FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE

Serving Fleggburgh, Billockby & Clippesby

Minutes of the meeting held in the Village Hall on Tuesday 13th February 2024

		VHC	Comp
		LEAD/ Action	leted
		Required	
Birkett	Janette Ely (Chair), June Pratt (Vice Chair), Jackie Payne (Acting Secretary), Marsha, Hannah Scoates, Christine Merritt, Sophie Dixon, Ray Jennes, Frank Brown Visitors: Jone, Adrian Thompson		
1.	Apologies: Nick Dawes, Ricky Doyle		
2.	Minutes of the meeting held on 9/1/2024 approved and signed by the Chairman as a true account.		Com
3.	Booking Officers Report Hall booking enquiries experienced a dip prior to Christmas and the month of January but are on the increase in February. The booking form has been updated to include any entertainment coming onto the site which may affect electricity usage so that an additional charge can be included if required. Wherry Archers and a weight management group have also joined the many other various clubs using the hall. There is a high uptake of bookings following enquiries and feedback is sought when a booking isnt followed up to inform future bookings.		
4.	Treasurers Report The Chair is currently keeping an audit trail of bank payments and cash received.		
	Kings Arms have paid and are up to date. The pub will be invoiced for this year. Discussion about a concession whilst the roadworks are in place and the car park is being used by Highways.		
	Nippy Chippy. No payment received and email to be sent from the Chair requesting receipt as soon as possible. If this is not forthcoming then a face to face discussion will be had.	J	
	Draft terms of reference for new Finance and General Purposes Committee were agreed with the agreement that members do not have to get that committee authorisation for minor expenditure e.g. toilet rolls. Members were invited to join this committee. Christine Merritt, Nick Dawes and Ray Jennes volunteered. Thanks were expressed to Nick Dawes for putting together the draft terms.		JE
	Matters Arising		
	Roof Repairs The main hall and ladies toilet have been repaired with no further leaks. There is a small leak into the music cupboard which appears when strong wind and rain coincide. Lead burning may solve this issue. Nick Dawes and Janette		JE/ND

Ely to meet with roofer this week.	
Playground Equipment. A new quote has been received. This will be added to the lottery funding bid which will be written up along the lines of the previous bid.	
Impact of pedestrian crossing works. The 3 way traffic light system situated in the car park has reduced the car parking area further. Discussion has taken place with Highways but the lights need to stay in place for the duration of the works. Access to the hall will be available at all times including during half term. The potential for the spoil from the works being used to extend the village hall current car park is being discussed. Success hinges on the amount of spoil from phase II of the works which will be decided in the next few weeks. Measurements and 2 options are available. Extending to the tennis court area and rain hut or extending to this area but across the width of the field. Ricky Doyle parishioner, Committee and Adrian Thompson are in discussion with Highways for the best possible outcome. The current secondary barrier location will be discussed when it is known if the extention is possible. Committee agreed to get costings for both options and these will be emailed to the committee when known.	
Mural. The discussion with the latest artist has failed due to an increase in price and end product needs. Two artists from Norwich are coming to view the hall and discuss options. Costing of the mural might need to be revisited. Hannah Scoates to continue discussions.	
Events subcommittee Next meeting is this Thursday. Future events are Jumble Sale on 23 March and Quiz Night on 5 March where 9 teams have signed up. There is the opportunity with the closure of Rollesby Car Boot to raise funds for our hall. This will be discussed at Events Committee but will rely on committee support to physically run a car boot on our field. The School have informed us that the sponsored walk rescheduled from last year will take place on 23 March which may increase footfall to our jumble,	HS
Redecorating ladies toilet Moisture absorpers may help in the short term. Now that the leak is fixed the working party can start to plan redecoration.	JPa
A.O.B Volunteers for posts of Secretary and Treasurer to be advertised including or the school chat and parents leaflet.	SD/ HS
Meeting Closed at 20.50 hrs	,
NEXT MEETING Thursday 28 March 2024 at 19:00l	nrs
Signed Date	

Chairperson
