FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE Serving Fleggburgh, Billockby & Clippesby Minutes of the meeting held in the Village Hall Tuesday 9th January 2024

	Minutes of the meeting held in the Village Hall Tuesday 9th January 202		
		VHC LEAD/ Action Required	Comp leted
Os	esent: Janette Ely (Chair), June Pratt (Vice Chair), Christine Merritt (Treasurer), Julie sborne (Secretary), Marsha Birkett, Ray Jennis, Jackie Payne, Hannah Scoates isitor: Adrian Thompson	.,.	
_	Apologies Nick Dawes, Frank Brown, Sophie Dixon Overtalking at the last meeting raised complaints during the meeting and afterwards. JO reminded that all committee members need to be heard fairly and respectfully. All agreed that this must not continue and a policy will be adopted if necessary at next meeting.		
2.	Minutes of the Meeting held on Thursday 30 th November approved and signed by the Chairman as a true account.		Comp.
	Report from SD discussed. 17 th January a new nursery group to start regularly. Lots of interest from parties. Wherry Archers continue to use the Hall twice weekly. Some progress has been made with regular hirers paying 4 weekly eg Jiu jitsu Discussed £275 quote from Jason Hodds to supply and fit exterior power socket (isolated inside in kitchen) with its own meter. Agreed proceed. Quote received to supply and fit 3 lamps in stage projectors. JO to ask ND to check about a quote for LED replacement.	(SD) JE	
4.	Treasurer's Report CM circulated accounts to the end of December 2023. CM has queried the petty cash figures. £27,787.79 balance at Barclays. Kings Arms £900 payment outstanding for October November December. 24th Decemail reply from Kings Arms suggested January parking not required and in February only needed Fridays, Saturdays, and Sundays. CM to forward relevant emails to date to officers. Email has also been sent by JE reply not received to date, deadline for payment 17 th January. JE to visit Kings Arms on 17 th if payment not received. Further email to be sent if payment not received, cars will not be allowed on site.	СМ	
	Nippy Chippy Emails confirmed start date Aug 2020 and mutual agreement £80 mth and standing order to clear £1000 (in 4 payments of £250) of arrears to end of 2023.	JO	
	Payment start dates needed, JO to email Nippy Chippy. Payment not received to date/CM to complete handover of accounts for end of year to accountant. Discussed car park use with the start of crossing work from 5 th February. Email has been sent to Parents - 2 weeks impact for school. JE to contact Ed Dixon to obtain quote to extend car park.	CM JE	
	Discussed suggestion of Finance and general purposes subcommittee. Agreed invite representative from clubs hiring Hall to get a different perspective. Agreed date next	JO	

5.	Matters Arising		
	Buildings		
	Ladies' toilet ceiling leak/porch roof repair	JE	
	Leak in music cupboard, JE to contact Kevin Hannant.		
	Invoice outstanding for porch roof repairs.		
	Rodents: Burrells reported no further evidence of rodents		Comp
	Playground equipment New quote chased from NGF by JE	JE	
	New mural suggestion HS will shortly meet Caister artist who has already produced	TIG	
	a mural at the Caister Community Spoon. Artist will run 2 sessions with community:	HS	
	1 in school,1 pitched to the wider community and complete the agreed mural design		
	for a total price of £1000. Events subcommittee	JPA	
	Jumble Sale – March 23 rd	JFA	
	Quiz Night - March 5th		
	Norfolk Day 27 th July 2024 discussed. Summer dance suggestion to be revisited as		
	school breaks up on July 20 th .		
	Next events subcommittee meeting to be agreed. New Years Disco finance penalty		
	due to cancellation yet to be clarified.		
	Discussed chair trolley quotes, design D agreed. Also agreed JPA to order 2 trolleys.		
	Recycling bins area		
	URM glass recyclers contract has been handed over to us.	JO	
	M White paper recycling contact agreed as JO and not CM. Ist weigh was completed		
	for 0.7 ton.		
	Textile recycling - awaiting news from clerk about transfer of contract. Email 9 th Jan		
	stated variable amounts of money received by Parish Council monthly. Agreed bins		
	area will be tidied after car park extended.		
	Car park disabled spaces 2 signs have been installed. Thanks to ND, MB and JP.		
	JO read out details of Trustee indemnity insurance within Ecclesiastical insurance		
	policy. Scans of policy schedule had already been emailed on 11 th December.		
	Trustees: Liability £100,000arising from errors or omissions made. Optional cover		
6.	is available for wrongful acts.		
	Correspondence On 11 th December 2023 JO had recirculated email of 31 st October received from		Comm
	Parish Council about assets being transferred from the Parish Council to this charity.		Comp
	JO has sent a thank you card to Filby Shed		
	AGM 13 th February 7pm start. To be advertised locally on Facebook GY Mercury	JO,	
	and a sign at the Village Hall.	JPA	
	and a sign at the vinage rian.	3171	
7.	AOB		
	CM was thanked for her past work as Treasurer.		
	JPA and MB have collected decorations from Tesco. JPA to send a thank you card.		
	Agreed need for secure storage of archived files for Treasurer and Secretary. JO to	JO	
	obtain quotes for filing cabinets and liaise with Parish Council Clerk.		
	JE reported that Phoenix Alarms and Safety Services have recently identified several	JE	
	problems and will circulate their concerns. A quote is awaited from them.		
	Discussed whether Cctv cameras already on site should reduce Ecclesiastical	JE/	
	insurance premium. JE will investigate.	JO	
	Meeting Closed at 9:15 Next Meeting Tuesday 13th February at 7:30 pm, after AGM	at 7pm	1.
	-		
	Signed Date		
	Chairperson		