely (Chair), Christine Merritt (Treasurer), Julie Osborne (Secretary), Marsha Birkett, Frank Brown, Ray Jennis Visitor: Adrian Thompson		
1. Apologies Nick Dawes, Hannah Scoates, Jackie Payne, Sophie Dixon		
2. Minutes of the Meeting held on 15 th August approved and signed by the Chairman as a true account.		Comp.
3. Booking Officers Report Spaces exist for Yoga class on Wednesday evenings. Weight management group is going well. Girl Guides have requested a fire risk assessment; JE liaising with JP about this. There have been lots of party bookings.	(SD) JE	
4. Treasurer's Report Barclays bank balance £27,900. Interest of £99 has been earned on Santander account. CM to contact R. Morris an ex-accountant for assistance with software issues. Nippy Chippy have disputed outstanding payments. Agreed CM to circulate all payment and hiring details to JO. Agreed JO to write to Nippy Chippy seeking clarification of this issue. Financial Planning Meeting to be set up initially with CM, JE, JO and JP.	CM JO	
5. Development Plan 6. Heating update: JO referred to information received from ND that had been circulated to all - quotes previously received and discussed, plus further background information. Agreed that JO should write a letter to Barford Heating, following their recent servicing of both Hall boilers, asking them to give their view (without prejudice) about the long term viability of the boilers. This would enable the Committee to make more informed decisions in the future. 7. JO to record inspection renewal dates on Development Plan 8. Agreed ND should order defib pads 9. JE to chase Cowills to provide quotes for the car park initially to make the surface safe. JE and JO checking again with ND about Borough Council contact re Lottery funding and other income sources.	JO JO ND JE	

<p>10. Matters Arising</p> <p>Playground equipment Update will be provided next meeting.</p> <p>Toilet fans recent roof repair highlighted that fans in toilets are not working. JE will arrange a quote.</p> <p>JE also reported that a water leak is evident in the ceiling of the Main Hall. Agreed that JE should chase K Hannant for a quote as a high priority. Other quotes might also be needed.</p> <p>Path tree root damage Cowills Building Limited completed path repairs before the new term started. Parish Council have agreed to make a £750 grant towards the repair cost.</p> <p>Top barrier left open JE will notify Garden Guardian about £10 charge for barrier being left open. JE to request that SD notifies all party hirers about this change. £10 will be deducted from deposits held.</p> <p>New mural suggestion JO reported (for HS) that Clippesby Hall were very keen to support the mural. A local artist who has featured in the EDP recently has been approached. Initial quote £800. Agreed JE to ask HS to circulate an email about this to allow a prompt decision to be made.</p> <p>Events subcommittee</p> <p>Beetle Drive - 19th August was well received Murder Mystery Night 15 tickets have been sold . Discussed likelihood of other sales. Agreed proceed with the evening. Jumble Sale - 30th September Autumn Dance - Saturday 21st October Quiz Night 7th November - Nippy Chippy has been booked Remembrance Day Service 12th November Margaret Alston is clarifying with Rev Phil Hodd the timing of the service. The church appreciated our offer of refreshments being served in the Village Hall afterwards.</p> <p>Christmas decorations: JPA loaning a Xmas tree to be used each year. JE to donate lights that are still boxed. Presents donations £200 from AT and £300 from Shed Shop Filby very gratefully received.</p> <p>Next events subcommittee meeting Thursday 19th October 1pm</p>	<p>JE</p> <p>Comp</p> <p>JE</p> <p>HS</p> <p>Comp</p>	
<p>Recycling bins area Reply from Parish Council already circulated re potential income from recycling bins. Majority agreed that we should take over the contracts. Parish Council have already agreed to contribute to tidying of recycling bin area. JO to make contact about taking over contracts.</p> <p>Hall spotlights JE to get quotes and report at next meeting.</p> <p>Car park disabled spaces Agreed JP to contact SSAF signs. Aluminium signs are also available online.</p>	<p>JO</p> <p>JE</p> <p>JP</p>	

11. Correspondence

ACRE email (4th September already circulated to all members) received about Village Halls Week 18 – 24 March 2024 which will have a focus on making buildings more energy efficient.

Agreed JO to contact Upton Village Hall Committee following their previous request about networking possibilities.

JO

12.AOB

Discussed hire charges for next Fleggburgh Church music event considering duration and electricity costs. Agreed £65 hire rate.

Discussed issues re commercial use of the car park and payments received from Kings Arms to date. Agreed JE to arrange meeting to ensure that a standing order of £300 month is set up as previously agreed. JE also to request that customers use the car park. Agreed that JE should ask SD to notify JE when there will be heavy usage of the car park so that Kings Arms can be notified.

Discussed why offer of meeting with Parish Council has not taken place.

JO outlined that files have been received from when the Hall was being planned for in 1996. Community Action Norfolk clarifies the role of custodian trustees ie Fleggburgh Parish Council.

JE

JE

Meeting Closed at 9:45 pm

Next Meeting Thursday 9th November at 7:30 pm

Signed..... Date.....

Chairperson